

**MINUTES OF THE GENERAL MEETING
OF THE BOARD OF TRUSTEES OF THE
KANE COUNTY WATER CONSERVANCY DISTRICT
HELD AT THE DISTRICT OFFICE
725 EAST KANEPLEX DRIVE
KANAB, UTAH 84741
OCTOBER 10TH, 2024**

The general meeting of the **BOARD OF TRUSTEES OF THE KANE COUNTY WATER CONSERVANCY DISTRICT** was held at the Kane County Water Conservancy District (KCWCD) Office, Kanab, Utah on the 10th day of October 2024 at 6:00 P.M. Board of Trustees Chairman Ben Clarkson welcomed the board members.

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE: The board members and employees of the KCWCD participating in the meeting were: Board Chairman Ben Clarkson and board members: Mike Kenner, David Schmuker, Michael East, Ferril Heaton, and McKay Chamberlain. Clay Hansen participated by phone. KCWCD management and staff in attendance included: General Manager, Michael Noel, and Office Manager Amanda Buhler. Contract employees in attendance included Dirk Clayson and Jennifer Stewart.

AGENDA ITEM NO. 1: APPROVAL OF MINUTES: MOTION: David Schmuker motioned to approve the September 12th, 2024 minutes. Ferril Heaton seconded it. The vote was unanimous in the affirmative.

AGENDA ITEM NO. 2: FINANCIALS:

(a) Amanda Buhler, KCWCD office manager, and General Manager Mike Noel reported on the financials, including assets, liabilities, and the financial balance sheets. State Bank of Southern Utah Enterprise checking account shows -\$842,900.87 (not actual number) and the various Public Treasurer's Investment Funds (PTIF) balances total \$5,632,113.66. The district is holding \$856,346.99 in checks for reimbursement. The actual current balance of the checking account is \$13,446.12. The income statement shows we completed the FY 2023/2024 budget. We have collected 25% of the projected budgeted water fees for FY 2024-2025.

(b) Amanda Buhler reviewed the check register with the board and called attention to various key transactions on the register. In FY 2023/2024, there were 46 new connections installed in the Johnson Canyon system and 20 new connections in the Duck Creek system. New connections updated as of today for FY 2024/2025 are 25 connections in the Johnson Canyon system and 19 connections for Duck Creek water system and 2 for the Eastern Kane water system. Currently for FY 2024/2025 there are 4 new connections in Johnson Canyon, 7 connections in Duck Creek and 2 connections in East Kane County Water System.

(c) Amanda reported that we received \$32,254 in disbursements to date from the Kane County Treasurer, and we currently have received 3% of the total tax revenue. The board members reviewed and signed off on the checking account register. Amanda asked all attending board members to sign the two bank statements that she provided for them.

MOTION: Michael East made a motion to approve the financial statement, check register, payment of bonds and bills, and check #s 19199 to 19287 David Schmuker seconded it. The vote was unanimous in the affirmative. The board considered all of the financial numbers correct as of October 10th, 2024 presented at the October 10th, 2024, meeting.

Enterprise Fund – Checking # 5110788	\$ -842,900.87
PTIF Enterprise - #3697	\$ 60,061.94
PTIF Muni Escrow- #3891	\$ 183,687.85
PTIF Stabil.Cap./Replacement - #3889	\$ 410,170.63
PTIF Total Bond/Res. Accts.	<u>\$ 4,728,232.29</u>
Sub-Total Checking/Savings	\$ 4,539,251.84
Accounts Receivable	\$ 541,332.51
Total Other Current Assets	<u>\$ 551,529.31</u>
Balances/All Funds	\$ 5,632,113.66

AGENDA ITEM NO. 3: JACKSON FLAT RESERVOIR AND KANAB IRRIGATION COMPANY COORDINATION:

(a) Jackson Flat Reservoir water update: Mike reported we are currently at 48% capacity for the year to date. The lowest year was in 2020 and we were at 36%. As we all know, it has been an extremely dry year. We're going to keep one well going until we catch up to where we were last year. The new irrigation pump is still down. After lots of work Mike believes that it is the variable frequency drive. Gardner Brothers will fix the well when they finish a large project in St. George.

(b) Recreation and Operational Report: Mike reported the Fishing Derby is planned for October 11th and 12th. The number of participants is less than the past few years. We are planning to hold the event in the spring next year. There are 42 people signed up for the derby as of today. More are expected on the day of the event.

(c) Kanab Irrigation Secondary Metering Project Status: Mike reported that our operators have installed 42 total meters.

(d) Stella Vista Observatory MOU- Mike and Rob: Mike will give a report in executive session on SVO at the end of the meeting.

AGENDA ITEM NO. 4: COVE RESERVOIR EIS: Mike reported he and Dirk were on the call in meeting with the Eocene team and the cooperating agencies. The Eocene editor, Emily Paris, is doing a great job on reviewing the document and answering questions from the NRCS team and the Eocene team along with representatives from KCWCD. Emily has an environmental studies background. She is sending each section of the biological assessment to the staff and the cooperating agencies for review and comment by the deadline of 30 days. NRCS is on board and is complimentary of the direction the project is going. Mike talked to Zach Renstrom about getting help with funding from the \$9 million grant. He approved of us doing that.

AGENDA ITEM NO. 5: JOHNSON CANYON WELL: Mike reported that he made some changes to the well development. He requested that we replace the PVC screen with stainless steel. PVC

screen does not allow as much water through as does the stainless steel screen. We are right at 500 feet deep. The stainless steel screen should take about 3 weeks to get here. The surface seal was poured. We're figuring we should get 300-400 GPM. The Permit Evaluation Report has been revised and approved.

AGENDA ITEM NO. 6: DUCK CREEK VILLAGE/CEDAR MOUNTAIN LONG VALLEY WATER and SEWER SYSTEM:

(a) Mike reported there was a final meeting with Skyler Davies, the Project Manager on the project. He had a punch list for Precision to complete before he released the final funds for the project. All in all the contractor did an excellent job. Mike recommended for future growth we will need a water treatment plant. Dirk camered the new sewer pipe that goes under the road by the village. We found a location where there has been a leak during the thawing period. The contractor would like to get another camera and look at it. We have \$60,000 in retainage that we are holding until they fix this problem.

AGENDA ITEM NO. 7: EAST KANE COUNTY WATER SYSTEM: (New Paria and West Clark Bench)

(a) Mike reported in New Paria the new pump station building slab has been poured, and all the underground pipe has been installed. They will start next week to build the cinder block walls. There are a few more meters they need to hook up. We are right on budget on this project. The West Clark Bench project has been slower, as there have been issues with material and problems with another 2 million gallon tank they are finishing up in Washington City. However, our tank is still on track to be finished this fall. The walls were poured today. We finalized a right of way for the water line across Mr. Woodcliff's property.

AGENDA ITEM NO. 8: DIRECTOR'S REPORT:

(a) Board Member Issues: Amanda provided the board members expiration dates for serving their term.

EXECUTIVE SESSION: MOTION: Michael East made a motion to go into executive session for the purpose of discussing the purchase of water rights and an update on the SVO project. Ferril Heaton seconded it. Vote was unanimous in the affirmative.

MOTION: Michael East made a motion to go out of executive session. Ferril Heaton seconded it. Vote was unanimous in the affirmative.

(b) Next Meeting Date: November 14th, 2024, 6:00 PM @ Kane County Water Conservancy District Office.

MOTION: Michael East made a motion to adjourn. Ferril Heaton seconded it. The meeting was adjourned at 8 P.M. on September 12th, 2024, per a unanimous vote.

APPROVED:

Ben Clarkson-Chairman, KCWCD Board of Trustees - Date

Michael E. Noel –General Manager, KCWCD - Date