



7505 S Holden Street
Midvale, UT 84047
801-567-7200
Midvale.Utah.gov

MIDVALE CITY COUNCIL SPECIAL MEETING

AGENDA

November 18, 2024

Public Notice Is Hereby Given that the **Midvale City Council** will hold a special meeting on **November 18, 2024** at Midvale City Hall, 7505 South Holden Street, Midvale, Utah as follows:

Electronic & In-Person City Council Meeting

This meeting will be held electronically and in-person. The meeting will be broadcast on **You Tube (Midvale.Utah.gov/YouTube)**

5:00 p.m. – SPECIAL MEETING

I. GENERAL BUSINESS

- A. WELCOME AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL

II. ACTION ITEM

- A. Establish a Deadline for Interested Candidates and Set Date for City Council Meeting to Fill Mayoral Vacancy – **[Matt Dahl, City Manager]**

III. POSSIBLE CLOSED SESSION

The City Council may, by motion, enter into a Closed Session for:

- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Investigative proceedings regarding allegations of criminal misconduct.

IV. ADJOURN

In accordance with the Americans with Disabilities Act, Midvale City will make reasonable accommodations for participation in the meeting. Request assistance by contacting the City Recorder at 801-567-7207, providing at least three working days advance notice of the meeting. TTY 711

The agenda was posted in the City Hall Lobby, on the City's website at Midvale.Utah.gov and the State Public Notice Website at pmn.utah.gov. Council Members may participate in the meeting via electronic communications. Council Members' participation via electronic communication will be broadcast and amplified so other Council Members and all other persons present in the Council Chambers will be able to hear or see the communication.

Date Posted: November 15, 2024

**Rori L. Andreason, MMC
H.R. Director/City Recorder**



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MIDVALE CITY COUNCIL STAFF REPORT 11/18/2024

SUBJECT

Setting Mayoral Vacancy Candidate Deadline and Council Meeting Date to Fill Vacancy

SUBMITTED BY

Matt Dahl, City Manager

BACKGROUND AND OVERVIEW

On Thursday, November 14, 2024, Mayor Marcus Stevenson resigned, effective immediately, and vacated the office of the mayor. Municipal vacancies must be filled by the process provided in Utah Code Ann. § 20A-1-510. This section requires that the City Council fill the vacant office by appointing a qualified candidate to fill the remainder of the mayor's term of office within 30 days after the date of Mayor Stevenson's resignation. This would fall on Sunday, December 15.

Prior to the City Council filling the vacancy, the City Council is required to give public notice at least 14 calendar days before the day on which the City Council fills the vacancy. In addition to identifying the date, time, and place of the meeting where the vacancy will be filled, the notice must also include how interested individuals must submit their names for consideration and the deadline for submitting one's name for consideration. The City Council will then interview each individual who meets the qualifications for office in an open meeting. From this pool of candidates, the City Council will appoint an individual to fill the vacancy by majority vote.

City staff requests the City Council's input on setting the two dates in order for staff to provide proper notice for the Council meeting to fill the mayoral vacancy. Currently, there is only one City Council meeting scheduled for the rest of the year. If the Council would like to hold interviews and fill the vacancy during its regularly scheduled Council meeting on December 3, staff will need to post public notice tonight.

City staff anticipates that there will already be an extensive agenda on December 3 for regular City business. Staff is concerned that holding candidate interviews and filling the vacancy during the December 3rd Council meeting may greatly extend this meeting. Staff instead recommends that City Council consider holding a special Council meeting on December 10 for the sole purpose of interviewing qualified individuals and appointing a candidate to fill the office of mayor.

Regardless of the date selected by the City Council, City staff requests that the deadline for individuals to submit their name for consideration be set on the preceding Thursday at the close of business hours.

STAFF RECOMMENDATION

Staff recommends that the City Council set the deadline for candidates to submit their names for consideration no later than 6:00 PM on December 5, 2024. Staff recommends that the City Council schedule a special Council meeting on December 10, 2024, at 6:00 PM to interview qualified candidates and to fill the mayoral vacancy.

RECOMMENDED MOTION

I move that we set _____, 2024, at _____ PM as the deadline for individuals to submit their names for consideration to fill the vacancy of the office of the mayor and that we schedule a Council meeting on December ____, 2024, at _____ PM to interview qualified candidates and appoint a candidate to fill the vacant office of mayor.

ATTACHMENTS

None