

Wilson Arch Water and Sewer Special Service District
Regular Meeting Via Zoon
October 24, 2024
Draft Minutes

Attendance: Craig Simpson(C), Doug Gorman(D), Eric Lindscheid(E)

- I. Eric called the meeting to order at 6:05
- II. Craig, Doug, and Eric present so a quorum was met.
- III. Approval of July 30, 2024, minutes: E motion to approve minutes, D seconded. All approved.
- IV. Approval of Meeting Agenda: E made a motion to approve the agenda, D seconded. All Approved.
- V. Public Comment
None
- VI. Financial Report: Presented By D
 - Current Operating Bank Balance \$5,962.59.
 - Reserve Accounts have a balance of \$51,734
 - Up to 9/30/24, the revenues for services exceed expenses by \$17,597. D noted that this was not just operating income as it includes revenue that will be set aside for reserves.
 - E asked about the accounts in the equity section of the balance sheet titled Capital Asset Replacement Fund, and Capital Facility Reserve Fund. D explained that these are reserve funds from 2023 that were restricted for use as reserves. It does not include 2024 allocations for reserves as these are not reflected in the 2024 Profit and Loss and will be allocated at the end of the year.

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E made a motion to accept the financial report and C seconded.
All approved.

VII. Draft Budget 2025

- A. C noted some changes that will need to be made on the 2025 budget: lab tests will need to be updated to new rates, and some special tests that aren't done every year will need to be reviewed and included if needed. C will also review the 2024 financial records to look at the 2024 repairs to see if that amount needs to be increased from the current amount of \$3000. C also noted the reserve funds section of the draft budget will need to be updated and he will get with Valerie to review this. We also need to add a line item of the budget for the payment to C as general manager for \$2500.
- B. C presented some preliminary rates for 2025 and right now the rates will be going up by around \$10 per month

VIII. Water Project Update

- A. A SKADA electronic system to allow the water system to be checked and regulated electronically is in the process of being installed. It will require the installation of two new panels, and it will be internet accessible via the proper security clearance, and it by all be protected with a cyber security system
- B. Timeline:
 - Reseeding will be taking place soon. There was a \$2800 line item in the bid for this and it was recommended by Sunrise

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Engineering to remove this line item and do the seeding ourselves. E said he found the seed at Southwest seed in Dolores Co., and the estimated cost would be \$650 plus the cost of soil. C said the Utah Dept of Agriculture will also provide seed of desert blooming plants that can be added to it.

C. Roads- Sunrise Engineering is recommending using any contingency funds that remain after installing the SKADA system and using that for the roads. C thinks the cost will be minimal.

D. C said hooking up the system is contingent on the arrival of a Pit-less adapter.

IX. WASSD Updates

A. C updated the policy and procedures to include cyber security.

B. Website was updated.

C. The final walk through on the water system will determine the fencing that will be required.

D. Source protection plan is completed and on website.

X. Community Comments-None

XI. Board Comments-None

XII. Next Meetings

A. November 21, 2024, 6:00 MST Regular Boad Meeting

B. December 19, 2024 ,6:00 MST Public Meeting to vote and pass 2025 budget resolution

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