



UNIFIED FIRE SERVICE AREA FINANCE COMMITTEE MEETING MINUTES

October 3, 2024

Meeting held both electronically via Zoom Webinar/UFA Headquarters

Committee Members Present:

Council Member Hull
Mayor Silvestrini
Council Member Bailey
Mayor Overson
Mayor Stevenson

Staff Present:

Chief Burchett
CFO Hill

Cyndee Young
District Administrator Anderson

Staff Absent:

AC Pilgrim

Guests:

AC Robinson
AC Dern
Adam Park
Courtney Samuel

Kate Turnbaugh
Jon Wilde
Eric Holmes
Kiley Day

Lana Burningham
Nile Easton
Shelli Fowlks

Meeting called to order by Chair Overson at 1:02 p.m.

Public Comments

None

Public comment was made available live and with a posted email address.

Minutes Approval

Mayor Silvestrini moved to approve the minutes from the August 26, 2024, Finance Committee Meeting as submitted.

Council Member Bailey seconded the motion.

All voted in favor, none opposed.

2025 Tentative Budget – CFO Hill

- ◆ CFO Hill provided an overview of the tentative budget in preparation for presentation to the Board in November and final adoption in December.
- ◆ Starting with a 2025 baseline amount in January, additional costs for the first new station will be added.
- ◆ February recruit camp will include 15 additional FTE's.
- ◆ June 2025, the first station will be staffed.
- ◆ October 2025, UFA will hire an additional 15 FTE's for the second station.

- ◆ The second station will open December 2025/January 2026.
- ◆ The General Fund expenditures were reviewed.
 - ◆ Council Member Bailey asked what the law required for the General Fund Balance minimum; CFO Hill explained 5% is the state law requirement.
- ◆ Reviewed were the professional fees provided to UFSA by UFA employees, with reductions due to completion of station construction projects.
- ◆ Capital Projects consist of seven projects for consideration by the Board.
 - ◆ Also included are standard maintenance projects at the stations.
 - ◆ The garage at temporary Station 112, \$600,000, has been pulled from the budget for now.
 - ◆ The garage will need to be built if a crew is moved into the house in the future.
- ◆ Council Member Bailey asked that during the potential tax presentation that it be clarified to the Copperton Council that Copperton only contributes \$90,000 for their 3-handed crew.
 - ◆ It would be good to point out the benefit to the community and how it is compensated.
- ◆ Mayor Overson asked if there will be a lull in remodeling/rebuilding with the remaining stations.
 - ◆ Chief Burchett explained that while there will always be maintenance, part of the seismic work was to assess the longevity of each station.
 - ◆ Once Station 112 is rebuilt, Stations 109 and 118 would likely be the next for replacement, but they still have at least a 7-10 year lifespan.
 - ◆ The majority of the stations are newer and have a longer life, however, maintenance plays a large role in extending their life.
- ◆ Mayor Overson hopes that in the grand scheme and once Station 112 is online, there can be some breathing room before the conversation regarding spending large amounts of money on stations can begin again.

Mayor Silvestrini moved to recommend submitting the tentative budget to the UFSA Board of Trustees for consideration.

Council Member Bailey seconded the motion.

All voted in favor, none opposed.

Capital Project Emigration Canyon Station 119 Xeriscape – AC Robinson

- ◆ A need to improve the station landscaping was recognized.
- ◆ A proposal to complete the landscape as a Firewise model is being considered.
- ◆ This is an opportunity to spend a bit more money but show the residents that Firewise landscaping can look good and is an option to just clearing out fuels.
- ◆ Mayor Overson, as do members of the Board, feel that this is a great idea.
- ◆ This cost has already been included in the 2025 Tentative Budget as discussed and voted upon.

Closed Session

- ◆ None

Adjournment – Chair Overson

Mayor Silvestrini moved to adjourn the October 3, 2024 UFSA Finance Committee Meeting.

Mayor Overson seconded the motion.

All voted in favor, none opposed.