

Five County Association of Governments

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[APPROVED ON AUGUST 21, 2024]

MINUTES

FIVE COUNTY ASSOCIATION OF GOVERNMENTS FINANCE COMMITTEE MEETING

JUNE 12, 2024 - 12:30 PM

FESTIVAL HALL CONFERENCE CENTER; COMBINED ROOMS 5 & 6
96 N. MAIN ST., CEDAR CITY, UTAH

Finance Committee Members in Attendance

Commissioner Gil Almquist, Chair
Commissioner Jerry Taylor
Commissioner Celeste Meyeres

Washington County Commission Representative
Garfield County Commission Representative
Kane County Commission Representative

Five County AOG Staff in Attendance

Mr. Bryan Thiriot
Mr. Gary Zabriskie
Ms. Allison McCoy

Executive Director
Deputy Director
Chief Technology Officer

AGENDA ITEM # 1. WELCOME BY THE CHAIR.

This meeting was conducted by Washington County Commissioner Gil Almquist as Chair of the Finance Committee. There were two other members of the Finance Committee present, thus there was a quorum, and the Chair called the meeting open at 12:39 p.m. It was noted for the record that while they were invited to attend in-person, no members of the public were in attendance.

AGENDA ITEM # 2. REVIEW AND APPROVE DRAFT MINUTES FROM JUNE 12, 2024 FINANCE COMMITTEE MEETING.

The Chair asked if any of the members had any concerns or corrections needed in the draft minutes of the May 20, 2024 Finance Committee meeting. Seeing there were none, the Chair called for a motion.

Garfield County Commissioner Jerry Taylor moved to approve the minutes of the May 20, 2024 Finance Committee meeting, as presented. Kane County Commissioner Celeste Meyeres seconded the motion.

The Chair acknowledged that there was a motion and a second. And seeing there were no further questions or concerns, asked the members to say 'aye', if in favor.

All three commissioners in attendance voted aye, thus minutes of the May 20, 2024 Finance Committee meeting, as presented, were approved.

AGENDA ITEM # 3. PRESENTATION ON THE FY2024 FINAL BUDGET AMENDMENTS.

Ms. Allison McCoy, Chief Financial Officer at the Association explained the final budget revisions. She said that the final budget revisions were raised by \$625,328 mostly because of some new grants that we received during the year. She said that one of those new grants that we received was the CIB remodel grant that we were using on the building, and in-house building remodel money that we had. She said that other programs that were added were critical housing repair, which is done by the Weatherization Department, single-family home remodeling, which is also done by the Weatherization. She explained that CAP (the Community Action Partnership) and the Human Services, got two new grants during the year, a TANF Capacity Building and a TANF Circles grant. She said that the Circles grant is quite a bit more in the new budget. She said that program is to help people in poverty to help them learn and assist them in reaching out of poverty, so that is a good grant that we've received. She said that there are some grants that went away, most of those were left over from the COVID money. She said that there was two or three of those. Ms. McCoy said that after all the number crunching for the final budget revisions, and then working on the new proposed budget, the Association changed very many programs, and some programs are gone. She said that she was surprised when she was all done that the new budget is almost exactly the same budget, even though it's different programs. She stated that it was a lot of number crunching to get the same thing, but that's what happened. She went through the highlights of the budget and brought their attention to one large revision, and that was in the "Street Safety for All" program and what was budgeted in 2024. She said that they had budgeted the full amount, which was \$1,250,000 but have only spent about less than half of that, so there was a large revision there.

After reviewing the final revisions for the FY2024 budget, Ms. McCoy asked if anyone had any questions on any budget item in particular? Seeing that there were none, the Chair moved on to the next agenda item.

AGENDA ITEM #4 . PRESENTATION ON THE PROPOSED FY2025 BUDGET.

Ms. Allison McCoy, Chief Financial Officer at the Association explained the proposed Fiscal Year 2025 budget. She said that a lot of the programs were finished and gone in 2024, such as the COVID money. She said that she thinks we've seen the last of that. She said that the Association has had issues with the New Choices Waivers, which is an aging program through the Department of Health and Medicaid. She said that their structure of reimbursement doesn't cover, and it hasn't for a while, cover our expenses, and the nurses and the things. She said because of that we chose to discontinue that program. She said that administering that program, under those financial conditions, has been difficult for Ms. Carrie Schonlaw, the Director of the Area Agency on Aging at the Association. Mr. Bryan Thiriot added that many of the other associations and governments in the state cancelled it too. He said that the reimbursement rate was just not matching what we needed, and so other AOGs cancelled it as well. Ms. McCoy said that most of that program has gone to private companies.

After reviewing the Proposed FY2025 budget, Ms. McCoy asked if anyone had any questions on any particular budget item? Seeing that there were none, the Chair moved on to the next agenda item.

AGENDA ITEM # 5. RECOMMENDATION TO THE STEERING COMMITTEE ON THE FY2024 FINAL BUDGET AMENDMENTS.

The Chair asked if any of the members had any concerns or questions regarding the Fiscal Year 2024 Final Budget Amendments in the printed materials, and as presented. Seeing there were none, the Chair called for a motion.

Garfield County Commissioner Jerry Taylor moved the Finance Committee formally recommend that the Steering Committee approve the Final Budget revisions for FY2024, as printed and presented. Kane County Commissioner Celeste Meyeres seconded the motion.

The Chair acknowledged that there was a motion and a second. And seeing there were no further questions or concerns, asked the members to say 'aye', if in favor.

All three commissioners voted aye; thus the motion was approved unanimously.

AGENDA ITEM # 6. RECOMMENDATION TO THE STEERING COMMITTEE ON THE PROPOSED FY2025 BUDGET.

The Chair asked if any of the members had any concerns or questions regarding the proposed Fiscal Year 2025 Budget in the printed materials, and as presented. Seeing there were none, the Chair called for a motion.

Washington County Commissioner Gil Almquist moved that the Finance Committee formally recommend that the Steering Committee approve the proposed Fiscal Year 2025 Budget in the printed materials, and as presented. Garfield County Commissioner Jerry Taylor seconded the motion.

The Chair acknowledged that there was a motion and a second. And seeing there were no further questions or concerns, asked the members to say 'aye', if in favor.

All three commissioners voted aye; thus the motion was approved unanimously.

AGENDA ITEM # VIII. ADJOURN.

The Chair, seeing that all necessary business had been taken care of, adjourned the meeting.

These minutes were prepared and typed by Mr. Gary Zabriskie, Deputy Director at the Five County Association of Governments. They were approved by the Finance Committee on August 21, 2024.