

## **DRAFT UNTIL APPROVED**

# **Closed Executive Session, Study Session and Business Meeting** (Tuesday, October 22, 2024) 280 W 940 N Provo UT 84604

*Generated by Bonnie Tautkus on Tuesday, October 22, 2024*

### **Members present**

Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

### **1. 3:00pm Closed Executive Session for the Purpose of Discussing Personnel, Real Estate and Negotiations UT Code 52.4.205**

#### **Procedural: A. Welcome: President Rebecca Nielsen**

Meeting called to order at 3:01 pm

#### **Procedural: B. Roll Call** (*Audio Timestamp 00:12*)

Rebecca Nielsen, President; Jennifer Partridge, Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Jason Cox, Deputy Superintendent; Darrell Jensen, Assistant Superintendent; Jarod Sites, Assistant Superintendent

#### **Action: C. Motion to Convene** (*Audio Timestamp 00:37*)

I move that we convene our study session.

Motion by Melanie Hall, second by Gina Hales

#### **Action: D. Motion to Convene Closed Executive Session** (*Audio Timestamp 00:53*)

I move that we convene a closed executive session for the purpose of discussing Personnel, Real Estate, and Negotiations.

Motion by Jennifer Partridge, second by Lisa Boyce

Roll Call Vote: Rebecca Nielsen, Aye; Jennifer Partridge, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Megan Van Wagenen, Aye; Gina Hales, Aye; Teri McCabe, Aye

#### **Discussion, Information: E. Personnel**

## **Discussion, Information: F. Real Estate**

## **Discussion, Information: G. Negotiations**

## **Action: H. Adjourn**

## **2. 4:30pm Study Session**

### **Procedural: A. Welcome: President Rebecca Nielsen**

Meeting called to order at 4:39pm.

### **Procedural: B. Roll Call** *(Audio Timestamp 00:00:25)*

Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Hutch Fale, Student Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

*\*Student Board Member Monika Tua'one not present.*

### **Action: C. Motion to Convene** *(Audio Timestamp 00:00:51)*

I move that we convene the study session.

Motion by Gina Hales, second by Jennifer Partridge.

### **Information: D. Board Handbook Training: Vice President Jennifer Partridge** *(Audio Timestamp 00:01:04)*

Summary:

- Vice President Jennifer Partridge covered the graduation and attorney services sections of the board handbook.

### **Discussion, Information: E. Dixon Community Meeting Planning**

*(Audio Timestamp 00:03:09)*

Summary:

- Community Meeting October 29th, 5:30pm, Trunk or Treat to follow
- The board discussed different options that have been narrowed down: CTE Site, Rebuild Timpanogos Elementary on the side, use old Timpanogos building for CTE Site, or build an elementary school that houses DLI and convert another elementary school or schools for other DLI sites

- Clarity to community that old Dixon building will be demolished
- Superintendent Dau will put together a presentation for the board to review before the community meeting
- [Dixon Options Document](#)

## **Discussion, Information: F. Annual Audit and Financial Report**

*(Audio Timestamp 00:39:03)*

Summary:

Aaron Hixson, Partner HBME presented the Annual Audit and Financial Report to the board.

- Unmodified opinion, which is the highest opinion offered
- Began and ended at low risk
- Finance team doing what is expected and all is in order
- [Presentation](#)

## **Discussion: G. Policy Review: Rental Policy, Donations and Fundraising Policy and Non-Enrolled Student Participation: Superintendent Wendy Dau** *(Audio Timestamp 01:00:48)*

Summary:

- [Policy Presentation 4158](#)
- [Policy Presentation 6000 Series](#)
- Will add no Venmo statement to 6110
- Will make sure rental policy is well communicated

*\*Student Board Member Hutch Fale left at 5:57pm*

**\*Discussion, Information: H. Board Handbook Discussion** *(Audio Timestamp 01:25:24)*

Moved to business meeting, not discussed in study session

**Action: I. Motion to Adjourn** *(Audio Timestamp 01:25:30)*

I move we adjourn the study session.

Motion by Lisa Boyce, second NONE.

## **3. 6:00pm Business Meeting**

**Procedural: A. Welcome: President Rebecca Nielsen**

Meeting called to order at 6:16pm

**Procedural: B. Roll Call** *(Audio Timestamp 00:15)*

Melanie Hall, Board Member; Gina Hales, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

**Action: C. Motion to Convene** *(Audio Timestamp 00:33)*

I move that we convene the business meeting.

Motion by Gina Hales, second by Jennifer Partridge.

**Procedural: D. Pledge of Allegiance: Assistant Superintendent Darrell Jensen** *(Audio Timestamp 00:48)*

## 4. Community Connections

**Procedural: A. Public Input** *(Audio Timestamp 01:23)*

None

**\*Discussion, Information: H. Board Handbook Discussion**

*(Audio Timestamp 01:36)*

*\* Moved to business meeting from study session due to time constraints*

Summary:

- Board members Melanie Hall and Rebecca Nielsen revised and updated the board handbook
- Board will need to approve it in a future meeting

## 5. Business Items

**Action: A. Updated Policy 6110 Donations and Fundraising**

*(Audio Timestamp 09:16)*

I move that we approve updated Policy 6110 Donations and Fundraising as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Action: B. New Policy 4158 Non-Enrolled Student Participation in District Activities** (*Audio Timestamp 10:52*)

I move that we approve new Policy 4158 as discussed in study session.

Motion by Megan Van Wagenen, second by Jennifer Partridge.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**6. Adjourn**

**Action: A. Motion to Adjourn** (*Audio Timestamp 11:45*)

I move we adjourn the business meeting.

Motion by Melanie Hall, second NONE.