

**LOCAL BUILDING AUTHORITY OF  
MOAB VALLEY FIRE PROTECTION DISTRICT**  
HEADQUARTERS – 45 SOUTH 100 EAST, MOAB, UTAH

**Tuesday, November 19, 2024  
At 4:45 p.m.**

CALL TO ORDER

APPROVAL OF MINUTES OF PREVIOUS MEETING(S);  
December 7, 2023

CITIZENS TO BE HEARD

APPROVE BILLS

ACTION ITEMS

1. Review 2024 Amended and 2025 Draft Budgets and Send to Public Hearing
2. Set Meeting Schedule for 2025

ADJOURN

Executive session if needed  
Workshop session as needed

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.**

*In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557*

*Posted by Cathy Bonde*

*On 11/15/2024*

# **Local Building Authority of Moab Valley Fire Protection District Board of Trustees Meeting**

**45 South 100 East, Moab Utah 84532**

**December 7th, 2023-6:40 PM**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 6:40 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Fire Inspector/Battalion Chief Brandon McGuffee, Administrator Cathy Bonde
4. Other Present: Manuel Torres

## **B. 6:40 P.M.-PUBLIC HEARING-LBA of MVFPD 2023 AMENDED BUDGET AND 2024 PROPOSED BUDGET:**

1. Chair Walker opened the public hearing on the 2023 amended LBA budget and 2024 proposed LBA budget at 6:40 p.m.
2. Cathy presented the budgets and explained the purpose of the LBA. Manuel Torres asked some clarifying questions as to how the LBA works, and those questions were addressed.
3. Conversation was had by all present in relation to the CIB loan and the piece of equipment purchased. Explanation was given on the need for the pumper engine outside of Moab Fire's current district boundaries as it can serve areas with no hydrants.
4. Manuel Torres asked about funding from the State when greater Grand County is annexed, and discussion was had on how reimbursement can and cannot happen for incidents on State and Federal lands. The wildland program and fuels mitigation were included in the discussion.
5. No comments were received by email, letter, or phone on the LBA 2023 amended budget or the 2024 proposed budget.
5. Chair Walker closed the public hearing at 6:55 p.m.

**D. Budget Resolutions:**

1. Commissioner Harrison motioned to approve Resolution 2023-01 amending the 2023 LBA budget and Resolution 2023-02 approving the 2024 LBA Budget. Commissioner McGann seconded the motion, and it passed unanimously.

**E. General Business:**

1. Commissioner Harrison motioned to approve minutes from the November 21, 2023 regular meeting. The motion was seconded by Commissioner McGann, and it passed unanimously.
2. Citizens to be Heard – No further comments were made.
2. Commissioner Harrison motioned to approve bills. Commissioner Walker seconded, and the motion passed unanimously.

**G. Adjourn:**

1. Chair Archie Walker adjourned the meeting at 7:00 p.m.

**Date** \_\_\_\_\_

**Archie Walker, Chair**

**Attest:** \_\_\_\_\_

**Cathy Bonde, Secretary**

10:20 AM

11/14/24  
Accrual Basis

## LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT

## Profit &amp; Loss

January 1 through November 14, 2024

	<u>Jan 1 - Nov 14, 24</u>
<b>Income</b>	
3001 · Contribution from Other Gvts.	
3001.1 · Moab Valley Fire District	23,651.99
<b>Total 3001 · Contribution from Other Gvts.</b>	<b>23,651.99</b>
<b>Total Income</b>	<b>23,651.99</b>
<b>Expense</b>	
415 · Professional & Technical Svc	
415.2 · Audit	1,000.00
<b>Total 415 · Professional &amp; Technical Svc</b>	<b>1,000.00</b>
424 · Office Expense	10.00
473 · Machinery and Equipment	
473.5 · CIB Pumper Engine	18,000.00
<b>Total 473 · Machinery and Equipment</b>	<b>18,000.00</b>
701 · Interest Expense	1,379.99
<b>Total Expense</b>	<b>20,389.99</b>
<b>Net Income</b>	<b>3,262.00</b>

## LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT

## Balance Sheet

As of November 14, 2024

Nov 14, 24**ASSETS****Current Assets****Checking/Savings**

104 · MACU Checking Acct.	1,401.00
104.1 · MACU Operating	3,262.00
104.2 · MACU Reserve	
104 · MACU Checking Acct. - Other	-1,345.98

<b>Total 104 · MACU Checking Acct.</b>	<b>3,317.02</b>
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<b>105 · MACU Savings Acct.</b>	<b>1.00</b>
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**Total Checking/Savings****Total Current Assets****TOTAL ASSETS****3,318.02****LIABILITIES & EQUITY****Equity**

32000 · Unrestricted Net Assets	56.02
Net Income	3,262.00

**Total Equity****3,318.02****TOTAL LIABILITIES & EQUITY****3,318.02**

**LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT**  
**Transaction Detail By Account**  
December 2, 2023 through November 14, 2024

	<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>415 · Professional &amp; Technical Svc</b>				
<b>415.2 · Audit</b>				
Total 415.2 · Audit	08/12/2024	Smuin, Rich & Marsing	LBA Share of 2022 Financial Audit	1,000.00
				1,000.00
				<u>1,000.00</u>
Total 415 · Professional & Technical Svc				
<b>422 · Advertising and Public Notices</b>				
	12/28/2023	Moab Times-Independent	Public Notice - Notice of 2024 Meeting Schedule 12/21/23	73.40
	12/28/2023	Moab Times-Independent	Public Notice - Notice of 224 Meeting Schedule 12/28/23	68.40
Total 422 · Advertising and Public Notices				141.80
<b>424 · Office Expense</b>				
Total 424 · Office Expense	04/08/2024	State of UT Department of Commerce	Annual Entity Registration	10.00
				10.00
				<u>10.00</u>
<b>473 · Machinery and Equipment</b>				
<b>473.5 · CIB Pumper Engine</b>				
Total 473.5 · CIB Pumper Engine	01/19/2024	Utah State Division of Finance	Principle Payment 2024	18,000.00
				18,000.00
				<u>18,000.00</u>
Total 473 · Machinery and Equipment				
<b>701 · Interest Expense</b>				
Total 701 · Interest Expense	01/19/2024	Utah State Division of Finance	Interest Expense 2024	1,379.99
				1,379.99
				<u>1,379.99</u>
<b>TOTAL</b>				<b><u>20,531.79</u></b>

## LBA 2024 Amended and 2025 Proposed Budgets

	<u>2024 Budget Approved</u>	<u>2024 Budget Yr to Date</u>	<u>2024 Budget Amended</u>	<u>2025 Budget Proposed</u>
<b>Ordinary Income/Expense</b>				
<b>Fund Balance Forward</b>		55.02	55.02	
<b>Income</b>				
<b>3001 · Contribution From Other Gvts.</b>				
<b>3001.1 · Moab Valley Fire District</b>	24,242.00	23,651.99	24,151.99	24,192.00
<b>3001.2 · CIB Grant</b>				
<b>3001. · CIB Loan</b>				
<b>Total Income</b>	<hr/>	23,707.01	24,151.99	<hr/>
<b>Expense</b>				
<b>415 · Professional &amp; Technical Svc</b>	1,000.00	1,000.00	1,000.00	1,000.00
<b>422 · Advertising and Public Notices</b>	500.00		500.00	500.00
<b>424 · Office Expense</b>	100.00	10.00	10.00	50.00
<b>473 · Machinery and Equipment</b>				
<b>473.5 · CIB Pumper Engine</b>	18,000.00	18,000.00	18,000.00	18,000.00
<b>701 · Interest Expense</b>	1,380.00	1,379.99	1,379.99	1,380.00
<b>702 · Reserve Account</b>	3,262.00	3,262.00	3,262.00	3,262.00
<b>Transfer to Fund Balance</b>				
<b>Total Expense</b>	24,242.00	23,651.99	24,151.99	24,192.00
<b>Net Ordinary Income</b>	0.00	55.02	0.00	0.00

Local Building Authority of Moab Valley Fire Protection District  
Board of Trustees Meeting Schedule  
2024

Notice is hereby given that 2024 regular meetings of the Board of Trustees of the Local Building Authority of Moab Valley Fire Protection District shall be held on January 16, February 20, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, and December 17 at Station #1, 45 South 100 East, Moab, Utah as deemed necessary by the Board of Trustees of the Local Building Authority of Moab Valley Fire Protection District.

/s/ Catherine Bonde  
Secretary  
Local Building Authority of Moab Valley Fire Protection District

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