

TENTATIVE MINUTES FOR NOVEMBER 13, 2024 - NOT APPROVED BY THE BOARD

The November 13, 2024 meeting of the Board of Education, held at the Green River High School, 745 West Pirate Ave, Green River, UT, was called to order at 4:45 pm by President Royd Hatt. Vice-President Tracey Johnson with Members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance along with student member Maleeya Mecham.

CLOSED SESSION (A): At 4:45 pm., a motion was made by James Winn and seconded by Royd Hatt to move to a closed meeting for the purpose of holding a strategy session to discuss pending or reasonably imminent litigation. Member voting on this motion was as follows:

- Royd Hatt Aye
- Tracey Johnson Aye
- McKenzi Guymon Aye
- Todd Huntington Aye
- James Winn Aye

The closed meeting was held in the Library at Green River High School on Wednesday, November 13th, 2024, beginning at 4:45 pm. All five Board members were present for the closed meeting, as were Superintendent James Shank and Business Administrator Jackie Allred. The closed meeting finished at 5:00 pm. A recording of the meeting was made and will be kept on file by the District.

James Winn motioned to convene closed session and return to open session with a second by Todd Huntington and all approving.

WORK SESSION:

B1. Independent Audit Report: Jackie Allred, Business Administrator, presented the data from the Fiscal Year 23-24. The Net Position of the District improved. The construction projects have shifted from the bond funding to the state capital grant which can be seen throughout the General and Capital Funds. Instructional Services and School Supports represent over 74% of expenses with the bulk of the remaining costs for Operation and Maintenance and Transportation. Property taxes fund 34% of ongoing General Fund revenues. State and Federal revenues reflect 58%. The Capital Projects fund shows a decrease of about \$14M resulting from construction expenses. Other statistics given shows enrollment continuing to decline and expenditure by pupil at \$18,545. Central taxable value reflects 65.92% of total.

James Gilbert from Gilbert & Stewart provided the board with the scope of work of the external auditors and the results of the Emery School District FY24 audit. All state programs and federal single audit requirements were satisfactory as well as all Government-wide and Fund reporting. The audit is an Unqualified Opinion or a clean audit. He complimented the business staff for providing all of the needed documentation.

B2. LandTrust Training for the Board: Annual training for board members were reviewed with videos and discussion.

B3. TSSA Framework Review: Principals from all schools presented the results from the FY24 TSSA program for their school. This program is structured by the District's TSSA framework, and individual

school goals are shaped at the school level. Principals presented the outcome of the goals which provided insight to the successes or struggles of many school issues. A main theme of all plans circled around increasing scores in math, science, and language arts.

REGULAR SESSION:

C1/C2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

D1: Westland Construction: Trent Huntsman, Westland Superintendent, reported the continued progress in Phase 3 which consists of the classes that join the Spartan Center and Auditorium as well as the Soccer field, which will be addressed in the Spring. The final footings are being placed and remaining concrete will be worked from the west by the Spartan Center to the east. Exterior Masonry is topped out on a good portion and some concrete slabs are finished on the south classrooms. Inner masonry walls have begun and framing the concrete ramp that will join the Spartan Center to the new addition. As concrete continues, the masonry will follow that path. The schedule is on track with July 2025 set to be finalized.

BOARD ACTION ITEMS

E1: A motion was made from James Winn for the Consent Agenda items: a) October warrants, b) Monthly financial reports, c) Minutes for the October 9thth meeting and d) Names for New Hire approvals with a second by Kenzi Guymon. All members approved the consent agenda.

Laurel Huntsman	Special Ed Aide, 5.9 hours	Canyon View Middle
Kaydee Murray	Pre-School Aide, 5.9 hours	Huntington Elementary
Robyn Healy	Pianist, 3 hours	Canyon View Middle
Breelunn Bennett	Title One Aide, 3.5 hours	Cottonwood Elementary
Kylie Nelson	Lunch Worker, 4 hours	Ferron Elementary
Kent Nelson	Boys Asst Basketball Coach	Green River High
Kaiden Meadows	Girls Asst Basketball Coach	Green River High

E2: EHS Auto Out of State Travel Request: Chandler Peacock, Automotive instructor, presented the automotive student team to attend the competition in Farmington, NM. This will be 22 years that the Emery High school team has participated in this competition. New to this year is two students to compete in diesel. Seven students are ready to leave next Thursday and return on Friday. Some of the skills they will be competing on is parts identification and timed tests which is industry standard. Five of the Seven students were in attendance. Kenzi Guymon made the motion to approve the request with Todd Huntington making the second and all approving. Wishes of success were given to the students.

E3: FY25 School Positive Behavior Plans: The Positive Behavior Plans were presented by each principal detailing the many programs dedicated to help students achieve self-awareness, emotional skills, citizenry, communication skills, decision-making skills, and caring leadership. Todd Huntington motioned to approve the plans as presented with Kenzi Guymon as a second with all members approving. Supt Appreciation was given for these programs that help students' mental health.

E4: LandTrust Amendment for Green River High School: Kayce Mae-Riches, principal, presented the proposed change to remove one LandTrust goal that was funding one teacher's prep to the school's TSSA

plan. Royd Hatt motioned to approve the amendment. Kenzi Guymon made the second motion and all approved.

E5: Independent Auditor Report from Gilbert and Stewart for FY24: With the auditor's presentation completed during the work session, Royd Hatt, as part of the audit committee, referenced the information given to James Winn and himself as very helpful to understand the district's finances. James Winn approved the audit report with Royd Hatt as a second. All approved.

E6: Additional Winter Activity Schedules: With CV state cheer and GRHS middle school basketball schedules presented, James Winn made a motion to approve and Todd Huntington made the second with all approving.

E7: Policies for Second Reading and final approval: Kenzi Guymon and James Winn are members of the policy committee that have reviewed these policies initially as part of the USBE changes from the Legislative 2024 session. There were 12 policies presented as final reading:

- Policy BBD – Board Members: Conflicts of Interest - New
- Policy BE – Board Meetings
- Policy BEA – Board Meetings: Notice Requirements -New
- Policy BEE2 – Board Meetings: Electronic Meetings (Replaces BEAA)
- Policy CE – School Safety
- Policy CEB – District Emergency Response Plan
- Policy CEC – Contracts for School Resource Officer Services
- Policy DAC – Employment: Background Checks - New
- Policy JQ – Student Fees, Fines, and Charges
- Policy KF – Convicted Sex Offenders on School Property - New
- Policy AC – Nondiscrimination
- Policy AD – Board Statement of Philosophy

It was motioned by Kenzi Guymon to approve these policies as a group excluding the AD policy to be tabled. Motion was seconded by James Winn. All members voted unanimously to approve.

E8: Rescind Policy EBC – Emergency Response Management: This policy has been replaced by the Policy CE – School Safety as part of the policies approved in motion E7 as part of the second readings. Kenzi Guymon made the motion to rescind the policy with Royd Hatt as a second. All members approved.

E9: Policies for First Reading: These policies are made public for a comment period and are scheduled to be reviewed as a second reading in the subsequent board meeting.

- Policy DDC – Reporting Substantial Threats Against a School
- Policy DKE – Postpartum and Parental Leave
- Policy FABA – Participation in Sex Designated Facilities
- Policy FABB – Use of Sex-Designated Facilities
- Policy FAD – Student Notifications
- Policy FBAC – Admissions and Attendance Kindergarten
- Policy FDH – Kindergarten Student Toilet Training
- Policy BJD – Superintendent: Dismissal, Relief of Duties, and Suspension
- Policy BKD – BA: Dismissal, Relief of Duties, and Suspension

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- Policy CAB – Revenue and Budgeting: Local Revenue
- Policy DI – Financial Reporting
- Policy CAH – Program Accounting
- Policy DAH – Drug Testing of Bus Drivers

Kenzi Guymon made the motion to approve these policies as first reading with James Winn motioning as a second. All approved.

REPORTS:

F1: Principal Report: Green River High School principal, Kayce Mae-Riches, gave the following report: Regular attendance, which is a similar struggle throughout the district and state, is an area of concern. If students feel like they ‘fit’, it will encourage students to attend school and Green River High has made great efforts to provide many various opportunities outside of the regular classroom for students to feel a part of. The student council has made the school theme to be ‘The Adventure on the River’ which attendance is a portion of. Teachers are also helping students be accountable for their participation and citizenship with cell phone management. Proficiency levels have improved significantly, but are still below the state average. Spanish speaking students have had a noticeable increase in testing results. Growth in scores was largely measurable from last year’s results. Having all teachers use Clarity in the Classroom has truly helped all students. Providing opportunities through academics and extra-curricular activities has increased school pride. She expressed appreciation for the broadcasting services for the health sciences, art, and law enforcement classes from Emery High. Farm Ag, Music/Theater and Debate are also great opportunities taught at the school. In addition to mainstream sports, E-sports was added last year and up to 15 students participate. This activity will be sanctioned next year with UHSAA.

Emma Grimmet, FFA Chapter President, presented the progress at the school farm with more activities such as equine science. Various activities require more effort and students enjoy them with hands on experiences. FFA state is a great event to learn and see the programs from many states. Maddie Meadows presented the 3 circle model with Class/Lab instruction, FFA, and Supervised Agricultural Experience. Allie Parsons, chapter secretary, presented Leadership Development Events that help students develop skills in communication, decision making and critical thinking. She also presented the Career Development Events to help students develop skills that can help them in various career fields. Emma Grimmet reported on the fundraiser for the FFA that brought back the Breakfast at the Park for the local Melon Days festivities. Progress on the farm includes a buried irrigation line with plans to add the pump this year. 24 trees were donated by Tree Utah and have been planted on the farm. Other projects were finishing the shed and fixing fences. The chapter has a partnership with the Green River Soil Conservation District with research and test plots as well as providing seed and equipment.

Kayce Mae-Riches concluded the report with great appreciation to the teachers/staff at Green River and Sheri Vetere as the secretary that takes care of everyone.

- F1: Superintendent Report:** Dr. James Shank gave a report on the following items:
- 1) Appreciation for the Veterans Day assemblies that were given at many of the schools to help students understand the importance of freedom in our country.
 - 2) Update on Portrait of Graduate: a new website has been added to monitor the progress on this plan. Feedback has been gathered from community and staff for profiles which will be narrowed down to the 6 most common.

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3) Safety assessments have been completed at all ten schools with appreciation given to all staff that helped and the Emery County Sheriff's Department. These will be required to complete annually.

4) Merit Awards for Teachers SB 173: Data has been gathered for several months with his recommendation to be made at the next board meeting which meets the deadline of December 31st, 2024. More guidance has been forthcoming from the Center for the School of the Future, but many areas are still unclear.

F2: Business report: Business Administrator Jackie Allred reported on a donation from the Larry H Miller Foundation in the amount of \$2,500 for the Emery Schools to help with students in need. This will be disbursed to schools.

F3: Board Committee reports: James Winn reported the USBA board is gearing up for New Board member training and State conference in January. He reminded the board about the Master Board Certification is one level / year and due before December 1st. Royd Hatt along with James Winn attended the audit committee. Todd Huntington was able to join the capital outlay tours for several schools. He also attended a meeting with Huntington City to resolve playground fencing requirements that conflict with the city's property lines. Tracey Johnson also attended the capital outlay tours for many schools. She reflected that it was helpful to see the requests physically and watch them through to finalization. Maleeya Mecham is meeting with the state student advisory council about the proposed cell phone bill. Both Emery and Green River high schools participated in state volleyball. Emery's football team is going to the state championships this week for the first time since 1999. Kenzi Guymon attended Castle Dale's community council and 'Marvin & Jessie' assembly. She was also able to help serve at Ferron's thanksgiving dinner as well as joining the capital outlay tours for Ferron and SRMS.

PUBLIC COMMENTS (G): Wayne Maxfield, Maintenance Supervisor, congratulated Kenzi Guymon on the recent election and gave appreciation to Tracey Johnson for her many years of service. She has been a supportive board member and has given much to the community and students. Doug Johnson also gave appreciation to the Veteran's Day assemblies to focus on the unity of our country.

CLOSED SESSION (H): At 8:15 pm., a motion was made by James Winn and seconded by Royd Hatt to move to a closed meeting for the purpose to discuss the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Royd Hatt Aye
- Tracey Johnson Aye
- McKenzie Guymon Aye
- Todd Huntington Aye
- James Winn Aye

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Royd Hatt, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the

character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed executive session was not recorded.

Royd Hatt

The closed meeting was held in the Media Center at the Green River High School on Wednesday, November 13, 2024, beginning at 8:20 pm. All Board members were present for the closed meeting as well as Superintendent James Shank and Business Administrator Jackie Allred. The closed meeting finished at 8:45 pm. James Winn motioned to convene closed session and return to open session with a second by Kenzi Guymon and all approving.

ADJOURNMENT (I): James Winn motioned and to adjourn with a second by Royd Hatt. The motion passed unanimously and the meeting adjourned at 8:45 pm.