

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS THE
GOVERNING BOARD OF THE STRAWBERRY RANCH
SPECIAL SERVICE DISTRICT
NOVEMBER 12, 2024**

PRESENT: Board Chair Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Spencer Park via Zoom
Board Member Steve Farrell
Board Member Erik Rowland

EXCUSED, Board Member Mark Nelson

STAFF: Max Covey, General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Shari Coleman, Accounting Assistant
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Kierstan Smith, CPA
David Fuller, Project Manager
Rick Tatton, Court Reporter via Zoom
Theresa Baronek, District Treasurer
Shari Coleman, Accounting Clerk

Board Chair Karl McMillan called the meeting to order at 5:22 p.m. on Tuesday November 12, 2024. Let the record show that all the Board Members are present except Board Member Spencer Park via Zoom and Board Member Mark Nelson who is excused. The record should also show that the Governing Board of the Strawberry Ranch Special Service District is meeting in the Wasatch County Chambers located in the Wasatch County Administrative building located at 25 North Main, Heber City, Utah 84032. Board Chair Karl McMillan then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR AUGUST 13, 2024

Board Member Spencer Park made a motion to approve the minutes for August 13, 2024. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park via Zoom
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland**

NAY: None.

WARRANT LIST APPROVAL

Board Member Steve Farrell made a motion to approve the warrants in the amount of \$2,137.27. Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Erik Rowland**

NAY: None.

QUARTERLY FINANCIAL REPORT AND PRELIMINARY BUDGET SET A PUBLIC HEARING FOR THE BUDGET.

Kierstan Smith, CPA, presented a power point presentation and then addressed the Governing Board of the Strawberry Ranch Special Service District and indicated the income is the interest that we have earned on the funds that we have in the account there. Certain inspection fees that were prepaid. The expense side we have our appreciation. The total fund revenue is \$388.80. The net revenue over expenditure is \$3,767.27. The total budget for 2025 is \$9630.00. projected.

Board Member Steve Farrell made a motion to approve the Quarterly Financial Report and the preliminary budget, set public hearing for budget for December 10, 2024, at 6:00 p.m. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park via Zoom**

AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Strawberry Ranch Special Service District both indicated that they had no other business.

ADJOURNMENT

Board member Erik Rowland made a motion to adjourn. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Erik Rowland

NAY: None.

Meeting adjourned at 5:27 p.m.

KARL MCMILLAN/BOARD CHAIR