



Board of Education Regular Meeting
Thursday, October 10, 2024 at 5:30 PM

Page

1. INTRODUCTORY ITEMS - 5:30 PM

The board president welcomed everyone and called the meeting to order at 5:30 PM

A. Roll Call of Board Members

The board President conducted the roll call of the board.
Those present were:

- President Wendy Radke
- Vice President Lynda Whitmore
- Board Member Weller
- Board Member Metcalf
- Board Member Dan Eckert

B. Guests:

- Student Board Member Bo Thomas
- Student Board Member Emily Arvizo - excused
- Superintendent Maughan
- Business Administrator Robinson
- Board Assistant Dawn McMillan
- Dan Limb
- Cindy Butterfield
- Laci McCormick
- Rick Shapiro
- Wade Woolstenhulme
- Wendy Moss

C. Pledge of Allegiance
Vice President Whitmore lead the Pledge of Allegiance.

D. Vision Statement and Mission Statement
Board Member Metcalf reviewed the Vision and Mission Statements.

Vision Statement: South Summit School District - **valuing** individuals and **preparing** them for **success**.

Mission Statement: We **support, empower, and inspire** individuals to **promote** and **achieve** academic and character **excellence**.

2. PUBLIC INPUT

Rick Shapiro commented about USBE school report cards. He compared scores for schools across Summit and Wasatch Counties with similar demographics.

Richard Shapiro
USBE

3. ADMINISTRATIVE ITEMS:

The following board members and district representatives completed the Open and Public Meetings training. The certificates of completion are attached.

- [Wendy Radke - 2024-09-10.pdf](#) 
- [Matthew Weller - 2024-09-13.pdf](#) 
- [Greg Maughan - 9-16-2024.pdf](#) 
- [Dawn McMillan - 9-16-24.pdf](#) 
- [Dan Eckert - 9-25-2024.pdf](#) 
- [Adam Robinson.pdf](#) 

4. DISTRICT UPDATES

A. Superintendent Items

1. Strategic Plan Pillar 2

- a. [SG 2 Develop and Implement an Effective Learning Environment and Instructional Program](#) 

- b. *New Strategic Plan Pillar 2.pdf 
 - i. Some wording was changed from "creating" to "implementing"
 - ii. The revised Strategic Plan Pillar 2 aligns with GSIP
- 2. Enrollment Numbers: Open Enrollment 2025-2026 - November 15 - the first Friday in February. The enrollment number is down 61 total students
 - a. SSES: -12
 - b. SSMS: +2
 - c. SSHS: -38
 - d. SSA: +1
 - e. SSE: -14
- 3. TSI School Designation:
 - a. TSI is identified when one or more student sub groups in a school are performing in the bottom 5% of the state. SSES is a TSI school for English Learners and Students with Disabilities. SSMS is a TSI school for English Learners.
 - b. Superintendent Maughan has met with the principals to modify their school plans to address the TSI sub groups.
 - c. If a school is designated as a TSI for two years and is a Title 1 , then it will be designated as a CSI school and the state will come in and work closely with the school.
- 4. Calendar Committee Update: The calendar committee met and created calendars for 2025-2026 and 2026-2027 school years.
 - a. The committee is proposing to change the time of year to the winter or spring to convene to create calendars.
 - b. The committee also suggested that the calendars are approved by the June board meeting so families and staff can plan ahead.
- 5. USBA Conference: January 9, 10, and 11 at Little America
 - a. RSVP to Dawn to make reservations.

- a. [3030-A *NEW Charter Schools](#) 
- b. [*NEW 2001-A - Budgeting Procedure - Teacher FTE.docx](#) 

2. **2nd Review**

- a. [2004-A Procurement Thresholds](#) 
- b. [2004-B Procurement and Purchasing](#) 
- c. [3009-A School Year Calendar Development](#) 
- d. [3012-B Drill Report Form](#) 
- e. [6062-B Curriculum Club Application](#) 
- f. [6062-C Non-Curriculum Club Application](#) 

C. Director Reports

IT: Dan Limb

1. Mr. Limb thanked the board for the support the IT Department has received to help students and staff.
2. Device roll out at the beginning of the year was smooth
3. The October 1 enrollment report has been submitted.
4. Student Data Privacy
 - a. Onsite compliance training was received from the state.
 - b. IT has been working with all apps and software that the district uses to make sure that there are privacy agreements in place before any apps, software, or websites are used.
 - c. The State of Utah has acknowledged the district for the achievements the district has made toward Student Data Privacy.
5. Performance Matters
 - a. IT is rolling out this add-on to PowerSchool to Instructional Coaches first and then to Teachers/Staff by request.
 - b. The feedback they've received has been very positive.
 - c. Washington School District has been using Performance Matters and has a designated team building customized tests. They are
6. Student Analytics
 - a. This program is the "big picture" of school/district wide data.
7. Cyber Security

- a. The state is starting to help school districts with cyber security.
 - i. By identifying the needs of every district in the state.

D. Business Administrator Items

- 1. South Summit High School was designated as a Non Reinforced Masonry building .
 - a. A Company came in and looked at the walls with radar and found that the building is actually reinforced.
 - b. Business Administrator Robinson submitted paperwork to the state to have the High School removed from the list.
- 2. Conflict of Interest: Business Administrator Robinson is researching to see if the new Conflict of Interest form from the state is required or if the district can use the same one it has used previously.

5. RECESS

The board did not take a recess.

6. ACTION: Consent Agenda

- 1. Meeting Minutes
- 2. [Board of Education Regular Meeting - Sep 12 2024 - Minutes - Html](#) 
- 3. Financial Reports and Payment Requests
 - a. [SEP2024 CHECKS - Public View.pdf](#) 
 - b. [SEP2024 REVENUE.pdf](#) 
 - c. [SEP2024 EXPENSE.pdf](#) 
- 4. New Hires
 - a. Substitute Teachers
 - i.
 - b. Other Hires
 - i.
- 5. Policies for 2nd Reading
 - a. Policy [1007 *NEW Board Members: Elections and Redistricting](#) 
 - b. Policy [2004 *NEW Procurement Policy](#) 
 - c. Policy [3057 *NEW School Closures and Boundary Changes](#) 
 - d. Policy [6068 *NEW Use of Sex-Designated Facilities](#) 

- 6. Travel Requests
- 7. Miscellaneous

Motion to approve the Consent Agenda

Moved by: Matt Weller

Seconded by: Ty Metcalf

For: Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Abstain: Lynda Whitmore

Motion Carries 4-0

7. ACTION ITEMS

- | | | |
|----|---|-----|
| A. | South Summit Middle School Trustlands Amendment | 112 |
| | <ul style="list-style-type: none">1. Background and Context: South Summit Middle School Principal, Laci McCormick presented the amendment.<ul style="list-style-type: none">a. The Trustland goals for South Summit Middle School did not change. The amendment is based on a suggestion from School Land Trust to streamline the goals for the middle school. The plan will address Language Arts, Math and Science.2. SSMS Trustlands Amendment.pdf 3. Financial Implications: NA | |

Motion to approve the South Summit Middle School Trustland Amendment

Moved by: Lynda Whitmore

Seconded by: Ty Metcalf

For: Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

- B. Declaration of Schools as Open and/or Closed for School Choice

- 1. Background and Context: Background and Context: When a school is at 90% capacity then that school

should be closed for Open Enrollment for School Choice.

Utah Code 53G-6-402

- a. Each local school board is responsible for providing educational services consistent with Utah state law and rules of the state board for each student who resides in the district and, as provided in this section through Section 53G-6-407 and to the extent reasonably feasible, for any student who resides in another district in the state and desires to attend a school in the district, giving priority to a child of a military service member, as that term is defined in 53B-8-102.
- b. (a) A school is open for enrollment of nonresident students if the enrollment level is at or below the open enrollment threshold.
 - i. (b) If a school's enrollment falls below the open enrollment threshold, the local school board shall allow a nonresident student to enroll in the school.

Motion to declare South Summit Schools open for 2025-2026 for School Choice

Moved by: Matt Weller

Seconded by: Ty Metcalf

For: Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

- | | | |
|----|--|-----------|
| C. | Policy 3030 - Charter Schools - 1st Reading | 113 - 121 |
| | <ol style="list-style-type: none">1. Background and Context: Policy 3030 was last reviewed in 2014. Most of the policy was procedural and was moved to create a new corresponding procedure (3030-A). The codes in the policy were no longer valid, so they were updated.2. <u>3030 Charter Schools</u>  | |

Motion to approve Policy 3030 - Charter Schools for 1st

Reading

Moved by: Lynda Whitmore

Seconded by: Matt Weller

For: Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

- D. Policy [3040 Technology Program](#)  -REVIEW ONLY- 1st 122
Reading No Change
1. Background and Context: Policy 3040 - Technology Program has not been reviewed since 2017. It was reviewed by IT with no changes.

Motion to approve Policy 3040 - Technology Program REVIEW ONLY for 1st Reading

Moved by: Lynda Whitmore

Seconded by: Matt Weller

For: Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

8. BOARD ITEMS:

A. Board Member Weller: Commented that with the class size in combination with the Instructional coaches he hopes to see results. Early indications show that things are going in the right direction.

B. President Radke: Also reviewed the district grades from the state and pointed out to Mr. Shapiro that while the scores are not great, they are not in the red and they are an improvement from the previous year.

Motion by Board Member Weller to adjourn

Meeting adjourned at 7:05 PM

Lynda Whitmore
Vice President
11/14/24

Adam Weller
Business Administrator
11/14/24