

Grantsville City Library Board of Trustees
Meeting Minutes
Thursday, February 1, 2024, 4:15 p.m.
Approved March 7, 2024

Trustees in Attendance:

Tara Bell
Janet Craven
Tana Dixon
Stacy Given, Vice-Chair
Sharon Kuttler, Secretary
Arlene Mair, Chair

Additional Attendees:

John Ingersoll, Director
Scott Bevan, City Council Liaison
Aiden Hopper, High School Liaison

Absent:

A. Call to Order:

The meeting was called to order by Arlene Mair at 4:16 p.m.

B. Roll call of members: Attendance was recorded as indicated above.

C. Tana Dixon moved to approve the January 4, 2024 meeting minutes.
Janet Craven seconded the motion. The motion passed unanimously.

D. Public Comments: none

E. Community Advocacy:

1. Barnyard Babies will be held on May 3-4, 2024, Friday and Saturday at the Clark Historical Farm. The Library plans to attend.
2. The City's Summer of Fun activities are in the works.

F. Director's Report:

1. John has been talking with the new Tooele City Library director, Chase Randall. Chase Randall gave our library 59 Playaway launchpad devices preloaded with early literacy games and activities. They will be cataloged and made available for circulation.
2. The website is being updated. Social media links will be added as they are developed to help the library qualify for the Utah State Library's "Quality Library" designation. A link was added to an ALA website that shows the value of library items an individual checks out.
3. The annual city budget summit is next week.
4. Breklyn and Aiden, our High School Liaison, have been collaborating on programs for teens. Miniature golf in the library and a Read-a-thon are being planned.

5. The library and City Hall are selling *Grantsville Through the Years*, a city history written by Merrill Nelson.

G. New Business:

1. Scott Bevan, City Council Liaison - Scott introduced himself. This is his third year serving on the City Council and he works at Hill Air Force Base.
2. New Library Technician hires - Casey Cox has a full-time position at the library. Hope Grua is a Library Tech II and she presents S.T.E.A.M. programs on Fridays. Desiree D'Arnall was hired recently as a Library Tech.
3. Review of Policy 2.02 Public Services Policy - John presented a draft version of Policy 2.02 for the Board to consider. We will vote on it next month. He also introduced a new Lost and Found Policy to add to 2.03.
4. Director's Budget Meeting will be held Feb 9, 2024 at the Justice Court.

H. Unfinished Business:

1. 2024 Open and Public Meetings Act (OPMA) Training - The following have completed the training as of February 1, 2024: Tara Bell, Janet Craven, John Ingersoll, Sharon Kuttler, and Arlene Mair.

- I. The meeting was adjourned at 4:55 p.m. on a motion by Tara Bell, seconded by Stacy Given, and approved unanimously.

Our next meeting is scheduled for 4:15 pm on Thursday, March 7, 2024 at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Zoom.

Documents Distributed:

- a. Agenda for the February 1, 2024 Library Board Meeting
- b. Director's Report dated February 1, 2024
- c. Draft Minutes of the January 4, 2024 meeting
- d. Policy 2.02 Public Services Policy and 2.03 Lost and Found Policy drafts for Review