



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, OCTOBER 15, 2024

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Summer Palmer, Finance Director Peter Anjewierden, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Brandon Storey, Police Chief Darin Parke, Police Lieutenant Todd Hardman, Planner Alikea Murphy, Communications and Events Specialist Danielle Bendinelli, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://www.southogdencity.com/document_center/Sound%20Files/2024/CC241015_1700.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and entertained a motion to begin
00:00:00

Council Member Howe so moved, followed by a second from Council Member Smyth. Council Members Howard, Smyth, Stephens, and Howe all voted aye.

Note: Council Member Stewart was not present for this vote. She joined the meeting a few minutes after.

II. REVIEW OF AGENDA

- There was no review or discussion of agenda items

III. DISCUSSION ITEMS

Code Enforcement

- Assistant City Manager Summer Palmer gave a visual presentation (see Attachment A) and facilitated this discussion 00:00:18
- A majority of the Council were in favor of hiring a full-time person for code enforcement. Staff was directed to gather more information on costs, fees, amendments to the city code, etc.

IV. ADJOURN

- At 5:58 pm, Mayor Porter called for a motion to adjourn the work session
00:57:21

Council Member Howard so moved, followed by a second from Council Member Stewart. All present voted aye.

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Summer Palmer, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Officer Ashton Roylance, Planner Alikea Murphy, Communications and Events Specialist Danielle Bendinelli, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Joe & Amy Holden

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https://www.southogdencity.com/document_center/Sound%20Files/2024/CC241015_1802.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:04 pm and entertained a motion to begin
00:00:00

Council Member Stewart so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Howe led everyone in the Pledge of Allegiance

II. RECOGNITION OF EMPLOYEES

Introduction of Police Officer Ashton Roylance

- Police Chief Darin Parke introduced the city's newest officer, Ashton Roylance
00:01:00

III. PUBLIC COMMENT

- Amy and Joe Holden 00:02:17 Spoke about pool setbacks

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

- A. Approval of October 1, 2024 Council Minutes
- B. Advice and Consent of Appointment of Jim Pearce, Susan DeBruin, Lynn Mulhall, and Jaffet Gonzales to the Urban Forestry Commission
- C. Cancellation of Regularly Scheduled November 5, 2024 City Council Work Session and Council Meeting Due to Election Day
 - Mayor Porter read the items on the consent agenda and asked if there were questions comments or changes. Seeing none, he called for a motion to approve the consent agenda.
00:07:05

Council Member Smyth so moved. Council Member Howard seconded the motion. The voice vote was unanimous in favor of the motion.

VI. DISCUSSION ITEMS

- A. Discussion on Proposed Amendments to Section 10-14-12A Private Swimming Pools
 - Planner Alikea Murphy gave an overview of this item
00:07:55
 - Questions/Discussion 00:12:50
 - The council instructed staff to add this item to the next agenda for a vote
- B. Discussion/Recommendation on Proposed Amendments to Section 10-23-5 Landscape Design Standards (Park Strips)
 - Planner Murphy explained this item
00:14:28
 - Questions/Discussion 00:15:22
 - Staff was instructed to bring this item back for further discussion

VII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

Council Member Stephens - 00:29:38

Council Member Howard- 00:33:21

Council Member Stewart- 00:34:43

Council Member Smyth- 00:37:25

Council Member Howe- 00:38:52

B. City Manager- 00:40:42

C. Mayor- 00:49:06

VI. ADJOURN

- The mayor called for a motion to adjourn City Council meeting
00:50:40

Council Member Howe so moved. Council Member Howard seconded the motion. The voice vote in favor of the motion was unanimous.

The meeting concluded at 6:54 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, October 15, 2024.


Leesa Kapetanov, City Recorder

November 19, 2024
Date Approved by the City Council

ATTACHMENT A

Visual Presentation on Code Enforcement

Code Enforcement Discussion

South Ogden City Council Work Session 10.15.24



Current Code Enforceme nt

- Reporting
 - Police Department
- One Police Officer
 - 2 to 3 hours a week September through May
 - 30 hours a week June through August
 - 198 hours/annually
- Responds to 70 to 90 cases annually
 - Parking
 - Junk/Weeds
 - Snow removal
- Complaint basis only

Other Enforcement Needs

Health & Safety	Disruptions	Aesthetics
Parking off premise and on premise	Nuisances	Signage
Chickens	Noise	Fencing
Bees	Lighting	Accessory Structures
Snow removal	Sidewalk Vendors	Pools/sport courts
Special Events	Commercial Entertainment	Weeds
Trailers on property		Junk on property/Abandoned Vehicles
Line of Sight Violations		New driveways, approaches, etc.
Clear Sidewalks- snow		
Cracked, lifted driveways		

Code Enforcement Options

- Reporting
 - Not in the Police Department
- One Part-time Code Enforcement Officer
 - Between 1040 and 1560 hours
- Potential to respond to 450 to 625 cases annually
- Complaint basis and proactive response to other code and zoning violations
- Reporting
 - Not in the Police Department
- One Full-time Code Enforcement Officer
 - 2080 hours
- Potential to respond to 625 to 830 cases annually
 - Public Outreach, Training and Education time may be included
- Complaint basis and proactive response to other code and zoning violations

Code Options Cost Comparison

Current Code Enforcement	PT Code Enforcement	FT Code Enforcement
• Total Cost \$67.12/hr • Salary \$45.35/hr • Benefits 38% \$17.23/hr • Admin 10%\$4.54/hr • 198 hours for enforcement annually • Annual Cost \$13,289.36 • Average 80 cases annually (2.5 hours/case) • Cost per case \$166.12	• Total Cost \$32.40/hr • Salary \$27.00/hr • Benefits 10% \$2.70/hr • Admin 10% \$2.70/hr • 1300 hours for enforcement annually • Annual Cost \$50,544.00 • Average 520 cases/year • 440 more than current • Cost per case \$81.00	• Total Cost \$40.85/hr • Salary \$27.00/hr • Benefits 38% \$10.26/hr • Admin 10%\$3.59/hr • 1820 hours for enforcement annually • Annual Cost \$84,970.08 • Average 728 cases/year • 648 more than current • Cost per case \$102.13

Other Considerations

- Police Department would gain capacity (198 hours/year)
- Codes need to be updated
 - Cleaned up
 - Add penalties
 - Change some penalties from criminal to civil infractions
- Current enforcement system
 - Violation notices, fines, and abatement are sound
 - Move to a hearing officers instead of a judge
- May be difficult to recruit a quality PT Code Enforcement Officer
- Determining new reporting structure
- Public clamor
- Council direction and fortitude
- Competing Priorities, additional staff, Tier 2 adjustments, equipment needs, etc.