

**Minute Book, County Council, Salt Lake County**

**SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



**Meeting Minutes**

**Tuesday, October 29, 2024**

**1:00 PM**

**AMENDED AGENDA**

**Room N2-800**

**County Council**

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

## 1. CALL TO ORDER

**Present:** Council Member Suzanne Harrison  
Council Chair Laurie Stringham  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Dave Alvord  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Sheldon Stewart  
Council Member Dea Theodore

Council Member Theodore chaired through agenda item 4.2. Council Member Stringham chaired from agenda item 4.3 through the end of the meeting.

Invocation - Reading or Thought - Pledge of Allegiance

**Mr. Ralph Chamness**, Chief Deputy District Attorney, led the Pledge of Allegiance to the Flag of the United States of America.

## 2. PUBLIC COMMENT

**Mr. Ken Bullock**, former Executive Director, League of Cities and Towns, stated in January 2017, he was dismissed from the League of Cities and Towns for erroneous charges of misuse of public funds, which was in response to a flawed report conducted by the State Auditor's Office. Mr. Bullock submitted a letter, which indicated the Salt Lake County District Attorney's Office had relied on the State Auditor Office's report to justify charging him with 7 felonies, while conducting its own incomplete investigation. In addition, the District Attorney's Office had conspired with a staff member from the State Auditor's Office, in which both parties knowingly violated Government Records and Management Act (GRAMA) statutes to obtain incomplete drafts, work papers, and spreadsheets. Mr. Bullock also submitted a handout explaining various actions the District Attorney's Office took, all of which could apply to his case, and stated he was concerned about the integrity of the office. He further stated that what the District Attorney's Office had presented to the Council last week was not what SB 273 was asking for. The intent of SB 273 was to have the District Attorney be accountable for how its prosecutorial staff spent its time and how it spent taxpayer money.

## 3. REPORT OF ELECTED OFFICIALS:

---

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

3.1. County Council Members

3.2. County Mayor

**Mayor Jennifer Wilson** made the following announcements:

- Operation Green Light, a nationwide campaign to honor veterans, is being held this year from November 4th, through November 11th, during which dates the County building will be displaying green lights in support of veterans.
- The Mayor's Office will be doing a proclamation today at the 5:00 PM meeting to commemorate Dia de los Muertos (Day of the Dead). The Kearns Library will also be hosting an Ofrenda de la Comunidad, an offering or altar to honor those who have passed.
- The Clark Planetarium will be offering veterans free admission to any film on November 11th, in recognition of their service. Family members of veterans can purchase tickets that day for \$5.

Mayor Wilson also commended the Clerk for her work, stating she had toured the ballot processing center and watched as the ballots rolled in. She also attended the County's senior centers for Salt Lake County Candidate Days, where candidates were given three minutes each to share their message. She recognized the candidates for their time and willingness to serve.

3.3. Other Elected County Officials

## 4. WORK SESSION

4.1 **Proposed Hire Report / Incentive Report - \$3,000 and Under / [24-2263](#)  
Weekly Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 10-23-2024](#)  
[Incentive Plans - \\$3,000 and Under 10-23-2024](#)  
[Weekly Reclassification Report 10-23-2024](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.  
(Approx. 1:30PM, Less than 5 Min.)  
Informational

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the new hires and reclassifications. There were no incentive plans.

**4.2 Budget Adjustment: Parks and Recreation Requests an Additional \$1,553,830 for the South Jordan Recreation Center Pool Addition Project Due to a Higher-Than-Expected Construction Bid** 24-2268

**Attachments:** Staff Report  
33947 33952 33968 PAR Additional Funding for South Jordan Pool Addition  
33947 33952 33968 - Potential Underspend-22Oct24

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.

(Approx. 1:30PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

**Council Member Alvord** stated when Parks and Recreation approached the Council with this proposal, it presented what it could get with the budgeted amount. He was disappointed that amount had come in higher, and asked if the County could reduce lanes to stay within the budget.

**Ms. Robin Chalhoub**, Director, Community Services Department, stated that budgeted amount was for a seven-lane pool. The County could remove lanes; however, that would require redesigning the facility, which would create more delays and potentially increase costs, since costs keep escalating. The amount of the original budget was \$8.8 million, but the County now needed \$10.9 for the total cost of construction because that was what the lowest bid came in at.

**Council Member Theodore** asked how far out the project was.

**Ms. Chalhoub** stated if the County accepted the bid now, which expired this week, it could start negotiating contracts and creating a project timeline. The earliest that construction would start would be December or January, and that would take up to 10 months.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated it was important to accept the bid now to lock in the costs to the County. After that, the County would work with the construction team to determine how long construction would take.

**Council Member Stringham** stated she was concerned with always accepting the low bid because developers who bid low knew they could increase the cost with change orders. She anticipated the County would see more of these change orders with this project.

**Ms. Chalhoub** stated since the County would be building adjacent to an existing building and then marrying the two buildings, so it was quite possible there would be surprises necessitating change orders.

**Ms. Litvack** stated the County had a 10 percent contingency built into the budget.

A motion was made by Council Member Alvord, seconded by Council Member Stewart, that this agenda item be approved. The motion carried by a unanimous vote.

**4.3 Sheriff's Office Law Enforcement Bureau School Safety Law Update** [24-2250](#)

**Attachments:** [Staff Report](#)

Presenters: SLCo Sheriff Rosie Rivera. Deputy Chief Zachary Van Emmerik.  
(Approx. 1:35PM, 10 Min.)  
Informational

This agenda item was not discussed.

**4.4 Presentation from the Sheriff's Office Metro Gang Unit** [24-2248](#)

**Attachments:** [Staff Report](#)  
[SLCO Council Gangs](#)

Presenters: SLCo Sheriff Rosie Rivera. Lieutenant Nathan Hutchinson  
(Approx. 1:45PM, 15 Min.)  
Informational

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

**Sheriff Rosie Rivera** introduced Lieutenant Nate Hutchinson, Project Manager, Metro Gang Unit, who would be presenting on what the Metro Gang Unit has been doing for the last several months.

**Lieutenant Nate Hutchinson**, Project Manager, Metro Gang Unit, Sheriff's Office, delivered a PowerPoint presentation on the Salt Lake Area Gang Project, reviewing the agencies that participated in the Metro Gang Unit (MGU); MGU's mission; MGU activity from January 2024 to September 30, 2024; the agencies that assisted; drug and gun seizure data from 2019 to 2023; trends in juvenile gang violence: violent members getting younger; the National Integrated Ballistic Information Network (NIBIN) and Crime Gun Information Center (CGIC) partnership; Choose Gang Free prevention and intervention program; Residents Against Graffiti program; and that the Salt Lake Area Gang Project continues to be the premier gang investigation and prevention unit in Utah.

#### 4.5 **Presentation from Unified Fire Service Area on Proposed Tax Increase** [24-2170](#)

**Attachments:** [Staff Report](#)  
[2025 UFSA Proposed Tax Increase Presentation](#)

Presenters: Fire Chief Dominic Burchett. Tony Hill, UFA, CFO. Rachel Anderson, UFSA District Administrator.

(Approx. 2:00PM, 15 Min.)

Informational

**Ms. Rachel Anderson**, Administrator, Unified Fire Service Area, delivered a PowerPoint presentation on the Unified Fire Service Area's proposed tax increase, reviewing what the Unified Fire Service Area (UFSA) was about; the purpose for the proposed tax increase; the total cost per average taxpayer; and the cost of Phase 2 - 2024 tax increase.

**Fire Chief Dominic Burchett**, Unified Fire Authority, continued the presentation, reviewing the increased cost of service factors; general inflation; wage inflation; capital replacement inflation; upgrading the fire stations with the 2021 bond; building construction inflation; additional staffing in the cities of Kearns and Eagle Mountain; growth, call volume, and capital improvements; call volume and population served; and response time and area served.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

**Mr. Tony Hill**, Chief Financial Officer, Unified Fire Authority, continued the presentation, reviewing the cost for additional staffing in the cities of Kearns and Eagle Mountain; the total cost per average taxpayer; the UFSA tax increase timeline; the fund balance without the increase; the fund balance with the increase; property tax rates; property tax revenue; and notice of the public hearing.

## 4.6 Presentation of the Library Travel Audit

24-2262

**Attachments:** Staff Report

Library Travel Audit Presentation - Final

Presenters: SLCo Auditor Chris Harding. Audit Staff.

(Approx. 2:15PM, 10 Min.)

Informational

**Mr. Chris Harding**, County Auditor, delivered a PowerPoint presentation entitled A Countywide Audit of Travel Expenditures: Library Services, which was the first of eight audits on this topic. He reviewed his audit team and that the audit was posted on the Auditor's website.

**Ms. Audra Bylund**, Audit Manager, Auditor's Office, continued the presentation reviewing the audit objectives; the agreement to the facts meeting; and the findings and recommendations.

**Mr. Anthony Kournianos**, Internal Auditor, Auditor's Office, continued the presentation reviewing the finding of the lack of a secondary approval for purchased airfare that exceeded the initially approved airfare cost.

## 4.7 2025 Budget Workshop Under the Direction of David Delquadro, Council Fiscal Manager and Hoa Nguyen, Council Budget and Policy Analyst:

24-2261

- Employee Associations' Response to the Mayor's 2025 Proposed Pay & Benefits.
- Sheriff's Office's Response to the Mayor's 2025 Proposed Pay & Benefits.
- Admin. Services & Capital Projects: Megan Hillyard, Depart. Director. Javid Lal, Office of Performance &

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

**Innovation Director. Tyson Kyhl, Facilities Division Director.**

- **Mayor Admin: Michelle Hicks, Executive Ops Manager.**
- **Office of Homelessness & Criminal Justice Reform:**

**Katherine Fife, Assoc. Deputy Mayor/Senior Advisor.**

- **Mayor's Finance: Darrin Casper, Deputy Mayor CFO.**
- **Human Resources: Sharon Roux, HR Director.**

**Attachments:**

[Staff Report](#)

[SLVLEA 2025 Budget Response](#)

[AFSCME Council Letter](#)

[UPEA Council Budget Proposal](#)

[Operating Engineers Council Compensation Letter](#)

[Sheriff's Salary Presentation 10.28.24](#)

[Administrative Services 2025 Budget Presentation](#)

[2025 Mayors Admin Budget PP - Read-Only](#)

[2025 OHCJR Budget Presentation](#)

[2025 MFA Budget](#)

[2025 HR Budget](#)

Presenter: David Delquadro, Council Fiscal Manager.

(Approx. 2:25M, 100 Min.)

Discussion/Direction

- Sheriff 2025 Budget and Compensation

**Sheriff Rosie Rivera** stated she submitted to the Mayor's Office, a 5 percent salary increase for sworn personnel, a 2.75 percent increase for merit employees, and a 1 percent increase for longevity. She delivered a PowerPoint presentation entitled 2025 Budget and Compensation, reviewing a 2024 comparison of pay for Corrections' Bureau officers versus Public Safety Bureau officers; 2024 Law Enforcement Bureau pay comparisons with other organizations; and a salary structure increase, which included merit employees, showing 3 percent, 4 percent, and 5 percent increases.

**Council Member Harrison** asked if the Council could get information on how much it would cost to do a 4 percent or 5 percent increase for the Public Safety Bureau personnel.

**Mr. Zachary Stovall**, Fiscal Administrator, Sheriff's Office, stated he had that information.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked if the Sheriff's Office would break that out individually for each bureau.

**Council Member Stringham** stated she would like to get a salary range too. She had a problem with employees in the jail being paid a lower salary.

**Sheriff Rivera** stated the Sheriff's Office did not have a salary range; it followed a pay plan for sworn officers. It was her understanding, the same increase had to be applied to both because of the pay plan.

**Mr. Delquadro** stated there are different starting points, and that information is available. He could get the Council the pay structure report.

- Employee Associations' Response to the Mayor's 2025 Proposed Pay and Benefits

## *Salt Lake Valley Law Enforcement Association*

**Mr. Matt Thompson**, Vice President At Large, Salt Lake Valley Law Enforcement Association, presented Salt Lake Valley Law Enforcement Association's response to the Mayor's proposed employee compensation for the Sheriff's Office, stating the funding consideration for ballistic and stab vests was greatly appreciated and critical to safety for all sworn members in the Sheriff's Office. The vests are a key tool to protect deputies. The Association fully endorsed the recommendation made by Sheriff Rosie Rivera of a 5 percent market adjustment for all sworn pay ranges. It was critical to maintaining competitive wages in an ever-shrinking recruitment pool. The Association also recommended a pay increase for field training officers, as that pay has not changed in decades. Field training officers directly shape and enculturate new deputies into the Sheriff's Office, and the frequency for training new deputies has dramatically increased. The increase would be offset by the potential cost-savings of not having to train as many new hires. Keeping medical costs down was also important to employees, but the Association felt the increase this year was inevitable.

**Council Member Stewart** asked why the clothing allowance for sworn officers did not cover vests.

**Sheriff Rivera** stated officers get \$900 a year for clothing, which had to

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

cover pants, shirts, shoes, etc. For officers working in the canyons, it had to cover weather gear. As an example of clothing costs, the jacket she had on was \$250. The \$900 clothing allowance would not cover vests; vests are well over \$1,000.

**Council Member Harrison** stated she would like to add a pay increase for field training officers to the list being considered later. It was important to retain employees, and training other employees was hard. That pay increase would pay for itself.

**Sheriff Rivera** stated she would be presenting the remainder of her budget on November 12th, with that request included in it.

**Mr. Delquadro** asked if the Council would like to delay that discussion until the Sheriff presented her budget or until the discussion at the end of the budget meetings, which will be held on November 26th.

**Council Member Harrison** stated she would like to add it to the list at the end to have a broader discussion.

**Council Member Stringham** stated she would also like to delay the vote on compensation for sworn officers until that date.

*American Federation of State, County and Municipal Employees (AFSCME) Local 1004*

**Mr. Brad Asay**, Executive Director, AFSCME Local 1004, stated AFSCME Local 1004 requested the following change to the Mayor's proposed budget: An increase of 5 percent to the pay structure adjustment. Salt Lake County is not meeting the average public sector growth according to data provided by the Department of Workforce Services. The Mayor's proposal this year is less than last year's compensation, and again, below the 8 percent average across Utah for public sector workers in 2024. Matching the increase from last year would at least keep compensation even for the coming year and not move the County backwards. The County also needed a transparent approach to compensation. Good policy cannot be created without the involvement of all relevant stakeholders, and the County has not been bringing those most affected to the table. Unions needed to be able to share solutions and work side-by-side with management.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

AFSCME Local 1004 also supports lifting the contra accounts in 2025. While this approach saved the County money in 2024, the contra accounts increased the workload for employees who had to cover not only their own job duties, but also those of the positions going unfulfilled as well. Asking employees to do more work with less resources is not a sustainable way forward.

### *Operating Engineers Local 3*

**Mr. Craig Wyllie**, Business Agent, Operating Engineers Local 3, stated Operating Engineers Local 3 requested the following changes to the Mayor's proposed budget: an additional .5 percent increase to the pay structure adjustment, bringing it up to 2 percent, while keeping the 2 percent grade progression increase. This would bring the total increase to 4 percent for the coming year, which would be in line with last year's increase and help the County to stay competitive with other markets. Salt Lake County employees are already behind in compensation compared to the private sector doing the same type of work. This year, in comparison, equipment operators have seen on average, a 7 percent wage increase and no additional cost to medical insurance. Those wages and benefits were designed to attract and retain skilled workers who are becoming increasingly difficult to find. The Mayor's 3.5 wage increase proposal coupled with rising medical insurance costs will only widen this disparity and result in more economic hardship for employees of Salt Lake County.

### *Utah Public Employees' Association (UPEA)*

**Ms. Valerie Marin**, Employee Relations Representative, Utah Public Employees' Association, stated UPEA requested the following changes to the Mayor's proposed budget: a 6 percent total increase, which includes a 2 percent pay structure adjustment, a 2.75 percent grade progression increase, and a 1.5 percent cost-of-living increase. The medical insurance increase will have a significant impact on employees and their families, as a portion of the increase will be funded by employees through increased deductibles and out-of-pocket maximums. Employees are working harder than ever, and taking on more responsibility, due to staffing shortages and turnover, and they should be compensated fairly.

**Mr. Delquadro** asked if the Council would like to vote on the compensation

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

today or discuss it November 26th.

**Council Member Stringham** stated she would like to manage the different organizations at the same time and discuss FTEs then too.

**Council Member Harrison** stated she wanted to see what the costs would be for the different proposals, so she had a better sense what of what could be done.

- Administrative Services Department

**Ms. Megan Hillyard**, Director, Administrative Services Department, delivered a PowerPoint presentation on the Administrative Services Department's 2025 budget proposal, reviewing Administrative Services' portfolio; the budgets for the Addressing Services Division, Contracts and Procurement Division, Real Estate Section, Records Management and Archives Division, and Information Technology Division; the Information Technology Improvement Plan (TIP); Information Technology's hardware and software budget request; the maintenance history for the Information Technology Division; 2025 technology requests reviewed by the Technology Advisory Board (TAB); 650 - Telecommunication budget; Facilities Management Division's budget; 650 - Government Center Operations budget; 650 - Facilities Services' budget; the Office of Data and Innovation's budget; and the Administrative Services' budget.

**Council Member Stringham** asked if the Addressing Services Division was using artificial intelligence (AI) technology.

**Mr. Javaid Lal**, Director of Performance and Innovation, Administrative Services Department, stated no, but he looked forward to integrating AI technology.

**Ms. Hillyard** stated the County is appropriately using AI technology in a lot of different agencies. She would look into applying it to the Addressing Services Division.

**Mr. Tyson Kyhl**, Director, Facilities Management Division, continued the presentation on the Capital Projects Budget Proposal, reviewing the 2025 proposed capital projects; Fund 450 - Capital Improvements; Fund 450 -

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

2025 proposed capital projects; Fund 450 projects by agency for 2025 funding; and Fund 450 Capital Projects Committee. The Sheriff's Fund 450 projects were pulled from these recommendations and the money for those was put toward other agencies' projects.

**Council Member Winder Newton** asked if Oxbow Jail projects were not going to be done.

**Ms. Hillyard** stated the County would complete the projects for the Oxbow Jail what were underway.

**Council Member Winder Newton** asked if the County still needed to do those projects if the bond for the jail passed.

**Mr. Kyhl** stated those projects had to be done for the Oxbow Jail to remain operational.

**Mayor Jennifer Wilson** stated the County has \$100 million set aside that it could use for some of the costs for the Oxbow Jail if the bond did not pass.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated five or six projects for the Adult Detention Center (ADC) were taken off the list and applied to other capital maintenance items. The County had \$90 million planned for capital maintenance needs in the ADC, and those items would be brought back if the bond did not get approved.

**Council Member Winder Newton** asked why transformation initiatives (TI) and rebudget projects were not separated from the new request list.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the new requests totaled \$11 million, but there was an additional request for improvements to the Midvale Senior Center, which would have used more than half of Fund 450. Since those improvements were critical, that project was reviewed separately. It was his understanding \$5.8 million for that project would now come out of fund balance in Fund 450, so as not to compromise the health of that fund. He also understood some of the transformational initiatives were done, such as the Oxbow Jail study. However, some of the larger cost items still needed to be considered.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, to approve the Administrative Services Department budget as a placeholder as proposed. The motion carried by a unanimous vote.

- Mayor's Administration

**Ms. Michelle Hicks**, Executive Office Administrator, Mayor's Office, delivered a PowerPoint presentation on the 2025 Budgets for Mayor's Administration, Office of New Americans, and the Office of Community Access and Opportunity, reviewing a new request for the Utah Association of Counties (UAC) increased fee from Mayor's Administration, and a continuation of the budget and planning for future staff for the Office of Community Access and Opportunity.

**Council Member Winder Newton** asked that she be emailed a breakdown for consultants and other professional fees.

A motion was made by Council Member Bradshaw, seconded by Council Member Stringham, to approve the Mayor's Administration budget as a placeholder as proposed. The motion carried by a unanimous vote.

- Office of Homelessness and Criminal Justice Reform

**Ms. Anndrea Wild**, Director, Office of Homelessness and Criminal Justice Reform Division, delivered a PowerPoint presentation on the Office of Homelessness and Criminal Justice Reform's 2025 Budget, reviewing the budget, core mission, a new request for the Continuum of Care Grant Program Expansion, and a grant true-up to match the grant amount received.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to approve the Office of Homelessness and Criminal Justice Reform's budget as a placeholder as proposed. The motion carried by a unanimous vote.

Mayor Finance

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, delivered a PowerPoint presentation on the 2025 Budget for Mayor Financial Administration, reviewing the budget, mission, and new requests to opt into the County's Certified Public Accountant (CPA) In-Grade and Grade

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

Advancement program, a purchasing card (P-card) conversion campaign to increase rebate revenue, and for a reduction of operating expense to offset the request in the Records Management and Archives Division to renew the time-limited FTE.

**Mayor Jennifer Wilson** stated the request to opt into the County's CPA In-Grade and Grade Advancement Program was to be consistent across the board, as other areas in the County were given this additional compensation.

A motion was made by Council Member Granato, seconded by Council Member Winder Newton, to approve the Mayor Finance budget as a placeholder as proposed. The motion carried by a unanimous vote.

- Human Resources Division

**Ms. Sharon Roux**, Director, Human Resources Division, delivered a PowerPoint presentation on the 2025 Budget for the Human Resources Division, reviewing the budget, which had no new requests and had a reduction of a time-limited FTE.

A motion was made by Council Member Granato, seconded by Council Member Theodore, to approve the Human Resources Division budget as a placeholder as proposed. The motion carried by a unanimous vote.

- Contra Accounts

**Council Member Alvord** stated he would like more due diligence on the restoration of the contra accounts, and wanted to know what contra cuts were met this last year. He understood that information could be obtained from the Sherpa program.

A motion was made by Council Member Alvord, seconded by Council Member Granato, that the County Council direct each organization to submit a report outlining measures taken to meet their assigned Contra in both personnel and operations expenses. Each organization should provide specific line item details regarding how they have achieved or plan to achieve these reductions by the end of the fiscal year. Further instructions will be sent by the Council's fiscal staff to each department's fiscal manager. This communication will clarify the format, content, and other requirements of the report. Departments are requested to submit their reports no later than

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

Friday, November 8th, for Council review.

**Council Member Harrison** stated she was supportive of the concept, but she was concerned with only giving people a week to do the added work.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated Sherpa cannot produce what is forgone. The program provides a record of what has been spent. For his office, staff would have to go through the budget and see what it had done away with. It might be more meaningful to understand what agencies did not do, as that might be more of an explanation than what account line item was reduced.

**Mayor Jennifer Wilson** suggested the Council staff work with Darrin and the other deputy mayors to create a template. Otherwise, she feared the Council would get a comparison of apples and oranges rather than just apples.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the Council made some amendments to contra accounts mid-year. For example, it absolved the Parks and Recreation Division of its contra account.

**Council Member Alvord** stated the Parks and Recreation Division could give an explanation of what it had done up to mid-year.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated this will be a lot of work for some divisions.

**Council Member Stringham** stated the organizations did not need to present this information; they could just email it to the Council.

A motion was made by Council Member Alvord, seconded by Council Member Granato, that the County Council direct each organization to submit a report outlining measures taken to meet their assigned Contra in both personnel and operations expenses. Each organization should provide specific line item details regarding how they have achieved or plan to achieve these reductions by the end of the fiscal year. Further instructions will be sent by the Council's fiscal staff to each department's fiscal manager. This communication will clarify the format, content, and other requirements of the report. Departments are requested to submit their reports no later than

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

Friday, November 8th, for Council review. The motion carried by a unanimous vote.

- 4.8 **Consideration of a Resolution Adopting Certain Provisions of the Utah Procurement Code and Utah Administrative Code for Source Selection, Contract Formation, and Choice of Construction Contract Management Method in Regards to the Potential Construction Projects at the Salt Lake County Salt Palace and Utah Museum of Contemporary Art in Salt Lake City, Utah** [24-2259](#)

**Attachments:** [Staff Report](#)  
[Resolution - CMGC adoption for Entertainment District RATFL](#)

Presenters: Erin Litvack, SLCo Deputy Mayor & Chief Administrative Officer, Tyson Kyhl, SLCo Facilities Management Director.

(Approx. 4:05PM, 10 Min.)

Discussion/Direction

**Ms. Erin Litvack**, Deputy Mayor of County Services, reviewed the resolution adopting certain provisions of the Utah Procurement Code and Utah Administrative Code for source selection, contract formation, and choice of construction contract management method, in regards to the potential construction projects at the Salt Lake County Salt Palace and Utah Museum Of Contemporary Art in Salt Lake City, Utah related to adopting a specific type of procurement process for a possible project related to a Salt Palace rebuild and the Utah Museum of Contemporary Art rebuild.

The Mayor's Office was bringing this forward now so it could work with the Contracts and Procurement Division on Request-for-Proposals (RFPs) in the event funding became available for the possible rebuild of half of the Salt Palace and possibly the Utah Museum of Contemporary Art facility. Additionally, when the decision was made to not expand the Salt Palace to the north underneath Abravanel Hall, the County would now have to rebuild on the west end, which would require the County work with SMG and the property owner to the west, Ryan Ritchie. The County would be requesting RFPs for an architect to help with the onset of this to make sure that the County was protected and that building back the Salt Palace was viable, in the event the Sports and Entertainment District moved forward. The County would not be bringing on the general contractor until the project was locked

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

up. The architect it would bring on now would help with the due diligence phase and would be billed at an hourly rate.

**Mr. Tyson Kyhl**, Director, Facilities Management Division, stated Construction Manager/General Contractor (CM/GC) is a standard procurement method. Benefits to this method would be having the contractor come on board at the same time as the design team so they could partner together to look for efficiencies, constructability, and give cost estimates through the design phase. This would help with potential cost savings and lead to a faster delivery.

## RESOLUTION NO. 6251

RESOLUTION ADOPTING CERTAIN PROVISIONS OF THE UTAH PROCUREMENT CODE AND UTAH ADMINISTRATIVE CODE FOR SOURCE SELECTION, CONTRACT FORMATION, AND CHOICE OF CONSTRUCTION CONTRACT MANAGEMENT METHOD, IN REGARDS TO THE POTENTIAL CONSTRUCTION PROJECTS AT THE SALT LAKE COUNTY SALT PALACE AND UTAH MUSEUM OF CONTEMPORARY ART IN SALT LAKE CITY, UTAH.

BE IT KNOWN BY THESE PRESENT, that,

WHEREAS, in response to Utah Senate Bill 272, Salt Lake County may conduct significant construction activities, including the potential remodel and relocation of the Salt Palace Convention Center located at approximately 90 S W Temple Street, Salt Lake City, Utah 84101 (the “Salt Palace”) and the potential renovation or relocation and reconstruction, of the Utah Museum of Contemporary Art located at approximately 20 SW Temple Street, Salt Lake City, Utah 84101 (“UMOCA”); and,

WHEREAS, the Salt Lake County Council deems it most advantageous to the citizens of Salt Lake County, that such construction activities should proceed with the design and construction of said facilities as “construction manager/general contractor” projects; and,

WHEREAS, Salt Lake County is authorized under the provisions of §11-39-107, Utah Code 1953, as amended, to adopt certain provisions of the Utah Procurement Code for the design and construction of its publicly-funded building improvements;

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

NOW THEREFORE, the Salt Lake County Council hereby resolves and ordains that construction work at Salt Lake County Salt Palace or UMOCA, in response to S.B. 272, may go forward as a construction manager/general contractor project pursuant to the applicable procurement provisions of the Utah Procurement Code §§63G-6a-101 through -2407, and the applicable procurement rules and regulations in section Rule 23 of the Utah Administrative Code under the authority of §63G-6a-1302. Salt Lake County ordinances, policies, and procedures shall apply to all other aspects of procurement of construction regarding the above-referenced buildings which are not governed by the provisions of the State Procurement Code and regulations cited above.

APPROVED and ADOPTED this 29th day of October, 2024.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ LAURIE STRINGHAM  
Chair

By /s/ LANNIE CHAPMAN  
Salt Lake County Clerk

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

**5. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES**

**6. PENDING LEGISLATIVE BUSINESS**

- 6.1 First Reading of an Ordinance of the Legislative Body of Salt Lake County, Utah, Amending Section 2.07.401 Of the Salt Lake County Code of Ordinances, 2001, Entitled "Political Activities of Employees," And Section 2.07.402 Of the Salt Lake County Code Of Ordinances, 2001, Entitled "Prohibitions on Political Use of County Resources" In Order to Clarify Certain Ethics Requirements for Salt Lake Elected Officers and Employees** 24-2271

**Attachments:** Staff Report  
Ethics Ordinance (RAFL)

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

Sponsors: Council Member Aimee Winder Newton. Seconded by Council Member Ann Granato.

(Approx. 4:15PM, 10 Min.)

Discussion/Direction

**Council Member Winder Newton** reviewed the ordinance, stating the purpose of the ordinance was to ensure the County was not spending taxpayer dollars to send out campaign materials. The ordinance defined mass mailings as 500 pieces or more that go to the same person over a 30-day period, and that people could not send out materials within 60 days of an election if they were up for re-election, unless the materials were statutorily required to be sent out. For materials that were statutorily required, a picture would not be allowed, and the name could not be larger than a regular font size on the mail piece, nor could a deputy be included on any material if they were up for election.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to forward the ordinance to the November 5, 2024, Council meeting for formal consideration. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

**Council Member Winder Newton** also proposed the following legislative intent:

*It is the intent of the Salt Lake County Council to ensure full public transparency on the use of taxpayer-funded mailers and materials to prevent misuse for political purposes and promote fiscal responsibility. Mass mailings are defined as the same piece or substantially identical pieces of mail sent to more than 500 people within any 30 day period.*

*During the budget process, all elected officials shall disclose the following information to the council within their operating budget request or during their budget workshop presentation:*

*1. A list of mass mailings that occurred in the prior budget year with a copy of the mailed piece, a description and number of people on the mailing list, and the total cost for design, printing, and postage.*

*2. A list of anticipated mass mailings in the upcoming budget year, including a description of the mail piece, mailing list, and anticipated costs*

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

*for design, printing, and postage.*

**Council Member Stringham** asked if this legislative intent included digital mail.

**Council Member Winder Newton** stated the legislative intent just applied to mail. Electronic communications got tricky with personal rights. Including that would have opened a can of worms.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated there were complications with regulating electronic communications in general, and it would be difficult to define email and social media regulations. However, existing County ordinance prohibits the use of County resources for political purposes, and that includes electronic communications. For statutorily required mailings, for instance the tax notice that the Treasurer puts out, the format is approved by the Utah State Tax Commission. The form the Treasurer sends out electronically is the same version that goes out through the mailings. There should not be substantive differences in those formats.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to approve the legislative intent. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

**Council Member Winder Newton** asked if the Council wanted this legislative intent to be applied this year or wait until January 2025.

**Council Member Stringham** stated it would not be hard for people to figure out if that had done a mailing or not for this year. She suggested it be effective today.

## 7. CONSENT ITEMS

A motion was made by Council Member Harrison, seconded by Council Member Stewart, that the Consent Agenda be approved. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

- 7.1 **Consideration of Fee Waiver Request of \$22,630 for 24-2260  
Mountain America Expo Center for the Utah Department of  
Public Safety, Zero Fatalities Safety Summit**

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

**Attachments:** [Staff Report](#)  
[fee\\_waiver requestUDPS.MAEC0924.pdf](#)  
[UDPS.MAEC0924.pdf](#)

The vote on this consent item was approved.

- 7.2 **Housing Connect Board Appointment:** [24-2221](#)  
· **Michael Akerlow, District 4**

**Attachments:** [Staff Report](#)  
[Mike Akerlow Application\\_Redacted.pdf](#)

The vote on this consent item was approved.

- 7.3 **Internal Fleet Management Board Appointment:** [24-2219](#)  
· **Steve Hadzik, Community Representative**

**Attachments:** [Staff Report](#)  
[Hadzik\\_Steve](#)

The vote on this consent item was approved.

- 7.4 **Salt Lake County Planning Commission Appointment:** [24-2228](#)  
· **Brody Rypien, County-wide Alternate**

**Attachments:** [Staff Report](#)  
[Rypien\\_Brody](#)

The vote on this consent item was approved.

- 7.5 **Local Emergency Planning Committee Appointments:** [24-2231](#)  
· **Bailey Edelstein**  
· **Tyler Shepherd**

**Attachments:** [Staff Report](#)  
[Edelstein\\_Bailey](#)  
[Shepherd\\_Tyler](#)

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

The vote on this consent item was approved.

## 8. APPROVAL OF TAX LETTERS

A motion was made by Council Member Harrison, seconded by Council Member Stewart, that the Tax Letters be approved. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

### 8.1 DMV Registration Refunds

[24-2251](#)

**Attachments:** [Staff Report](#)

[MA 0028 Personal Property Tax Refund DMV \\$266](#)

[MA 0031 Personal Property Tax Refund DMV Vet \\$1230](#)

The vote on this tax letter was approved.

### 8.2 Refund of Taxes Pursuant to Utah Code § 59-2-1321

[24-2252](#)

**Attachments:** [Staff Report](#)

[2.1 Jenkins Board Letter](#)

The vote on this tax letter was approved.

### 8.3 Tax Administration's Letters for Hardship Settlements

[24-2257](#)

**Attachments:** [Staff Report](#)

[7.5 Settlement, Debby H Coleman, Parcel # 16-27-355-019](#)

[7.5 Settlement, Farzana Mujhah, Parcel #28-17-151-079](#)

[7.5 Settlement, Kelly E Rolfe, Parcel #21-26-102-035](#)

The vote on this tax letter was approved.

### 8.4 Tax Administration's Letters for Deferrals

[24-2258](#)

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

- Attachments:** [Staff Report](#)  
[7.7 Deferral Discontinuation Oaks, Steven, Parcel # 32-12-432-003 Redacted](#)  
[7.7 Deferral Discontinuation, Crystal Dickinson, Parcel #15-28-156-006 Redacted](#)  
[7.7 Deferral Discontinuation, Shawna G Bentley, Parcel #08-26-301-028 Redacted](#)  
[7.7 Deferral Discontinuation, Susan K Kelly, Parcel #15-27-327-033 Redacted](#)

The vote on this tax letter was approved.

**8.5 Tax Administration's Letters for CRE's** [24-2253](#)

- Attachments:** [Staff Report](#)  
[3.1 Deseret Trust Board Letter](#)

The vote on this tax letter was approved.

**8.6 Tax Administration's Letters for PRE** [24-2254](#)

- Attachments:** [Staff Report](#)  
[4.1 Wixom Board Letter](#)  
[4.2 Daines Board Letter](#)

The vote on this tax letter was approved.

**8.7 Tax Administration's Tax Relief Letters** [24-2256](#)

- Attachments:** [Staff Report](#)  
[7.1 2024 Timely Tax Letters](#)  
[7.2 2024 Late Tax Relief](#)  
[7.3 2024 Veteran Exemptions](#)  
[7.3a Other Years Veteran Exemptions](#)  
[7.4 2024 Active Duty Exemptions](#)  
[7.4a Other Years Active-Duty Exemptions](#)

The vote on this tax letter was approved.

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

October 29, 2024

---

9. ACCEPTANCE OF ETHICS DISCLOSURES

10. APPROVAL OF COUNCIL MEETING MINUTES

10.1 Approval of October 15, 2024 County Council Minutes

24-2276

Attachments: 101524 Council Minutes

A motion was made by Council Member Harrison, seconded by Council Member Stewart, that this agenda item be approved. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

11. OTHER ITEMS REQUIRING COUNCIL APPROVAL

RECESS UNTIL 5:00PM TO COUNCIL CHAMBERS

