

Sterling Town Council Minutes
Tuesday Oct 15th, 2024
7:30 PM

Council members attending:	Mayor Zeb Wignall, Yvonne Larsen, Tami Privett, Kim Killpack, Bryan Sullivan.
Council members excused:	N/A
Staff attending:	Kristina Winkel, Jim Egner
Community attending:	Cade Penney, Nick Lyon, Devan Fowels, Julie Strickland, and Garric Wilden, Cody Deeter, Judy Wadley.
Conducting:	Zeb Wignall, Mayor. Meeting called to order at: 7:21

Agenda item number	Discussion and action items	Result
1. Welcome: Mayor Zeb Wignall	Mayor welcomes council, staff and community present and invites Bryan Sullivan to take his seat with the council.	
2. Pledge of Allegiance	Council, staff and community present stand and recite the pledge of allegiance	
3. Roll Call	See above for attendance.	
4. Approval of minutes from the previous meeting.	Yvonne makes a motion to approve the minutes from the Public Hearing on September 17th. Tami seconds the motion. Tami makes a motion to approve the minutes from the Town Council on September 17th with spelling corrections. Yvonne seconds the motion.	Motion: Yvonne Second: Tami Vote: unanimous Motion: Tami Second: Yvonne Vote: Unanimous

5. Appointment of new council member	Kristina Winkel reads the oath and Bryon repeats as stated below. “I, Bryan Sullivan, do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.”	
6. Discussion and vote on Impact Fee Plan and Ordinance.	Mayor Wignall asks if we should wait on voting on this until we finalize what the fees will be. Cade agrees. Tami makes a motion to table this item until ready to vote. Yvonne seconds the motion,	Motion: Tami Second: Yvonne Vote: Unanimous
7. Cade Penny; CDBG Project Discussion	Cade states that the town is pre-qualified this year and does not need a survey for the project. The grant is up to \$200,000. Discussion on park improvement and then purchasing land for a new fire department. Cade explains the process in applying for CIB and the soonest you could apply would be June of next year. Mayor Wignall asks Cade what would be better to use the money to purchase land for the fire department or park improvement. Cade answers that it will look better to use it for improving the park. Kim asks about a water improvement project. Mayor Wignall suggests we vote tonight on one of those projects. Nick does add that going to CIB without the land in hand can be challenging. Cade explains that if we do a park project this year, you can't ask for CIB next year. Garric suggests that you have a purchase agreement and deposit to secure the land. Bryan asks what benefits the town more, a park improvement or a new fire department. Council discusses this. Bryan adds that there are no usable restrooms at the park. Yvonne states that the restrooms could be made available. Council discusses possible projects. Council agrees that the location of the current fire department is not safe being next to the park. Cade states that priority 1 for the grant is acquiring land for the fire department and priority 2 is upgrading the park. It is a grant but it does help the scoring if the town came	

	up with part of the money.	
8. Additional Discussions not to be voted on.	Cade talks about a TPA grant that opens in Oct and closes in Dec. It is planning dollars through an engineering firm such as Jones & Demille or Sunrise Engineering. Cade highly recommends we apply for this grant. Cade brings up the Sanpete County Hazard Mitigation Plan Update that will be held November 19th at 11:30AM. He talks about the Hazard mitigation plan, and that the Mayor and anyone in emergency preparedness should register and attend the meeting. Mayor states that he will be able to attend as well as Nick. Garric from Jones & DeMille has one item he would like to discuss. He explains that Tyler Faddis went to work for UDOT and Devan Fowles will be taking his place. He would like to set a date for reviewing the culinary water master plan before the next council meeting with the council member over water and the water master. Then they would come to the next council and present the plan. They will meet Wed Oct 23 at the Town Hall at 3:00pm. Kim will let Jim know about the meeting. Julie asks how long the council terms are. Council explains that they are 4 years long. Tami explains that 2025 and 2027 will be the next election years. Cade talks about the Sterling Website and the process in getting it running again. Civic Link is the software he is trying to work with to allow R6 to help run it to save the smaller communities. He explains that they are working with Jones & DeMille in hopefully using their software. Cade will reach out to Kendal and get it updated. Cade reminds the council that they will need to get the webgrants3 login and the SAM.gov are the two requirements to have for the CDBG.	
9. Report of Officers, Boards and Committees.	a. KIM: Mayor suggests some areas where Jim can apply more asphalt. Kim brings up the letter from the state regarding our water rights. In the meantime, Mayor will make the call and Kim will talk to Keenan Pearson about it. b. YVONNE: brings up those who have delinquent water bills. Yvonne	

a. Kim Killpack: Water and roads. b. Yvonne Larsen: Treasury, Town building rental and cemetery. c. Zeb Wignall: Parks and Fire Depart. d. Tami Privett: Steering Committee, Budget, Taxes, Deputy Clerk. e. Mayor Wignall.	sends a letter to help them set up a payment plan where part goes to the current bill and some goes to the delinquent bill. There are about 20-25 locations that need new meters and three of them are locations that are not being used a lot such as stock water etc. Mayor Wignall brings up a new water leak and suggests replacing the old meters to help prevent the leaks. Tami brings up perhaps upgrading the pipe and Mayor Wignall states that is the plan. Many of the leaks we have had are in this area. c. ZEB: As stated above. d. TAMI: Brings up the contract we have with the new printer and how they charge us per copy and automatically replace the printer ink. Tami suggests that we save on copies at council by referring to our devices and saving on printing everything for every council member. Mayor Wignall asks which council members would prefer a printout. Kim would prefer printouts and Kris will accommodate this. Discussion on the cost of printing the water bills and the newsletter. Council decided on having a raffle for all those who sign up to receive the water bill and newsletter via email. The winner will get a free building rental. Bryan states that continuing the Newsletter is important. e. As stated above.	
10. Approve the payment of Bills	Payroll for the month of May paid on Oct 8, 20241 ● James C. Egner \$ 1,697.13 ● Yvonne V Larsen, \$ 247.27 ● Heather H Myers, \$ 646.45 ● Tamra D Privett, \$ 48.48 ● Ryan K Smith \$ 1,176.07 ● Kristina K. Winkel \$ 380.94 Bills paid on Oct 15, 2024 ● Allsop, Jentrie Catherine: \$ 110.82. Reprint for check from last year ● Badger meter: \$ 124.20 ● Central Electric Supply: \$ 569.72. Solar Lights for Cemetery ● CUHD: \$25.00 water samples: \$25.00 ● Dominion Energy: \$	Motion:Tami Second:Yvonne Vote: Unanimous

	• Jim Egner: \$ 138.02 travel reimbursement \$16.48 Purchase reimbursement • Gunnison Implement Co \$ 538.67 Dump Truck repairs, weed eaters repair • Hermansen's Mill: \$ 339.95 seed and fertilizer • Hinton Burdick CPAs \$ 334.50 CPA Service • Jensen Excavating \$300.00 Fixing broken water line • Yvonne Larsen \$349.15 Asphalt • LES Olson IT \$123.79 Monthly Contract Usage • Manti Telephone: \$ 107.47 Sept phone bill • Mountainland Supply Co \$ 581.19 FORD repair, resetter, inlet • N. Sanpete Disposal \$ 96.27 Dumpster and garbage cans • Rocky Mtn Power \$ 892.71 paid online • Sanpete County Fire District #2 \$636.50 Fire District Fee • Sanpete Sanitary Landfill \$ 972.00 Sept and Aug service • Sterling Country Store \$ 116.73 Lawnmowers and Kubota fuel • Zions Bank Visa: \$581.92 Stamps, office supplies, road base, candy for parade Tami makes a motion to pay bills as presented. Yvonne seconds the motion.	
11. Adjournment	Tami makes a motion to adjourn the meeting, Yvonne seconds the motion. Meeting adjourned at 8:52	Motion: Tami Second: Yvonne Vote: Unanimous

Minutes Approval

By: _____ Date: _____ Attest: _____ Date: _____
Mayor Keenan Pearson Kris Winkel, Clerk/Recorder

Council Members Initials:

Yvonne Larsen: _____

Tami Privett: _____

Kim Killpack: _____

Bryan Sullivan: _____