



WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, October 21, 2024 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

Chairman Kurk Beesley
Vice Chairman Dale Allen
Mayor Rob Vanderwood
Councilmember Ryan Swapp

Melinda Stimpson
James Jenson
Brent Warren

MEETING MINUTES OF OCTOBER 21, 2024

1. MEETING CALLED TO ORDER

- A. Chairman Kirk Beesley
Dale Allen called the meeting to order at 6:31 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Ryan Swapp
The Pledge of Allegiance was led by James Jenson.
B. Invocation – Rob Vanderwood
The Invocation was led by Melinda Stimpson.

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. STAFF REPORT

- A. John Wallace

John updated the board on the 2700 W Lift Station Project and said it was about 60% complete in the design stage and they hope to have it out to bid in November. He also gave updates on the issues with manholes located on 5100 W and some suggested fixes as well as the Land Acquisition progress. John told the board that he would like to use the same fencing materials as the 4700 W lift station on the 4450 W location. He stated that 4 companies responded with only one being able to fulfill the request.

- B. Ed Mignone

Ed updated the board on the Impact Fee Analysis stating that he believes they are close with coming up with the IFP and anticipates a recommendation to be presented to the board in December and then they will start the sewer rate fee. They will then start the utility rate fee for water.

5. ACTION ITEMS

- A. Award Fencing Project for 4450 W Lift Station

James Jenson made a motion to award to Rocky Mountain Fence Inc. for \$77,720.00. **Melinda Stimpson** seconded the motion.

AYES: Jame Jenson, Dale Allen, Ryan Swapp, Melinda Stimpson,

NAYS:

ABSENT: Kurk Beesley, Brent Warren, Rob Vanderwood

6. DISCUSSION

- A. Financial Services and amending the Interlocal Agreement with West Haven City

Shawn discussed with the board the financial services that are provided by Child Richards and the increase in fees that they are requesting. Currently, the city is paying the entire fee. He suggested that the city and district always use the same firm because of different reporting requirements through the state. He also updated the board on what the city is planning to do when it comes to credit card fees and suggested that the district review its stance on covering them.

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7. CENTRAL WEBER UPDATE

Mayor Robert Vanderwood

Mayor Vanderwood was absent.

8. CONSENT AGENDA

- A. Action on minutes (September 16, 2024)
- B. Billing Adjustments (September 2024)
- C. Monthly Accounts Payable (October 2024)
- D. West Haven City – \$51,416.67 (Invoice 10202426 – Administrative Services for September 2024)
- E. West Haven City – \$24,104.65 (September Storm Drain Fees)
- F. West Haven City – \$73,890.68 (September 2024 Garbage Fees)
- G. Central Weber – \$344,148.00 (3rd Quarter Impact Fees)
- H. Roy City Corporation – \$9,791.60 (Surplus Water)

Dale Allen stated that item H should state \$9,791.60 and not \$9,79.60.

Melinda Stimpson made a motion to approve items A-H with the correction of the typo to \$9,791.60 for Roy City Corporation for Surplus Water. **Ryan Swapp** seconded the motion.

AYES: James Jenson, Dale Allen, Ryan Swapp, Melinda Stimpson

NAYS:

ABSENT: Kurk Beesley, Brent Warren, Rob Vanderwood

9. ADJOURNMENT

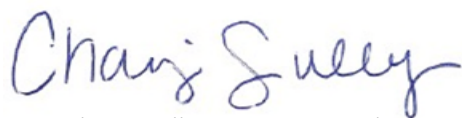
Melinda Stimpson made a motion to adjourn at 7:01 pm. **James Jenson** seconded the motion.

AYES: James Jenson, Dale Allen, Ryan Swapp, Melinda Stimpson

NAYS:

ABSENT: Kurk Beesley, Brent Warren, Rob Vanderwood

Dated this 18th day of November 2024



Charis Sully, District Recorder