

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – October 15, 2024, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Chairman Matt Betts, Co-Chairman Chet Clayburn, board members Connie Sweat, Clinton Moon, Chet Hansen, Josh Byrnes, District Manager; Jason Broome from Forsgren Engineering, Wes Hanberg Johnson Water District Manager, Danny Swasey, and Clerk JoAnn Evans taking meeting minutes.

Absent:

None

Public Comment:

None.

Minutes:

The board reviewed the minutes from September 11, 2024. Board member Connie Sweat made the motion to approve the minutes. Chet Hansen seconded the motion. All board members present voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering stated that the punch list for just the pipeline should be done by this coming Friday (October 18, 2024). They recently had the tank scanned (x-rayed) to see if there were any voids and to see if the re-bar was deep enough in the concrete. There were no voids found, however, in some places the re-bar was not deep enough. There was discussion on using a product called Megamix 2 on the tank. The pipes and seals will need to be checked first before Megamix 2 is used, if that is what is agreed upon. The Forsgren construction engineer liked this product better than the one they (JRock) discussed before. It is thicker than the other products suggested. The cure time for Xypex in this product is a few days to a week. District Manager Josh Byrnes is trying to get references for this product, so we know for sure how it works.

Change Order for the Utah Pipeline and Tank:

No change orders.

Discussion with Wes Hanberg Concerning a Water Bill from Johnson Water

Johnson Water district manager Wes Hanberg stated that he was here to explain why there will be a huge bill for EDCWID to pay. He was new and not sure how to interpret the spreadsheet that the manager before him had created. When he learned more about the process, he understood better. The bill will be approximately \$114,000. The contract between JWID and EDCWID needs to be updated and signed to reflect any changes made.

Board member Connie Sweat motioned to approve Chairman Matt Betts working with Johnson Water to update the contract and get it signed. Board member Chet Clayburn seconded the motion. All board members present voted aye, and the motion passed.

Discussion & Consideration of Policy Changes

The vacation/sick/holiday policy has been corrected to the information the board requested.

Board member Chet Clayburn motioned to approve the vacation/sick/holiday policy that was presented.

Board member Connie Sweat seconded the motion. All board members present voted aye, and the motion passed.

The comp-time policy and the clothing allowance policy will need to be studied by the board before any changes can be made.

Discussion on the 2025 Budget

The board looked at the proposed numbers and made some corrections. It will be reviewed again next month.

Update from District Manager:

Josh Byrnes stated that he has everything moved from Lee Moon's place except for a trench box and some pipe. He asked if the board member wanted him to sell the trench box, they replied no, it is for safety reasons that it needs to be kept.

❖ Meters

District Manager Josh Byrnes stated that we are all caught up on the meters. He feels like once the tank is operational there will be a flood of new meters to put in.

❖ Account Write Off's

There was discussion on 3 accounts that could be written off. One is deceased, one no longer owns the property the bill is for. One needs to be looked at closer to see if we can put a lien on his property.

❖ Equipment Purchases

There is a need to purchase a trailer to haul the backhoe on and move pipes around. There will need to be 3 bids acquired.

Board member Connie Sweat motioned to approve Chairman Matt Betts to look at the bids and purchase a new trailer. Board member Clinton Moon seconded the motion. All board members present voted aye, and the motion passed.

❖ Antelope Lines – No Discussion

❖ Delinquencies

District Manager Josh Byrnes stated that we have had some success in getting the delinquencies caught up.

Consideration of Updated Items from the District Manager:

None.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements.
4. Budget
5. Payroll

Board member Connie Sweat motioned to accept accounts payable as presented. Board member Chet Hansen seconded the motion. All board members present voted aye, and the motion passed.

Board member Connie Sweat motioned to accept all other financial data as presented. Board member Chet Hansen seconded the motion. All board members present voted aye, and the motion passed.

Closed Session:

At 8:47 PM - Connie Sweat motioned to go into closed session. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

At 9:22 PM - Connie Sweat motioned to come out of closed session. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

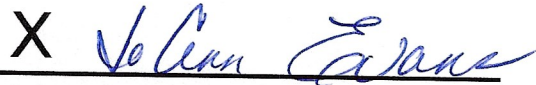
Consideration to take action that was discussed in close session.

Board member Connie Sweat motioned to approve the items discussed in the closed session. Board member Chet Clayburn seconded the motion. All board members present voted aye, and the motion passed.

Adjourned: 9:23 PM

X 

Matthew G. Betts
EDCWID Board Chairman

X 

JoAnn Evans
Clerk/Administrative Assistant

**EAST DUCHESNE CULINARY WATER WID SWORN STATEMENT
CLOSED MEETING**

I, Matthew G Betts, first being duly sworn, upon my oath, affirm the following:

1. I was the person presiding at a public meeting held on the 15 day of October, 20 24.
2. A portion of the meeting was closed to the public pursuant to the Utah Open and Public Meeting Act, Title 52, Chapter 4, Utah Code Annotated 1953, as needed.
3. The sole purpose for closing the meeting was to discuss the item(s) marked below.
 - The character, professional competence, or physical or mental health of an individual.
 - Deployment of security, devices, or systems.
 - Collective Bargaining.
 - Pending or Reasonably Imminent Litigation.
 - The Purchase, Exchange, Sale, or Lease of Real Property.
 - To Investigate Proceedings Regarding Allegations of Criminal Misconduct.

No other business was discussed except that set forth; as such, pursuant to U. C. A. 54-4-206, no minutes taken.

These statements are true to the best of my knowledge and belief.

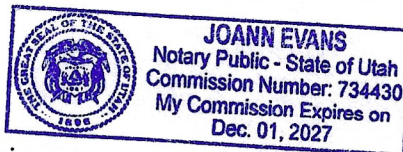
Dated this 15 day of October, 20 24.

Matthew G Betts

Boad Member Chairman

STATE OF UTAH
COUNTY OF DUCHESNE
EAST DUCHESNE CULINARY WID

On this 15 day of October, 20 24,
personally appeared before me Matthew G Betts - Chairman
Personally known to me to be the person whose name is subscribed to the written instrument and
acknowledged to me that he/she executed the same in his/her authorized capacity and that by his/her
signature on the instrument the entity upon behalf of which the person acted, executed the instrument.



Jo Ann Evans

Notary Public

My commission expires:

Residing at:

Start time: 8:17 End Time: 9:22

Present: Chet Hansen, Chet Clayburn, Matt Betts, Clinton Moon
Connie Sweat, Josh Byrnes, JoAnn Evans