

MINUTES OF THE **WORK SESSION** OF THE BOARD OF TRUSTEES OF THE CENTRAL UTAH WATER CONSERVANCY DISTRICT HELD ON WEDNESDAY, OCTOBER 23, 2024, AT 10:30 AM AT DISTRICT HEADQUARTERS, OREM, UTAH.

TRUSTEES PRESENT

Shelley Brennan, Chair	Max Haslem	Eldon Neves
Wayne Andersen (electronic)	Marvin Kenison	Jim Riding
Jon Bronson	Kathy Wood Loveless	Jennifer Scott
Wade E. Garner	L. Alma Mansell	Brad Wells
Steve Hanberg	Greg McPhie	

TRUSTEES EXCUSED

Kirk Christensen	Steve Farrell	Randy Vincent
------------------	---------------	---------------

STAFF PRESENT

Gene Shawcroft, General Manager	Robert Moore, Legal Counsel
Lisa Anderson, Board Executive Assistant	Rachel Musil, Water Rights Manager
Kirk Beecher, Lands Manager	Travis Nielson, HR Generalist
Jim Brooks, Human Resources Manager	Carolyn Quigley, Admin Assistant
Heath Clark, Asset Management Manager	Roger Pearson, CUPCA/Special Programs Manager
John Coker, IT Manager	Brad Perkins, Project Engineer
Kent Cottle, Assist Info Tech Manager	Mike Rau, Water Quality Manager
Linda Critchfield, HR/Finance Generalist	Bronson Stewart, Controller
Chris Elison, Engineering Manager	Amanda Strack, Water Conservation Manager
Will Garner, Project Engineer	Sarah Sutherland, Environmental Program Manager
Jared Hansen, CUP Manager	Bruce Ward, Chief Engineer
Rustin Harrison, AVWTP Lead Operator	Mike Whimpey, Assistant General Manager
Tyler Harvey, Emergency Manager	Gerard Yates, Deputy General Manager
Joe Huish, DACRWTP Manager	
Shawn Lambert, CFO	
Bart Leeflang, Assistant General Manager	
Rick Maloy, Strategic Initiatives Manager	
Devin McKrola, Bonneville O&M Manager	

VISITORS

Marcus Faust, Wash DC Counsel  
Matt Geddes, Squire & Company

Chair Shelley Brennan called the Work Session to order at 10:33 a.m.

Matt Gaddis from Squire & Company provided a summary of the 2023-2024 Audit findings reporting an unmodified (clean) opinion on the audit, indicating the financial statements are presented fairly in all material respects, and noted no significant deficiencies in internal controls. The federal programs audit (Single Audit) awards related to Coronavirus State and Local Fiscal Recovery Funds received an unmodified (clean) opinion. The state programs audit also received an unmodified (clean) opinion. Matt commended the District's finance team and leadership for their diligence in asset protection, setting a positive tone for the financial discussions and assured that as stakeholders review the financial statements, they can reasonably assume those financial statements are accurate.

Travis Nielson, HR Generalist, presented proposed revisions to the employee handbook, emphasizing the need for updates to align with evolving regulations and enhance workplace culture. He introduced guidelines for flexible work arrangements, promoting in-person interactions while allowing for temporary flexibility. Travis followed with proposals to improve employee benefits, including adding Juneteenth as a holiday, adjusting leave accrual rates, and introducing a health insurance opt-out option, which has already yielded significant savings for the District. He also addressed updates on secondary employment and substance abuse policies to ensure compliance with state regulations. In response to a question, Travis stated that Juneteenth would be celebrated on the third Monday in June, which is according to state statute. He then stated that the proposed revisions that staff are recommending for the Board to approve will be presented at the November 20, 2024 Board Meeting.

Joe Huish, DACRWTP Manager, explained the Partnership for Safe Water program which is aimed at optimizing drinking water quality. He gave a history of the program and said there are seven organizations that have aligned to create the standards. Joe reviewed the different levels of the program and stated that the DACRWTP has met the standards and received the Phase 4 Excellence in Water Treatment Award every year for 20 consecutive years and that the AVWTP received their Phase 4 President's Award this past summer. He also mentioned that the DVWTP has received the Phase 3 award and is working on achieving their Phase 4 President's award. The District's participation in the Partnership for Safe water program requires time and dedication and exemplifies the District's commitment to providing the highest quality drinking water.

Chair Brennan then turned the time over to General Manager Gene Shawcroft. Gene recognized Administrative Assistant Carolyn Quigley who received the IMS-AWWA Outstanding Administration Award and Project Engineer Shaun Hilton who received the Young Professional of the Year from IMS-AWWA in September. They were given a round of applause by the audience. Gene then mentioned that earlier in October he visited Washington, D.C. with Paul Christensen from the Bureau of Reclamation and he met with Marcus Faust, the OMB office, Department of Interior and Reclamation staff within a 24-hour period.

Tyler Harvey, Emergency Manager, gave a brief report on the Yellow Lake Fire and the areas of the District which were affected. He stated that the fire began on September 28, 2024 and rapidly expanded and necessitated evacuations. Tyler highlighted the importance of strategic operational decisions in response to the fire, including potential facility shutdowns and the need to assess soil erosion impacts on water supply. He stated that no District facilities burned or received damaged. Tyler mentioned that future sedimentation flow at Rhodes and Win Diversions may cause operational difficulties in Spring 2025. He expressed gratitude for the collaborative efforts of first responders and staff involved in emergency management, emphasizing the District's commitment to public safety and operational excellence.

There were no committee reports. The meeting adjourned at 11:26 a.m.

  
\_\_\_\_\_  
Shelley Brennan, Chair

  
\_\_\_\_\_  
Gene Shawcroft, General Manager