



Mayor Gordon Cutler

Council Members:

Michelle Roberts

Daniel Combe

Kristi Bell

Robert Guillier

UINTAH CITY COUNCIL MEETING

TUESDAY, NOVEMBER 19th, 2024

6:00 PM

AGENDA

Planning – Debra Wickizer

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Ryan

Fire Chief – Britt Clark

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:**

PLEDGE OF ALLEGIANCE:

CONFLICT OF INTEREST:

2. **PUBLIC COMMENT (2 minutes per person):**

We would like to thank those of you who take the time to comment. We will not be addressing comments, and if it is appropriate, we will have staff investigate those items and get back to you or add them as future agenda items.

3. **CONSENT AGENDA: Action Item**

A. Approval of City Council Minutes – City Council Work Session September 23 & City Council Meeting October 1

B. Approval of Invoices - September & October

C. Financial Reports – September & October

4. **PUBLIC HEARING:**

None

5. **OLD BUSINESS:**

A. Discussion/Action on Uintah City Emergency Operations Plan: Council Member Guillier

6. **NEW BUSINESS:**

A. Discussion/Action on Ordinance 292-24 Amending Title 9 of the City Code Amending Long and short-term residential rentals: Mayor Cutler

7. **INFORMATIONAL ITEMS:**

A. Planning Commission Report: 1st Council Meeting of the Month

B. Public Works Report: 2nd Council Meeting of the Month

C. Sheriff's Report: 2nd Council Meeting of the Month

D. Council Reports:

8. **MEETING ADJOURNMENT:**

****NOTICE****

Uintah City does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provisions of services. If you are planning to attend this public meeting and due to a disability, need assistance in understanding or participating in the meeting, please contact the City Clerk at (801) 479-4130 at least four working days in advance of the meeting and we will try to provide whatever assistance may be required.

Agenda items are flexible and may be moved in order, sequence, and time to meet the needs of the Council.

****CERTIFICATE OF POSTING****

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted at Uintah City Hall, on the Utah Public Notice website, and the Uintah City website.


Michelle Mortensen, Uintah City Recorder

Date

11/14/24

**UINTAH CITY PUBLIC HEARING &
CITY COUNCIL WORK SESSION
MONDAY, SEPTEMBER 23rd, 2024
1:00 PM
MINUTES**

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 1:00 p.m.

2. **TRUTH AND TAXATION PRESENTATION:**

Presenter: Ryan Harvey, West Point City Administrative Services Director

- Ryan Harvey from West Point City presented on truth in taxation at a recorder's meeting, explaining its importance for local governance. He discussed the historical context of taxation in the U.S. and highlighted the challenges with property taxes, which don't adjust for inflation like sales taxes do.
- In West Point, the council has been able to incrementally increase property taxes without significant pushback, unlike other cities like Provo and Syracuse, which faced strong opposition when they attempted larger increases. Mr. Harvey emphasized that each year, the council considers the certified tax rate alongside previous years' rates to determine any necessary adjustments. This approach allows for gradual increases that are more palatable to residents.
- He noted that while the city has had to raise taxes in some years, they typically aim for modest increases. The council communicates these changes through required notices and public meetings, allowing residents to understand the rationale behind tax decisions. Additionally, he pointed out the benefits of having property tax as a stable revenue source compared to sales tax, which can fluctuate with economic conditions.
- Council Member Combe expressed that this is the only way that he can see to keep up with inflation. Businesses can move in and out of our city, so we could easily lose sales tax. He sees this as an effective way to keep up business.
- Council Member Bell asked if it would be more beneficial to raise taxes 1% every year instead of 5% every five years. Mr. Harvey responded that yes, it would be because the tax rate would be different. Council Member Roberts wanted to know how they announced that they are doing truth and taxation and how you show the figures to your citizens. Mr. Harvey advised that they announce what they are doing in the regular city council meetings, and they declare a number of what they are proposing for truth and taxation so it can be sent out to residents on the property tax bill.
- Mr. Harvey also discussed the procedural aspects of truth in taxation, such as declaring rates and the timeline for adoption of budget. Council members expressed the importance of transparency and effective communication with residents about tax processes. Overall, the presentation emphasized the need for local governments to adapt tax structures to account for inflation and maintain financial stability.
- Council Member Combe stated that his biggest concern is that our city is based mostly on buildout, so if the amount stays the same and we don't take into consideration inflation, it will stay the same. Council Member Roberts mentioned that we have people complaining about 6600 and lots of other things, and at some point, we are going to have to plan to be able to afford to do the things that we need to within our City. Council Member Combe responded that this blew his mind. As the prices for technology, vehicles, and everything else continues to increase, this is a way for us to keep up with equipment and staff.

3. **MEETING ADJOURNMENT:**

The meeting was adjourned at 2:15 p.m.

UINTAH CITY COUNCIL MEETING
TUESDAY, OCTOBER 1st, 2024
6:00 PM
MINUTES

Council Members Present: Mayor Cutler, Council Member Bell, Council Member Combe, Council Member Roberts, Council Member Guiller

City Staff Present: City Recorder Michelle Mortensen, Planning Commission Chair Debra Wickizer

Visitors: Lt. Ryan, Paul Stuart, Don Pearson, Marilyn Pearson

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Meeting called to order by Mayor Cutler at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Council Member Bell.

CONFLICT OF INTEREST: None

2. **PUBLIC COMMENT:**

None

3. **CONSENT AGENDA: Action Item**

A. Approval of City Council Minutes September 3rd, 2024

B. Approval of Invoices

C. Financial Reports

- A motion was made by Council Member Combe to approve the consent agenda.
- Council Member Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries. Council Member Combe, yes. Council Member Roberts, yes, Mayor Culer, yes; Council Member Bell, yes.

4. **PUBLIC HEARING:**

None

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

A. Discussion/Action on Amending Title 1 Section 6 of the Uintah City Code: Mayor Cutler

- Mayor Cutler explained that we are adding the continuity of government to our city code which will be used in our Emergency Operations Plan.
- A motion was made by Council Member Bell to approve Ordinance 291-24
- Council Member Combe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.

B. Discussion/Action on Uintah City Emergency Operations Plan: Council Member Guiller

- Council Member Guiller stated that we have had an emergency operations plan in place, but we have met with Lisa Gosline from Weber County Emergency Services to see how we can improve our plan and make it more streamlined. This plan is a living document that will serve our community well. There will be things that we need to refine, but it is a great place to start. Council Member Bell stated we currently have a separate water emergency plan so it might be a good idea to add that to the EOP, so maybe we can make one master plan. Council Member Guiller said this is an excellent idea.
- Council Member Combe mentioned that we could add the park as a helicopter landing zone.
- A motion was made by Council Member Bell to table the Emergency Operation Plan until next meeting to allow us the chance to incorporate the water emergency plan into our EOP.
- Council Member Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

- C. Discussion/Action on Uintah City Subdivision Ordinance Update: Planning Commission Chair Wickizer
- Planning Commission Chair Wickizer discussed the review of a subdivision plan by Hansen Planning and the implications of Senate Bill SP 174. This bill aims to streamline the subdivision approval process by establishing a predictable timeline, allowing planning commissions to make decisions instead of city councils, and requiring a complete application checklist to simplify submissions.
 - The process must be completed within 120 days, with a maximum of four reviews and no conditional approvals. While public hearings are not mandatory, they can be added if needed. Council Member Combe expressed concerns about the importance of public input, especially in areas with limited access. Chair Wickizer highlighted the necessity of clear ordinances to avoid interpretation issues and mentioned that design standards could be implemented. Mayor Cutler emphasized the need for public hearings, noting that state mandates may limit local decision-making.
 - Council Member Roberts asked if we could continue to change our ordinances and if we are looking at all our ordinances regarding land use. Chair Wickizer answered that we can change ordinances, and we are obtaining a grant that would help us rewrite our master plan as well as our ordinances.
 - A motion was made by Council Member Combe that we update our subdivision code for 1-2 family units, and we go with the planning commission's recommendation of adding a two-step review and also adding a public hearing.
 - Council Member Bell seconded the motion.
 - Mayor Cutler asked if there was any discussion on the motion; there was none.
 - All in favor; the motion carries.

7. INFORMATIONAL ITEMS:

A. Planning Commission Report:

- Chair Wickizer explained that one of the most detailed discussions they had was on short-term rentals. The discussion on short-term rentals focused on creating an ordinance that would restrict rentals to two or three nights, prohibit same-day bookings, limit guest numbers, and enforce quiet hours. It also proposed annual safety inspections, requirements for smoke and carbon monoxide detectors, off-street parking, and licensing needs, potentially with a three-month trial period and strengthened enforcement penalties.

B. Sheriff's Report: None

C. Council Reports:

- Council Member Bell mentioned that the water department has the sanitary water survey on Monday where they will make sure all our requirements are met. She also mentioned that she spoke with the bus driver, and she is having issues with cars passing the bus when the flashing lights are going.
- Mayor Cutler stated that the Air BNB where the shooting occurred filled out all the necessary paperwork and that will be discussed at planning commission at the end of the month. We are down two members of the planning commission, so we will be looking for some new alternates. Last week we had a work session on the certified tax rate and truth and taxation. If there is something you want your tax dollars to go to that it is not currently going to, please let one of us know.

8. MEETING ADJOURNMENT:

- A motion was made by Council Member Roberts to adjourn the city council meeting at 7:13 p.m.
- Council Member Guillier seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

Michelle Mortensen, Uintah City Recorder

Date

Uintah City

Invoice Register - Single Line
Input Dates: 9/1/2024 - 9/30/2024

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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
09/03/2024													
2053 Jeff Monroe													
AUG2024	1	Invoice	Inspections	08/30/2024	08/30/2024	1,372.50	Open Terms	Nonempticy		.00		09/24	10-47-310
Total AUG2024:						1,372.50							
Total 2053 Jeff Monroe:						1,372.50							
Total 09/03/2024:						1,372.50							

9/3/2024 GL Period Summary

GL Period	Amount
09/24	1,372.50
Grand Totals:	1,372.50

Uintah City

Invoice Register - Single Line
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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 570 Waste Management:													
						119.08							
2112 Michelle Mortensen													
UMCA2024	1	Invoice	mileage	09/06/2024	09/06/2024	195.64	Open Terms	None		.00		09/24	10-43-235
Total UMCA2024:						195.64							
Total 2112 Michelle Mortensen:						195.64							
2112 Michelle Mortensen													
UMCA2024	2	Invoice	Per Diem	09/06/2024	09/06/2024	221.25	Open Terms	None		.00		09/24	10-43-230
Total UMCA2024:						221.25							
Total 2112 Michelle Mortensen:						221.25							
1737 Huntsville Town													
09032024	1	Invoice	Fine-Misdemeanors	09/03/2024	09/03/2024	2,884.18	Open Terms	None		.00		09/24	10-42-420
Total 09032024:						2,884.18							
Total 1737 Huntsville Town:						2,884.18							
400 Caselle, Inc													
135160	1	Invoice	CONTRACT SUPPORT Se	09/01/2024	09/25/2024	966.00	Open Terms	None		.00		09/24	10-43-310
Total 135160:						966.00							
Total 400 Caselle, Inc:						966.00							
842 Rocky Mtn Power													
0023SEPT	1	Invoice	Power #43565236-0023	08/30/2024	09/24/2024	653.49	Open Terms	None		.00		09/24	10-60-275
Total 0023SEPT:						653.49							
Total 842 Rocky Mtn Power:						653.49							
842 Rocky Mtn Power													
0029SEPT24	1	Invoice	Office #48068966-0029	08/30/2024	09/24/2024	12.78	Open Terms	None		.00		09/24	51-40-270

Uintah City

Invoice Register - Single Line
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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 0028SEPT24:													
						12.78							
Total 842 Rocky Mtn Power:													
						12.78							
845 Utah State Treasurer													
AUG2024	1	Invoice	Court Surcharge- SEPT20	09/06/2024	09/06/2024	2,523.29	Open Terms	None		.00		09/24	10-42-415
Total AUG2024:						2,523.29							
Total 845 Utah State Treasurer:						2,523.29							
Total 09/06/2024:						11,500.04							

9/6/2024 GL Period Summary

GL Period	Amount
09/24	11,500.04
Grand Totals:	11,500.04

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
09/13/2024													
2123 Freedom Mailing Services, Inc.													
48690	1	Invoice	Utility bill processing	09/07/2024	09/30/2024	308.18	Open Terms	None		.00		09/24	51-40-240
Total 48690:						308.18							
Total 2123 Freedom Mailing Services, Inc.:													
200 Weber Basin Water													
AUG 008303	1	Invoice	Water Samples	09/05/2024	09/30/2024	24.00	Open Terms	None		.00		09/24	51-40-630
Total AUG 008303:						24.00							
Total 200 Weber Basin Water:						24.00							
842 Rocky Mtn Power													
0037AUG	1	Invoice	Office #49068966-0037	09/04/2024	09/30/2024	178.04	Open Terms	None		.00		09/24	10-43-270
Total 0037AUG:						178.04							
Total 842 Rocky Mtn Power:						178.04							
842 Rocky Mtn Power													
0037AUG	2	Invoice	Office #49068966-0037	09/04/2024	09/30/2024	64.10	Open Terms	None		.00		09/24	52-40-270
Total 0037AUG:						64.10							
Total 842 Rocky Mtn Power:						64.10							
842 Rocky Mtn Power													
0037AUG	3	Invoice	Office #49068966-0037	09/04/2024	09/30/2024	113.94	Open Terms	None		.00		09/24	51-40-270
Total 0037AUG:						113.94							
Total 842 Rocky Mtn Power:						113.94							
842 Rocky Mtn Power													
0014AUG	1	Invoice	Cemetery #48997096-001	09/04/2024	09/30/2024	15.86	Open Terms	None		.00		09/24	10-77-270
Total 0014AUG:						15.86							

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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 842 Rocky Mtn Power:													
15.86													
842 Rocky Mtn Power													
0011AUG	1	Invoice	Power 48068986-0011	09/04/2024	09/30/2024	302.60	Open Terms	None		.00		09/24	10-57-270
Total 0011AUG:													
302.60													
Total 842 Rocky Mtn Power:													
302.60													
842 Rocky Mtn Power													
0015AUG	1	Invoice	Office #43685236-0015	09/04/2024	09/30/2024	256.99	Open Terms	None		.00		09/24	10-70-270
Total 0015AUG:													
256.99													
Total 842 Rocky Mtn Power:													
256.99													
842 Rocky Mtn Power													
0031AUG	1	Invoice	975 E 6600 W Wtr Vault	09/04/2024	09/30/2024	10.93	Open Terms	None		.00		09/24	10-60-275
Total 0031AUG:													
10.93													
Total 842 Rocky Mtn Power:													
10.93													
1432 Utah Retirement Systems													
081724COR	1	Invoice	LESA MORTENSEN COR	09/13/2024	09/13/2024	21.41	Open Terms	None		.00		09/24	10-22235
Total 081724CORRECTIONS:													
21.41													
Total 1432 Utah Retirement Systems:													
21.41													
1432 Utah Retirement Systems													
081724COR	2	Invoice	JACK BURTON CORREC	09/13/2024	09/13/2024	16.44	Open Terms	None		.00		09/24	10-22235
Total 081724CORRECTIONS:													
16.44													
Total 1432 Utah Retirement Systems:													
16.44													
2138 Verizon													
9972920847	1	Invoice	hotspot	09/02/2024	10/02/2024	48.06	Open Terms	None		.00		09/24	10-43-280

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 9972920847:						48.06							
Total 2138 Verizon:						48.06							
2130 Upper Case Printing, Ink													
	2212	1	Invoice	09/06/2024	09/30/2024	36.82	Open Terms	None		.00		09/24	52-40-240
Total 2212:						36.82							
Total 2130 Upper Case Printing, Ink:						36.82							
2130 Upper Case Printing, Ink													
	2212	2	Invoice	09/06/2024	09/30/2024	23.57	Open Terms	None		.00		09/24	52-40-240
Total 2212:						23.57							
Total 2130 Upper Case Printing, Ink:						23.57							
2130 Upper Case Printing, Ink													
	2212	3	Invoice	09/06/2024	09/30/2024	13.24	Open Terms	None		.00		09/24	53-40-240
Total 2212:						13.24							
Total 2130 Upper Case Printing, Ink:						13.24							
1704 O'Reilly Automotive, Inc.													
	3596-493329	1	Invoice	09/04/2024	09/30/2024	29.96	Open Terms	None		.00		09/24	51-40-250
Total 3596-493329:						29.96							
Total 1704 O'Reilly Automotive, Inc.:						29.96							
2115 Ingrid Oseguera													
	090424COU	1	Invoice	09/04/2024	09/05/2024	57.00	Open Terms	None		.00		09/24	10-42-310
Total 090424COURT:						57.00							
Total 2115 Ingrid Oseguera:						57.00							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
1904 Comcast													
SEP2024FIR	1	Invoice	Internet	09/05/2024	09/25/2024	152.94	Open Terms	None		.00		09/24	10-57-280
Total SEP2024FIRE:						152.94							
Total 1904 Comcast:						152.94							
1594 Les Olson Company													
TEL47307	1	Invoice	telecom	09/10/2024	09/10/2024	152.13	Open Terms	None		.00		09/24	10-43-240
Total TEL47307:						152.13							
Total 1594 Les Olson Company:						152.13							
Total 09/13/2024:						1,826.21							

9/13/2024 GL Period Summary

GL Period	Amount
09/24	1,826.21
Grand Totals:	1,826.21

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
09/18/2024													
1432 Utah Retirement Systems													
091424COR	1	Invoice	JACK BURTON CORREC	09/18/2024	09/18/2024	16.44	Open Terms	None		.00		09/24	10-22235
Total 091424CORRECTIONS:						16.44							
Total 1432 Utah Retirement Systems:						16.44							
1432 Utah Retirement Systems													
091424COR	2	Invoice	michelle mortensen correct	09/18/2024	09/18/2024	21.41	Open Terms	None		.00		09/24	10-22235
Total 091424CORRECTIONS:						21.41							
Total 1432 Utah Retirement Systems:						21.41							
1596 Bruestle Plumbing Inc.													
4213	1	Invoice	water lines for shop	09/16/2024	09/16/2024	2,800.00	Open Terms	None		.00		09/24	10-51-250
Total 4213:						2,800.00							
Total 1596 Bruestle Plumbing Inc.:						2,800.00							
1567 Bankcard Center													
SEP2024	1	Invoice	civicplus permit software	09/18/2024	09/18/2024	232.00	Open Terms	None		.00		09/24	10-80-620
Total SEP2024:						232.00							
Total 1567 Bankcard Center:						232.00							
1567 Bankcard Center													
SEP2024	2	Invoice	spring hill suites caselle trai	09/18/2024	09/18/2024	446.13	Open Terms	None		.00		09/24	10-43-230
Total SEP2024:						446.13							
Total 1567 Bankcard Center:						446.13							
1567 Bankcard Center													
SEP2024	3	Invoice	Marriot-utah league of cite	09/18/2024	09/18/2024	416.95	Open Terms	None		.00		09/24	10-43-230
Total SEP2024:						416.95							

Utah City

Invoice Register - Single Line
Input Dates: 9/1/2024 - 9/30/2024

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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1567 Bankcard Center:													
						416.95							
1567 Bankcard Center													
SEP2024	4	Invoice	huntsville town dinnva	09/18/2024	09/18/2024	7.20	Open Terms	None		.00		09/24	10-43-230
Total SEP2024:						7.20							
Total 1567 Bankcard Center:						7.20							
1567 Bankcard Center													
SEP2024	5	Invoice	zoa asian utah retirement tr	09/18/2024	09/18/2024	11.96	Open Terms	None		.00		09/24	10-43-230
Total SEP2024:						11.96							
Total 1567 Bankcard Center:						11.96							
1567 Bankcard Center													
SEP2024	6	Invoice	Amazon paper	09/18/2024	09/18/2024	49.32	Open Terms	None		.00		09/24	10-42-240
Total SEP2024:						49.32							
Total 1567 Bankcard Center:						49.32							
1567 Bankcard Center													
SEP2024	7	Invoice	comcast internet	09/18/2024	09/18/2024	63.33	Open Terms	None		.00		09/24	10-43-270
Total SEP2024:						63.33							
Total 1567 Bankcard Center:						63.33							
1567 Bankcard Center													
SEP2024	8	Invoice	crumble cmc recognition	09/18/2024	09/18/2024	57.99	Open Terms	None		.00		09/24	10-43-610
Total SEP2024:						57.99							
Total 1567 Bankcard Center:						57.99							
1567 Bankcard Center													
SEP2024	9	Invoice	courtyard marriot billed to	09/18/2024	09/18/2024	416.95	Open Terms	None		.00		09/24	10-43-230

Uintah City

Invoice Register - Single Line
Input Dates: 9/1/2024 - 9/30/2024

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1567 Bankcard Center:													
						106.28							
1567 Bankcard Center													
SEP2024	21	Invoice	EVCO prv leak	09/18/2024	09/18/2024	11.14	Open Terms	None		.00		09/24	61-40-250
Total SEP2024:						11.14							
Total 1567 Bankcard Center:						11.14							
1567 Bankcard Center													
SEP2024	22	Invoice	rush truck center snow plo	09/18/2024	09/18/2024	145.00	Open Terms	None		.00		09/24	10-60-250
Total SEP2024:						145.00							
Total 1567 Bankcard Center:						145.00							
1567 Bankcard Center													
SEP2024	23	Invoice	home dept baseball field	09/18/2024	09/18/2024	6.43	Open Terms	None		.00		09/24	10-70-250
Total SEP2024:						6.43							
Total 1567 Bankcard Center:						6.43							
1567 Bankcard Center													
SEP2024	24	Invoice	maverick gas	09/18/2024	09/18/2024	42.77	Open Terms	None		.00		09/24	10-70-140
Total SEP2024:						42.77							
Total 1567 Bankcard Center:						42.77							
1567 Bankcard Center													
SEP2024	25	Invoice	SAV-ON base's	09/18/2024	09/18/2024	82.50	Open Terms	None		.00		09/24	10-70-250
Total SEP2024:						82.50							
Total 1567 Bankcard Center:						82.50							
1567 Bankcard Center													
SEP2024	26	Invoice	Harbor Freight	09/18/2024	09/18/2024	47.26	Open Terms	None		.00		09/24	10-77-250

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total SEP2024:						47.26							
Total 1567 Bankcard Center:						47.26							
1567 Bankcard Center													
	SEP2024	27	Invoice	Maverick cemetery gas	09/18/2024	09/18/2024	19.49	Open Terms	None	.00		09/24	10-77-140
Total SEP2024:						19.49							
Total 1567 Bankcard Center:						19.49							
1567 Bankcard Center													
	SEP2024	28	Invoice	maverick chevy gas	09/18/2024	09/18/2024	106.68	Open Terms	None	.00		09/24	51-40-490
Total SEP2024:						106.68							
Total 1567 Bankcard Center:						106.68							
1567 Bankcard Center													
	SEP2024	29	Invoice	maverick gas	09/18/2024	09/18/2024	108.84	Open Terms	None	.00		09/24	10-60-490
Total SEP2024:						108.84							
Total 1567 Bankcard Center:						108.84							
1567 Bankcard Center													
	SEP2024	30	Invoice	WASTE MANAGEMENT R	09/18/2024	09/18/2024	3,344.69	Open Terms	None	.00		09/24	52-40-410
Total SEP2024:						3,344.69							
Total 1567 Bankcard Center:						3,344.69							
1567 Bankcard Center													
	SEP2024	31	Invoice	waste managment (waste)	09/18/2024	09/18/2024	6,334.67	Open Terms	None	.00		09/24	52-40-420
Total SEP2024:						6,334.67							
Total 1567 Bankcard Center:						6,334.67							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
1567 Bankcard Center													
SEP2024	32	Invoice	fall decor	09/18/2024	09/18/2024	132.99	Open Terms	None		.00		09/24	10-51-250
Total SEP2024:						132.99							
Total 1567 Bankcard Center:						132.99							
2172 Carl Marcel Lehtola													
245000167	1	Invoice	refund for court fine overpa	09/18/2024	09/18/2024	330.00	Open Terms	None		.00		09/24	10-35-100
Total 245000167:						330.00							
Total 2172 Carl Marcel Lehtola:						330.00							
Total 09/18/2024:						15,122.20							

9/18/2024 GL Period Summary

GL Period	Amount
09/24	15,122.20
Grand Totals:	15,122.20

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
09/26/2024													
1704 O'Reilly Automotive, Inc.													
	3596	496444	1	Invoice	truck maintenance	09/25/2024	09/25/2024	268.92	Open Terms	None		09/24	10-60-250
Total 3596-496444:						268.92							
Total 1704 O'Reilly Automotive, Inc.:						268.92							
1376 MeterWorks													
	10229	1	Invoice	neptune 360 arm annual su	09/18/2024	09/18/2024	1,818.12	Open Terms	None			09/24	51-40-250
Total 10229:						1,818.12							
Total 1376 MeterWorks:						1,818.12							
2173 Mountaland Supply Company													
	S106474807	1	Invoice	vacuum breaker	09/18/2024	09/18/2024	11.90	Open Terms	None			09/24	51-40-250
Total S106474807.001:						11.90							
Total 2173 Mountaland Supply Company:						11.90							
550 Granite Construction Company													
	2804867	1	Invoice	streets	09/19/2024	09/19/2024	193.80	Open Terms	None			09/24	10-60-650
Total 2804867:						193.80							
Total 550 Granite Constuction Company:						193.80							
1678 Burton Contractors													
	COMPACTO	1	Invoice	stomper compactor	09/26/2024	09/26/2024	300.00	Open Terms	None			09/24	51-40-250
Total COMPACTOR2024:						300.00							
Total 1678 Burton Contractors:						300.00							
2174 Riley Marie Hesler													
	245000228	1	Invoice	witness	09/19/2024	09/26/2024	18.50	Open Terms	None			09/24	10-42-630
Total 245000228:						18.50							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 2174 Riley Marie Hesler:						18.50							
1016 Wilkinson Supply													
465171	1	Invoice	parks maintenance	09/18/2024	09/18/2024	100.30	Open Terms	None		.00		09/24	10-70-250
Total 465171:						100.30							
Total 1016 Wilkinson Supply:						100.30							
670 Weber County Sheriff Office													
56393	1	Invoice	CONTRACT SERVICE JUL	09/18/2024	09/26/2024	49,938.00	Open Terms	None		.00		09/24	10-42-620
Total 56393:						49,938.00							
Total 670 Weber County Sheriff Office:						49,938.00							
1432 Utah Retirement Systems													
CORRECTIO	1	Invoice	JACK BURTON CORREC	09/26/2024	09/26/2024	21.41	Open Terms	None		.00		09/24	10-22235
Total CORRECTIONS091424:						21.41							
Total 1432 Utah Retirement Systems:						21.41							
1432 Utah Retirement Systems													
CORRECTIO	2	Invoice	JACK BURTON CORREC	09/26/2024	09/26/2024	17.56	Open Terms	None		.00		09/24	10-22235
Total CORRECTIONS091424:						17.56							
Total 1432 Utah Retirement Systems:						17.56							
1432 Utah Retirement Systems													
CORRECTIO	3	Invoice	Brindy Woodbury correctio	09/26/2024	09/26/2024	9.63	Open Terms	None		.00		09/24	10-22235
Total CORRECTIONS091424:						9.63							
Total 1432 Utah Retirement Systems:						9.63							
2115 Ingrid Oseguera													
SEP19COUR	1	Invoice	interpreter	09/19/2024	09/26/2024	57.00	Open Terms	None		.00		09/24	10-42-310

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total SEP19COURT:						57.00							
Total 2115 Ingrid Oseguera:						57.00							
2115 Ingrid Oseguera													
AUG15COU	1	Invoice	Interpreter	09/26/2024	09/26/2024	114.00	Open Terms	None		.00		09/24	10-42-310
Total AUG15COURT:						114.00							
Total 2115 Ingrid Oseguera:						114.00							
2175 JILLIAN FAYE CRIDDLE													
24500074	1	Invoice	WITNESS	09/26/2024	09/26/2024	18.50	Open Terms	None		.00		09/24	10-42-630
Total 24500074:						18.50							
Total 2175 JILLIAN FAYE CRIDDLE:						18.50							
Total 09/26/2024:						52,887.64							

9/26/2024 GL Period Summary

GL Period	Amount
09/24	52,887.64
Grand Totals:	52,887.64
Grand Totals:	82,708.59

Report GL Period Summary

GL Period	Amount
09/24	82,708.59
Grand Totals:	82,708.59

Vendor number hash: 61149
Vendor number hash - split: 125479
Total number of invoices: 42
Total number of transactions: 83

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	82,708.59	.00	82,708.59
Grand Totals:	82,708.59	.00	82,708.59

Utintah City

Invoice Register - Single Line
Input Dates: 10/1/2024 - 10/31/2024

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1887 Brandon Minister:													
						25.00							
2151 Glenn, Williams													
OCT2024	1	Invoice	planning commission altern	10/01/2024	10/01/2024	25.00	Open Terms	None		.00		10/24	10-45-110
Total OCT2024:						25.00							
Total 2151 Glenn, Williams:						25.00							
2150 Aaron, Stuart													
OCT2024	1	Invoice	planning comission	10/01/2024	10/01/2024	30.00	Open Terms	None		.00		10/24	10-45-110
Total OCT2024:						30.00							
Total 2150 Aaron, Stuart:						30.00							
2095 Pye Barker Fire & Safety													
798116	1	Invoice	Annual inspection	10/01/2024	10/30/2024	560.00	Open Terms	None		.00		10/24	10-51-250
Total 798116:						560.00							
Total 2095 Pye Barker Fire & Safety:						560.00							
1931 Interstate Sign Company													
056054	1	Invoice	Handicap stencil and paint	09/30/2024	10/30/2024	153.86	Open Terms	None		.00		10/24	10-51-250
Total 056054:						153.86							
Total 1931 Interstate Sign Company:						153.86							
845 Utah State Treasurer													
SEPT2024	1	Invoice	Court Surcharge	10/01/2024	10/01/2024	2,173.18	Open Terms	None		.00		10/24	10-42-415
Total SEPT2024:						2,173.18							
Total 845 Utah State Treasurer:						2,173.18							
2143 Ericka Cabrera Anderson													
SEP52024	1	Invoice	interpreter	10/01/2024	10/01/2024	41.00	Open Terms	None		.00		10/24	10-42-310

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total SEP52024:													
						41.00							
Total 2143 Ericka Cabrera Anderson:													
						41.00							
200 Weber Basin Water													
3RDQTRWA	1	Invoice	New water hook-ups 3rd qt	10/01/2024	10/01/2024	20,832.00	Open Terms	None		.00		10/24	51-40-460
Total 3RDQTRWATER:													
						20,832.00							
Total 200 Weber Basin Water:													
						20,832.00							
200 Weber Basin Water													
3RDQTRWA	2	Invoice	New water hook-ups 3rd qt	10/01/2024	10/01/2024	20,832.00	Open Terms	None		.00		10/24	51-40-460
Total 3RDQTRWATER:													
						20,832.00							
Total 200 Weber Basin Water:													
						20,832.00							
2053 Jeff Monroe													
SEPT 2024	1	Invoice	inspections	10/01/2024	10/01/2024	1,035.00	Open Terms	None		.00		10/24	10-47-310
Total SEPT 2024:													
						1,035.00							
Total 2053 Jeff Monroe:													
						1,035.00							
390 Dominion Energy													
5321OCT	1	Invoice	Utilities-office acct#532150	10/01/2024	10/01/2024	9.98	Open Terms	None		.00		10/24	10-70-270
Total 5321OCT:													
						9.98							
Total 390 Dominion Energy:													
						9.98							
390 Dominion Energy													
7721OCT	1	Invoice	Utilities-shop acct#772150	10/01/2024	10/01/2024	23.27	Open Terms	None		.00		10/24	52-40-270
Total 7721OCT:													
						23.27							
Total 390 Dominion Energy:													
						23.27							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
390 Dominion Energy													
36600CT	1	Invoice	Utilities-New Office acct# 3	10/01/2024	10/01/2024	12.35	Open Terms	None		.00		10/24	10-43-270
Total 36600CT:						12.35							
Total 390 Dominion Energy:						12.35							
1594 Les Olson Company													
MNS47525	1	Invoice	Microsoft office 365	09/16/2024	10/01/2024	150.00	Open Terms	None		.00		10/24	10-43-310
Total MNS47525:						150.00							
Total 1594 Les Olson Company:						150.00							
1594 Les Olson Company													
MNS47525	2	Invoice	Cloud retention	09/16/2024	10/01/2024	200.00	Open Terms	None		.00		10/24	10-43-310
Total MNS47525:						200.00							
Total 1594 Les Olson Company:						200.00							
1594 Les Olson Company													
MNS47525	3	Invoice	MSP server	09/16/2024	10/01/2024	152.27	Open Terms	None		.00		10/24	10-43-310
Total MNS47525:						152.27							
Total 1594 Les Olson Company:						152.27							
570 Waste Management													
2148025-268	1	Invoice	dumpsters	10/01/2024	10/01/2024	440.06	Open Terms	None		.00		10/24	52-37-250
Total 2148025-2682-9:						440.06							
Total 570 Waste Management:						440.06							
Total 10/02/2024:						49,974.97							

10/2/2024 GL Period Summary

GL Period	Amount
10/24	49,974.97
Grand Totals:	49,974.97

Utah City

Invoice Register - Single Line
Input Dates: 10/1/2024 - 10/31/2024

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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 842 Rocky Mtn Power:													
154.24													
842 Rocky Mtn Power													
0029OCT	1	Invoice	Office #48068966-0029	10/01/2024	10/23/2024	13.09	Open Terms	None		.00		10/24	51-40-270
Total 0029OCT:													
13.09													
Total 842 Rocky Mtn Power:													
13.09													
842 Rocky Mtn Power													
0023OCT	1	Invoice	Power #43585236-0023	10/01/2024	10/23/2024	653.64	Open Terms	None		.00		10/24	10-60-275
Total 0023OCT:													
653.64													
Total 842 Rocky Mtn Power:													
653.64													
842 Rocky Mtn Power													
0014OCT	1	Invoice	Cemetery-#48997096-001	10/25/2024	10/25/2024	14.76	Open Terms	None		.00		10/24	10-77-270
Total 0014OCT:													
14.76													
Total 842 Rocky Mtn Power:													
14.76													
1737 Huntsville Town													
SEPT2024	1	Invoice	Fine-Misdemeanors	10/03/2024	10/03/2024	1,324.02	Open Terms	None		.00		10/24	10-42-420
Total SEPT2024:													
1,324.02													
Total 1737 Huntsville Town:													
1,324.02													
2169 American Legal Publishing													
37171	1	Invoice	Ordinance printing	10/09/2024	10/09/2024	366.01	Open Terms	None		.00		10/24	10-43-310
Total 37171:													
366.01													
Total 2169 American Legal Publishing:													
366.01													
2176 Bolt & Nut Supply Co													
721488	1	Invoice	NYLOKS	10/02/2024	10/02/2024	10.94	Open Terms	None		.00		10/24	10-60-650

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 721488:													
Total 2176 Bolt & Nut Supply Co:													
2176 Bolt & Nut Supply Co													
	721488	2	Invoice	1x3 1/2 grade plated	10/02/2024	10/02/2024	41.53	Open Terms	None			10/24	10-60-650
Total 721488:													
Total 2176 Bolt & Nut Supply Co:													
2123 Freedom Mailing Services, Inc.													
	48855	1	Invoice	Utility bill processing	10/04/2024	10/04/2024	311.54	Open Terms	None			10/24	51-40-240
Total 48855:													
Total 2123 Freedom Mailing Services, Inc.:													
220 Jones & Associates													
	22387	1	Invoice	general engineering	08/31/2024	10/01/2024	79.50	Open Terms	None			10/24	10-45-320
Total 22387:													
Total 220 Jones & Associates:													
220 Jones & Associates													
	22387	2	Invoice	Cemetery	08/31/2024	10/01/2024	246.25	Open Terms	None			10/24	10-60-630
Total 22387:													
Total 220 Jones & Associates:													
220 Jones & Associates													
	22387	3	Invoice	Cottonwood drive waterline	08/31/2024	10/01/2024	79.50	Open Terms	None			10/24	51-40-310
Total 22387:													
Total 220 Jones & Associates:													
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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 200 Weber Basin Water:						24.00							
1259 Blue Stakes of Utah Utility													
UT20240282	1	Invoice	Notifications	09/30/2024	10/30/2024	35.11	Open Terms	None		.00		10/24	51-40-310
Total UT202402828:						35.11							
Total 1259 Blue Stakes of Utah Utility:						35.11							
842 Rocky Mtn Power													
0031OCT	1	Invoice	975 E 6600 W Wtr Vault	10/03/2024	10/25/2024	15.84	Open Terms	None		.00		10/24	10-60-275
Total 0031OCT:						15.84							
Total 842 Rocky Mtn Power:						15.84							
Total 10/11/2024:						7,038.79							

10/11/2024 GL Period Summary

GL Period	Amount
10/24	7,038.79
Grand Totals:	7,038.79

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
10/18/2024													
2130 Upper Case Printing, Ink													
	2334	1	Invoice	Newsletters	10/11/2024	10/11/2024	74.63	Open Terms	None	.00		10/24	10-43-240
Total 2334:							74.63						
Total 2130 Upper Case Printing, Ink:							74.63						
1594 Les Olson Company													
	TEL48228	1	Invoice	telecom	10/09/2024	10/09/2024	152.13	Open Terms	None	.00		10/24	10-43-240
Total TEL48228:							152.13						
Total 1594 Les Olson Company:							152.13						
1904 Comcast													
	OG12024FIR	1	Invoice	Internet	10/05/2024	10/25/2024	152.94	Open Terms	None	.00		10/24	10-57-260
Total OCT2024FIRE:							152.94						
Total 1904 Comcast							152.94						
2177 LGG Industrial, Inc. Dept #6491													
	OG341144	1	Invoice	Streets supplies	10/08/2024	10/08/2024	81.94	Open Terms	None	.00		10/24	10-60-260
Total OG341144:							81.94						
Total 2177 LGG Industrial, Inc. Dept #6491:							81.94						
1802 Chemtech-Ford Inc													
	2412163	1	Invoice	2 DBP's	10/02/2024	11/01/2024	550.00	Open Terms	None	.00		10/24	51-40-260
Total 2412163:							550.00						
Total 1802 Chemtech-Ford Inc:							550.00						
1704 O'Reilly Automotive, Inc.													
	356-497684	1	Invoice	street supplies	10/03/2024	10/03/2024	277.72	Open Terms	None	.00		10/24	10-60-650
Total 356-497684:							277.72						

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1704 O'Reilly Automotive, Inc.:						277.72							
1567 Bankcard Center													
OCT2024	1	Invoice	waste managment (waste)	10/01/2024	10/24/2024	6,339.54	Open Terms	None		.00		10/24	52-40-420
Total OCT2024:						6,339.54							
Total 1567 Bankcard Center:						6,339.54							
1567 Bankcard Center													
OCT2024	2	Invoice	WASTE MANAGEMENT R	10/01/2024	10/24/2024	3,352.98	Open Terms	None		.00		10/24	52-40-410
Total OCT2024:						3,352.98							
Total 1567 Bankcard Center:						3,352.98							
1567 Bankcard Center													
OCT2024	3	Invoice	Maverick GAS	10/01/2024	10/24/2024	146.50	Open Terms	None		.00		10/24	10-77-140
Total OCT2024:						146.50							
Total 1567 Bankcard Center:						146.50							
1567 Bankcard Center													
OCT2024	4	Invoice	Maverick	10/01/2024	10/24/2024	73.19	Open Terms	None		.00		10/24	10-60-490
Total OCT2024:						73.19							
Total 1567 Bankcard Center:						73.19							
1567 Bankcard Center													
OCT2024	5	Invoice	SOUTH FORK	10/01/2024	10/24/2024	5.29	Open Terms	None		.00		10/24	10-70-250
Total OCT2024:						5.29							
Total 1567 Bankcard Center:						5.29							
1567 Bankcard Center													
OCT2024	6	Invoice	Maverick GAS	10/01/2024	10/24/2024	75.75	Open Terms	None		.00		10/24	10-77-140

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
1567 Bankcard Center													
	OCT2024	12	Invoice	crown trophy	10/01/2024	10/24/2024	15.00	Open Terms	None	.00		10/24	10-43-250
Total OCT2024:						15.00							
Total 1567 Bankcard Center:						15.00							
1567 Bankcard Center													
	OCT2024	13	Invoice	Lt. Gov notary renewal Chri	10/01/2024	10/24/2024	95.00	Open Terms	None	.00		10/24	10-42-310
Total OCT2024:						95.00							
Total 1567 Bankcard Center:						95.00							
1567 Bankcard Center													
	OCT2024	14	Invoice	notary renewal Christie	10/01/2024	10/24/2024	40.00	Open Terms	None	.00		10/24	10-42-310
Total OCT2024:						40.00							
Total 1567 Bankcard Center:						40.00							
1567 Bankcard Center													
	OCT2024	15	Invoice	Maverick mower gas	10/01/2024	10/24/2024	20.37	Open Terms	None	.00		10/24	10-70-140
Total OCT2024:						20.37							
Total 1567 Bankcard Center:						20.37							
1567 Bankcard Center													
	OCT2024	16	Invoice	home depot paint	10/01/2024	10/24/2024	53.92	Open Terms	None	.00		10/24	10-51-260
Total OCT2024:						53.92							
Total 1567 Bankcard Center:						53.92							
1567 Bankcard Center													
	OCT2024	17	Invoice	home depot paint	10/01/2024	10/24/2024	23.97	Open Terms	None	.00		10/24	10-70-250
Total OCT2024:						23.97							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1567 Bankcard Center:													
23.97													
1567 Bankcard Center													
OCT2024	18	Invoice	home depot post	10/01/2024	10/24/2024	26.62	Open Terms	None		.00		10/24	10-70-250
Total OCT2024:													
26.62													
Total 1567 Bankcard Center:													
26.62													
1567 Bankcard Center													
OCT2024	19	Invoice	home depot return	10/01/2024	10/24/2024	25.76	Open Terms	None		.00		10/24	10-70-250
Total OCT2024:													
25.76													
Total 1567 Bankcard Center:													
25.76													
1567 Bankcard Center													
OCT2024	20	Invoice	home depot	10/01/2024	10/24/2024	39.73	Open Terms	None		.00		10/24	10-70-250
Total OCT2024:													
39.73													
Total 1567 Bankcard Center:													
39.73													
1567 Bankcard Center													
OCT2024	21	Invoice	home depot paint	10/01/2024	10/24/2024	39.73	Open Terms	None		.00		10/24	10-51-260
Total OCT2024:													
39.73													
Total 1567 Bankcard Center:													
39.73													
1567 Bankcard Center													
OCT2024	22	Invoice	home depot hose for shop	10/01/2024	10/24/2024	101.59	Open Terms	None		.00		10/24	10-51-250
Total OCT2024:													
101.59													
Total 1567 Bankcard Center:													
101.59													
1567 Bankcard Center													
OCT2024	23	Invoice	maverick chevy gas	10/01/2024	10/24/2024	.67	Open Terms	None		.00		10/24	51-40-490

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
1567 Bankcard Center													
OCT2024	29	Invoice	crumble Kristi bday	10/01/2024	10/24/2024	14.41	Open Terms	None		.00		10/24	10-43-610
Total OCT2024:						14.41							
Total 1567 Bankcard Center:						14.41							
1567 Bankcard Center													
OCT2024	30	Invoice	Marriot leauge conf	10/01/2024	10/24/2024	416.95	Open Terms	None		.00		10/24	10-43-230
Total OCT2024:						416.95							
Total 1567 Bankcard Center:						416.95							
1567 Bankcard Center													
OCT2024	31	Invoice	Seven brothers tax class	10/01/2024	10/24/2024	158.90	Open Terms	None		.00		10/24	10-43-610
Total OCT2024:						158.90							
Total 1567 Bankcard Center:						158.90							
1567 Bankcard Center													
OCT2024	32	Invoice	Seven brothers tax lunch	10/01/2024	10/24/2024	29.22	Open Terms	None		.00		10/24	10-43-610
Total OCT2024:						29.22							
Total 1567 Bankcard Center:						29.22							
1567 Bankcard Center													
OCT2024	33	Invoice	Rod works	10/01/2024	10/24/2024	95.95	Open Terms	None		.00		10/24	10-43-330
Total OCT2024:						95.95							
Total 1567 Bankcard Center:						95.95							
1567 Bankcard Center													
OCT2024	34	Invoice	comcast internet	10/01/2024	10/24/2024	101.39	Open Terms	None		.00		10/24	10-43-270
Total OCT2024:						101.39							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 1567 Bankcard Center:													
1567 Bankcard Center													
OCT2024	35	Invoice	Morty's Car wash	10/01/2024	10/24/2024	36.00	Open Terms	None		.00		10/24	10-77-250
Total OCT2024:						36.00							
Total 1567 Bankcard Center:						36.00							
1567 Bankcard Center													
OCT2024	36	Invoice	Amazon mayor echo dot	10/01/2024	10/24/2024	24.66	Open Terms	None		.00		10/24	10-43-240
Total OCT2024:						24.66							
Total 1567 Bankcard Center:						24.66							
2158 Chloee Woodbury													
101824	1	Invoice	office work shredding	10/18/2024	10/18/2024	35.00	Open Terms	None		.00		10/24	51-40-310
Total 101824:						35.00							
Total 2158 Chloee Woodbury:						35.00							
2159 Logan Woodbury													
10182024	1	Invoice	office work	10/18/2024	10/18/2024	30.00	Open Terms	None		.00		10/24	51-40-310
Total 10182024:						30.00							
Total 2159 Logan Woodbury:						30.00							
Total 10/18/2024:						13,584.50							

10/18/2024 GL Period Summary

GL Period	Amount
10/24	13,584.50
Grand Totals:	13,584.50

GL Period	Amount
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Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
Total 220 Jones & Associates:						159.00							
220 Jones & Associates													
22451	2	Invoice	Streets Cemetary grant	09/30/2024	10/01/2024	47.50	Open Terms	None		.00		10/24	10-60-630
Total 22451:						47.50							
Total 220 Jones & Associates:						47.50							
220 Jones & Associates													
22451	3	Invoice	Storm water annual report	09/30/2024	10/01/2024	243.75	Open Terms	None		.00		10/24	53-40-310
Total 22451:						243.75							
Total 220 Jones & Associates:						243.75							
220 Jones & Associates													
22451	4	Invoice	valley meadows developm	09/30/2024	10/01/2024	715.50	Open Terms	None		.00		10/24	10-45-320
Total 22451:						715.50							
Total 220 Jones & Associates:						715.50							
220 Jones & Associates													
22451	5	Invoice	mapping permit program	09/30/2024	10/01/2024	420.00	Open Terms	None		.00		10/24	10-47-310
Total 22451:						420.00							
Total 220 Jones & Associates:						420.00							
220 Jones & Associates													
22451	6	Invoice	mapping cemetary	09/30/2024	10/01/2024	196.00	Open Terms	None		.00		10/24	53-40-310
Total 22451:						196.00							
Total 220 Jones & Associates:						196.00							
Total 10/25/2024:						5,868.62							

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
GL Period	Amount												
10/24	5,858.62												
Grand Totals:	5,858.62												

Grand Totals:

76,466.88

Report GL Period Summary

GL Period	Amount
10/24	76,466.88
Grand Totals:	76,466.88

Vendor number hash: 71480

Vendor number hash - split: 135993

Total number of invoices: 50

Total number of transactions: 102

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	76,466.88	.00	76,466.88
Grand Totals:	76,466.88	.00	76,466.88

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAX REVENUE</u>					
10-31-100 CURRENT YEAR PROPERTY TAX-PTIF	.00	872.14	49,602.00	48,729.88	1.8
10-31-150 FEE-IN-LIEU MOTOR VEH.-PTIF	.00	933.95	6,000.00	5,066.05	15.6
10-31-200 PRIOR YEAR PROPERTY TAX-PTIF	.00	12.66	1,000.00	987.34	1.3
10-31-300 SALES AND USE TAX ALLOTMENT	27,024.08	107,632.08	335,500.00	227,867.92	32.1
10-31-400 FRANCHISE TAX (MUNICIPAL ENER)	6,915.48	25,582.99	82,000.00	56,417.01	31.2
10-31-500 TELECOMM. TAX	414.49	1,898.05	5,200.00	3,301.95	36.5
10-31-550 TRANSIENT ROOM TAX	1,666.76	5,516.30	15,000.00	9,483.70	36.8
10-31-600 LOCAL HWY/TRANSIT OPTION TAX	2,547.42	10,399.35	30,000.00	19,600.65	34.7
TOTAL TAX REVENUE	38,568.23	152,847.52	524,302.00	371,454.48	29.2
<u>LICENSE / PERMIT REVENUE</u>					
10-32-100 BUSINESS LICENSES	.00	850.00	25,000.00	24,150.00	3.4
10-32-200 CONDITIONAL USE PERMIT	.00	.00	300.00	300.00	.0
10-32-210 BUILDING PERMIT & 1% SURCHARGE	1,206.40	15,654.72	240,000.00	224,345.28	6.5
TOTAL LICENSE / PERMIT REVENUE	1,206.40	16,504.72	265,300.00	248,795.28	6.2
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-170 CULTURAL-RECREATION-RAMP	.00	.00	5,000.00	5,000.00	.0
10-33-580 CLASS "C" ROAD FUND ALLOTMENT	17,406.70	32,434.87	65,000.00	32,565.13	49.9
10-33-580 STATE LIQUOR FUND ALLOTMENT	.00	.00	500.00	500.00	.0
10-33-700 LOCAL GRANTS	.00	.00	9,000.00	9,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	17,406.70	32,434.87	79,500.00	47,065.13	40.8
<u>REVENUE FOR SERVICES</u>					
10-34-100 IMPACT FEES/OFFICE/PUBLIC SFTY	.00	122.26	.00	(122.26)	.0
10-34-200 IMPACT FEES/FIRE STATION	.00	373.20	.00	(373.20)	.0
10-34-300 IMPACT FEES/STREETS	.00	2,142.20	.00	(2,142.20)	.0
10-34-400 FIRE STATION RENT	9,000.00	9,000.00	36,000.00	27,000.00	25.0
10-34-460 ADMIN FEES/ PC PLAN REVIEWS	.00	.00	1,500.00	1,500.00	.0
10-34-475 PARK RENTAL FEES	(140.00)	90.00	3,500.00	3,410.00	2.6
10-34-700 IMPACT FEES/PARK & REC	.00	860.64	.00	(860.64)	.0
10-34-810 SALE OF CEMETERY LOTS	1,200.00	16,750.00	35,000.00	18,250.00	47.9
10-34-830 BURIAL FEES	.00	.00	5,000.00	5,000.00	.0
TOTAL REVENUE FOR SERVICES	10,060.00	29,338.30	81,000.00	51,661.70	36.2
<u>FINES / FORFEITURE REVENUE</u>					
10-35-100 COURT FINES	5,485.00	27,645.00	55,000.00	27,355.00	50.3
10-35-250 TRAFFIC SCHOOL	25.00	225.00	1,000.00	775.00	22.5
10-35-330 HUNTSVILLE PARKING TICKETS	(250.00)	(1,000.00)	.00	1,000.00	.0
TOTAL FINES / FORFEITURE REVENUE	5,260.00	26,870.00	56,000.00	29,130.00	48.0

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-38-100 INTEREST EARNINGS	.00	16,713.39	35,000.00	18,286.61	47.8
10-38-250 MISCELLANEOUS REVENUE-ZIONS	.00	1,000.00	2,500.00	1,500.00	40.0
10-38-300 EASTER	.00	.00	2,000.00	2,000.00	.0
10-38-360 U-DAY PROCEEDS	.00	1,005.73	4,000.00	2,994.27	25.1
10-38-470 SALMON DINNER	.00	.00	4,000.00	4,000.00	.0
10-38-490 RECREATION FEES	.00	.00	200.00	200.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	18,719.12	47,700.00	28,980.88	39.2
 TOTAL FUND REVENUE	 72,501.33	 276,714.53	 1,053,802.00	 777,087.47	 26.3

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE EXPENSE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	1,700.00	6,800.00	20,400.00	13,600.00	33.3
10-41-130 EMPLOYEE BENEFITS	133.65	534.60	1,500.00	965.40	35.6
10-41-330 EDUCATION AND TRAINING	.00	.00	500.00	500.00	.0
TOTAL LEGISLATIVE EXPENSE	1,833.65	7,334.60	22,400.00	15,065.40	32.7
<u>JUSTICE / SAFETY EXPENSE</u>					
10-42-110 SALARIES AND WAGES	4,066.93	18,072.43	60,000.00	41,927.57	30.1
10-42-120 TELEPHONE ALLOWANCE	.00	140.00	420.00	280.00	33.3
10-42-130 EMPLOYEE BENEFITS	866.71	4,701.09	10,400.00	5,698.91	45.2
10-42-138 POSTAGE	75.55	75.55	1,000.00	924.45	7.6
10-42-230 TRAVEL	.00	147.50	800.00	652.50	18.4
10-42-235 MILEAGE REIMBURSEMENT	.00	434.16	800.00	365.84	54.3
10-42-240 OFFICE SUPPLIES AND EXPENSE	.00	221.44	5,000.00	4,778.56	4.4
10-42-310 PROFESSIONAL & TECHNICAL	426.00	1,691.36	8,000.00	6,308.64	21.1
10-42-330 EDUCATION AND TRAINING	360.54	460.54	1,200.00	739.46	38.4
10-42-415 SURCHARGE-UTAH STATE TREASURER	2,173.18	9,499.54	20,000.00	10,500.46	47.5
10-42-420 HUNTSVILLE COURT FINES	1,324.02	4,208.20	2,500.00	(1,708.20)	168.3
10-42-620 WEBER COUNTY SHERIFF	.00	81,963.00	200,000.00	118,037.00	41.0
10-42-630 WITNESS FEES	.00	37.00	150.00	113.00	24.7
10-42-640 TRAFFIC SCHOOL	.00	500.00	1,500.00	1,000.00	33.3
TOTAL JUSTICE / SAFETY EXPENSE	9,292.93	122,151.81	311,770.00	189,618.19	39.2
<u>ADMINISTRATIVE EXPENSE</u>					
10-43-110 SALARIES AND WAGES	8,868.48	37,249.72	105,000.00	67,750.28	35.5
10-43-130 EMPLOYEE BENEFITS	2,816.85	12,486.85	28,900.00	16,413.15	43.2
10-43-135 CHRISTMAS	.00	.00	1,500.00	1,500.00	.0
10-43-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	236.02	3,500.00	3,263.98	6.7
10-43-220 PUBLIC NOTICES	.00	.00	500.00	500.00	.0
10-43-230 TRAVEL	416.95	1,485.07	2,500.00	1,014.93	59.4
10-43-235 MILEAGE REIMBURSEMENT	.00	635.27	1,500.00	864.73	42.4
10-43-240 OFFICE SUPPLIES AND EXPENSE	1,643.18	1,833.92	3,500.00	1,666.08	52.4
10-43-250 EQUIPMENT-SUPPLIES & MAINTENAN	15.00	15.00	8,000.00	7,985.00	.2
10-43-260 N/A	.00	.00	1,000.00	1,000.00	.0
10-43-270 UTILITIES	243.93	801.28	10,000.00	9,198.72	8.0
10-43-280 TELEPHONE	153.06	1,171.76	2,000.00	828.24	58.6
10-43-310 PROFESSIONAL & TECHNICAL SERVI	8,426.55	29,156.86	55,000.00	25,843.14	53.0
10-43-320 ATTORNEY	750.00	3,000.00	10,000.00	7,000.00	30.0
10-43-330 EDUCATION AND TRAINING	95.95	731.75	1,500.00	768.25	48.8
10-43-440 BANK CHARGES	79.00	388.00	1,500.00	1,112.00	25.9
10-43-450 PAYROLL TAX EXPENSE	31.09	203.04	1,000.00	796.96	20.3
10-43-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-43-510 INSURANCE AND SURETY BONDS	.00	464.09	20,000.00	19,535.91	2.3
10-43-610 MISCELLANEOUS SUPPLIES - ZIONS	318.51	582.79	3,500.00	2,917.21	16.7
TOTAL ADMINISTRATIVE EXPENSE	21,858.55	90,441.42	262,900.00	172,458.58	34.4

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING COMMISSION EXPENSE</u>						
10-45-110	SALARIES AND WAGES	410.00	1,820.00	5,000.00	3,180.00	38.4
10-45-130	EMPLOYEE BENEFITS	22.95	91.80	350.00	258.20	28.2
10-45-240	OFFICE SUPPLIES AND EXPENSE	.00	178.81	750.00	571.19	23.8
10-45-320	ATTORNEY/ENGINEER	2,623.50	4,443.00	30,000.00	25,557.00	14.8
	TOTAL PLANNING COMMISSION EXPENSE	3,056.45	6,533.61	36,100.00	29,566.39	18.1
<u>BUILDING INSPECTION EXPENSE</u>						
10-47-210	BOOKS, SUBSCRIPTIONS & MEMBERS	.00	3,886.00	6,000.00	2,114.00	64.8
10-47-240	OFFICE SUPPLIES AND EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-47-310	PROF & TECH	1,455.00	5,785.00	15,000.00	9,215.00	38.6
10-47-330	EDUCATION AND TRAINING	.00	.00	1,000.00	1,000.00	.0
10-47-340	BUILDING PERMITS/FEES	.00	51.24	300.00	248.76	17.1
	TOTAL BUILDING INSPECTION EXPENSE	1,455.00	9,722.24	23,300.00	13,577.76	41.7
<u>NON-DEPARTMENTAL EXPENSE</u>						
10-50-370	ELECTIONS	.00	.00	1,000.00	1,000.00	.0
	TOTAL NON-DEPARTMENTAL EXPENSE	.00	.00	1,000.00	1,000.00	.0
<u>GOVERNMENT BUILDINGS EXPENSE</u>						
10-51-110	SALARIES AND WAGES	392.09	1,659.73	5,000.00	3,340.27	33.2
10-51-130	EMPLOYEE BENEFITS	46.81	278.72	1,000.00	721.28	27.9
10-51-250	BUILDING - SUPPLIES & MAINT.	815.45	6,780.62	27,000.00	20,219.38	25.1
10-51-260	GROUNDS - SUPPLIES & MAINT.	93.65	144.40	1,500.00	1,355.60	9.6
10-51-270	UTILITIES	.00	140.85	.00	(140.85)	.0
	TOTAL GOVERNMENT BUILDINGS EXPENSE	1,348.00	9,004.32	34,500.00	25,495.68	26.1
<u>PUBLIC WORKS EXPENSE</u>						
10-54-110	SALARIES AND WAGES	5,853.49	30,404.35	80,000.00	49,595.65	38.0
10-54-130	EMPLOYEE BENEFITS	1,532.28	9,525.08	15,000.00	5,474.92	63.5
10-54-250	EQUIPMENT-SUPPLIES & MAINTENAN	.00	195.63	.00	(195.63)	.0
10-54-280	TELEPHONE	.00	.00	1,500.00	1,500.00	.0
	TOTAL PUBLIC WORKS EXPENSE	7,385.77	40,125.06	96,500.00	56,374.94	41.6
<u>ANIMAL CONTROL EXPENSE</u>						
10-55-310	PROFESSIONAL & TECHNICAL	.00	4,786.00	10,000.00	5,214.00	47.9
	TOTAL ANIMAL CONTROL EXPENSE	.00	4,786.00	10,000.00	5,214.00	47.9

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE / PUBLIC SAFETY EXPENSE</u>					
10-57-250 EQUIPMENT SUPPLIES & MAINTENAN	.00	178.00	1,000.00	822.00	17.8
10-57-270 UTILITIES	199.38	1,134.57	1,500.00	365.43	75.6
10-57-280 TELEPHONE	152.94	611.76	2,500.00	1,888.24	24.5
10-57-490 GASOLINE	.00	100.66	.00	(100.66)	.0
TOTAL FIRE / PUBLIC SAFETY EXPENSE	352.32	2,024.99	5,000.00	2,975.01	40.5
<u>STREET EXPENSE</u>					
10-60-250 EQUIPMENT-SUPPLIES & MAINTENAN	(656.81)	(76.01)	14,000.00	14,076.01	(.5)
10-60-275 UTILITIES-STREET LIGHTS	669.48	2,617.38	7,500.00	4,882.62	34.9
10-60-480 RAW MATERIALS	.00	.00	4,500.00	4,500.00	.0
10-60-490 GASOLINE	73.19	267.46	7,000.00	6,732.54	3.8
10-60-610 MISCELLANEOUS SUPPLIES	.00	13.82	.00	(13.82)	.0
10-60-630 RAILROAD CROSSING GRANT	293.75	1,497.50	.00	(1,497.50)	.0
10-60-650 CLASS 'C' ROAD EXPENDITURES	330.19	1,115.61	75,000.00	73,884.39	1.5
TOTAL STREET EXPENSE	709.80	5,435.76	108,000.00	102,564.24	5.0
<u>PARK & RECREATION EXPENSE</u>					
10-70-140 GASOLINE	20.37	111.83	1,000.00	888.17	11.2
10-70-160 EASTER	.00	.00	2,000.00	2,000.00	.0
10-70-250 EQUIPMENT-SUPPLIES & MAINTENAN	109.59	672.99	7,000.00	6,327.01	9.6
10-70-270 UTILITIES (OLD TOWN HALL)	164.22	1,009.17	2,200.00	1,190.83	45.9
10-70-350 SALMON DINNER	.00	4,900.90	4,000.00	(900.90)	122.5
10-70-380 U DAY / HOLIDAY ACTIVITIES	.00	2,596.07	4,000.00	1,403.93	64.9
10-70-700 RAMP TAX	.00	.00	5,000.00	5,000.00	.0
TOTAL PARK & RECREATION EXPENSE	294.18	9,290.96	25,200.00	15,909.04	36.9
<u>CEMETERY EXPENSE</u>					
10-77-110 SALARIES AND WAGES	154.30	534.75	5,000.00	4,465.25	10.7
10-77-120 TELEPHONE ALLOWANCE	.00	280.00	1,200.00	920.00	23.3
10-77-130 EMPLOYEE BENEFITS	12.40	43.01	.00	(43.01)	.0
10-77-140 GASOLINE	256.38	849.22	1,200.00	350.78	70.8
10-77-250 EQUIPMENT SUPPLIES AND MAINTEN	137.90	972.42	15,000.00	14,027.58	6.5
10-77-270 UTILITIES	14.76	62.39	600.00	537.61	10.4
TOTAL CEMETERY EXPENSE	575.74	2,741.79	23,000.00	20,258.21	11.9
<u>GENERAL EXPENSE</u>					
10-80-620 WEB-PAGE	.00	7,932.00	6,295.00	(1,637.00)	126.0
TOTAL GENERAL EXPENSE	.00	7,932.00	6,295.00	(1,637.00)	126.0

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS EXPENSE</u>					
10-90-200 TRANSFERS OUT	.00	.00	87,837.00	87,837.00	.0
TOTAL MISCELLANEOUS EXPENSE	.00	.00	87,837.00	87,837.00	.0
TOTAL FUND EXPENDITURES	48,162.39	317,524.56	1,053,802.00	736,277.44	30.1
NET REVENUE OVER EXPENDITURES	24,338.94	(40,810.03)	.00	40,810.03	.0

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL REVENUE</u>					
51-36-100 EXCESS FUND BAL.BE APPROP.	.00	.00	80,100.00	80,100.00	.0
TOTAL GENERAL REVENUE	.00	.00	80,100.00	80,100.00	.0
<u>WATER REVENUE</u>					
51-37-100 WATER SALES	30,965.06	186,445.09	340,000.00	153,554.91	54.8
51-37-200 CONNECTION FEES-NEW HOUSE	.00	.00	1,000.00	1,000.00	.0
51-37-250 METERS	.00	405.60	1,500.00	1,094.40	27.0
51-37-300 PENALTIES & FORFEITURES	300.00	1,296.00	5,000.00	3,704.00	25.9
51-37-500 GARBAGE SALES - NOT USED	.00	140.00	.00	(140.00)	.0
TOTAL WATER REVENUE	31,265.06	188,286.69	347,500.00	159,213.31	54.2
<u>MISCELLANEOUS REVENUE</u>					
51-38-100 INTEREST EARNINGS	.00	6,460.05	50,000.00	43,539.95	12.9
51-38-500 IMPACT FEES/WATER	.00	6,633.30	20,000.00	13,366.70	33.2
51-38-505 WEBER BASIN IMPACT FEE	.00	20,832.00	200,000.00	179,168.00	10.4
TOTAL MISCELLANEOUS REVENUE	.00	33,925.35	270,000.00	236,074.65	12.6
TOTAL FUND REVENUE	31,265.06	222,212.04	697,600.00	475,387.96	31.9

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENSE</u>					
51-40-110 SALARIES AND WAGES	3,142.12	12,694.51	100,000.00	87,305.49	12.7
51-40-130 EMPLOYEE BENEFITS	682.21	2,494.80	20,000.00	17,505.20	12.5
51-40-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	.00	2,250.00	2,250.00	.0
51-40-230 TRAVEL	.00	.00	1,500.00	1,500.00	.0
51-40-235 MILEAGE REIMBURSEMENT	.00	.00	1,650.00	1,650.00	.0
51-40-240 OFFICE SUPPLIES AND EXPENSE	311.54	1,480.31	7,500.00	6,019.69	19.7
51-40-250 EQUIPMENT-SUPPLIES & MAINTENAN	638.73	15,343.97	35,000.00	19,656.03	43.8
51-40-260 BLDGS & GROUNDS - SUPPLIES & M	.00	323.99	.00	(323.99)	.0
51-40-270 UTILITIES	96.42	451.31	3,000.00	2,548.69	15.0
51-40-290 UNIFORM ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
51-40-310 PROFESSIONAL & TECHNICAL SERVI	179.61	1,744.45	11,800.00	10,055.55	14.8
51-40-330 EDUCATION AND TRAINING	.00	889.00	2,000.00	1,111.00	44.5
51-40-460 WATER PURCHASES (WEBER BASIN)	41,664.00	41,664.00	190,000.00	148,336.00	21.9
51-40-470 WATER PURCHASES (MOUNTAIN STR)	.00	.00	900.00	900.00	.0
51-40-490 GASOLINE	251.49	1,242.81	2,000.00	757.19	62.1
51-40-630 WATER SAMPLES	24.00	96.00	4,000.00	3,904.00	2.4
51-40-640 EMERGENCY	.00	.00	10,000.00	10,000.00	.0
51-40-660 DEPRECIATION	.00	.00	105,000.00	105,000.00	.0
51-40-750 CAPITAL OUTLAY - INFRASTRUCTUR	.00	246.00	.00	(246.00)	.0
51-40-905 IMPACT FEES WEBER BASIN	.00	.00	200,000.00	200,000.00	.0
 TOTAL WATER EXPENSE	 46,970.12	 78,671.15	 697,600.00	 618,928.85	 11.3
 TOTAL FUND EXPENDITURES	 46,970.12	 78,671.15	 697,600.00	 618,928.85	 11.3
 NET REVENUE OVER EXPENDITURES	 (15,705.06)	 143,540.89	 .00	 (143,540.89)	 .0

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GARBAGE ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL REVENUE</u>					
52-36-100 EXCESS FUND BAL.BE APPROP.	.00	.00	(400.00)	(400.00)	.0
TOTAL GENERAL REVENUE	.00	.00	(400.00)	(400.00)	.0
<u>GARBAGE REVENUE</u>					
52-37-100 GARBAGE SALES	7,483.84	30,066.82	75,500.00	45,433.18	39.8
52-37-200 RECYCLING SALES	3,143.24	12,552.16	32,000.00	19,447.84	39.2
52-37-250 DUMPSTER SALES	(160.06)	259.94	1,400.00	1,140.06	18.6
TOTAL GARBAGE REVENUE	10,467.02	42,878.92	108,900.00	66,021.08	39.4
<u>MISCELLANEOUS REVENUE</u>					
52-38-100 INTEREST EARNINGS	.00	2,100.62	5,000.00	2,899.38	42.0
TOTAL MISCELLANEOUS REVENUE	.00	2,100.62	5,000.00	2,899.38	42.0
TOTAL FUND REVENUE	10,467.02	44,979.54	113,500.00	68,520.46	39.6

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

GARBAGE ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE EXPENSE</u>					
52-40-110 SALARIES AND WAGES	.00	.00	6,000.00	6,000.00	.0
52-40-130 EMPLOYEE BENEFITS	.00	.00	1,500.00	1,500.00	.0
52-40-240 OFFICE SUPPLIES AND EXPENSE	.00	138.58	1,500.00	1,361.42	9.2
52-40-270 UTILITIES	70.13	294.08	1,500.00	1,205.92	19.6
52-40-310 PROFESSIONAL & TECHNICAL	.00	.00	2,000.00	2,000.00	.0
52-40-410 RECYCLING DISPOSAL (WASTE MNG)	3,352.98	13,370.47	40,000.00	26,629.53	33.4
52-40-420 GARBAGE - DISPOSAL (WASTE MNG)	6,339.54	25,328.94	60,000.00	34,671.06	42.2
52-40-440 DUMPSTER EXPENSE	.00	238.16	1,000.00	761.84	23.8
TOTAL GARBAGE EXPENSE	9,762.65	39,370.23	113,500.00	74,129.77	34.7
TOTAL FUND EXPENDITURES	9,762.65	39,370.23	113,500.00	74,129.77	34.7
NET REVENUE OVER EXPENDITURES	704.37	5,609.31	.00	(5,609.31)	.0

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

STORM WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL REVENUE</u>					
53-36-100 EXCESS FUND BAL.BE APPROP.	.00	.00	800.00	800.00	.0
TOTAL GENERAL REVENUE	.00	.00	800.00	800.00	.0
<u>STORM WATER REVENUE</u>					
53-37-100 STORM WATER UTILITY FEE	1,421.08	4,768.90	19,000.00	14,231.10	25.1
53-37-200 STORM WATER PERMIT	.00	.00	1,500.00	1,500.00	.0
TOTAL STORM WATER REVENUE	1,421.08	4,768.90	20,500.00	15,731.10	23.3
<u>MISCELLANEOUS REVENUE</u>					
53-38-100 INTEREST EARNINGS	.00	1,019.50	2,700.00	1,680.50	37.8
TOTAL MISCELLANEOUS REVENUE	.00	1,019.50	2,700.00	1,680.50	37.8
TOTAL FUND REVENUE	1,421.08	5,788.40	24,000.00	18,211.60	24.1

UINTAH CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

STORM WATER ENTERPRISE FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM WATER EXPENSE</u>					
53-40-110 SALARIES AND WAGES	212.20	726.18	2,500.00	1,773.82	29.1
53-40-130 EMPLOYEE BENEFITS	62.59	204.28	1,000.00	795.72	20.4
53-40-240 OFFICE SUPPLIES AND EXPENSE	.00	13.24	1,000.00	986.76	1.3
53-40-310 PROFESSIONAL & TECHNICAL SERVI	965.25	1,017.00	7,000.00	5,983.00	14.5
53-40-650 DEPRECIATION	.00	.00	5,000.00	5,000.00	.0
TOTAL STORM WATER EXPENSE	1,240.04	1,960.70	16,500.00	14,539.30	11.9
<u>STORM WATER</u>					
53-50-100 BUDGETED INCREASE IN FUND BALA	.00	.00	7,500.00	7,500.00	.0
TOTAL STORM WATER	.00	.00	7,500.00	7,500.00	.0
TOTAL FUND EXPENDITURES	1,240.04	1,960.70	24,000.00	22,039.30	8.2
NET REVENUE OVER EXPENDITURES	181.04	3,827.70	.00	(3,827.70)	.0

UINTAH CITY EMERGENCY OPERATIONS PLAN



ESTABLISHED NOVEMBER 2024

Introduction

This Plan is designed to assist City officials, staff, and outside agencies prior to and during times of emergencies and disasters. Each section contains major activities or procedures that may need to be organized and/or accomplished depending upon the size, scope and nature of an emergency or disaster. The activation of this plan and the numbers of responders needed to assist in the Emergency Operations Center (EOC) and/or in the field will depend on the nature and size of the emergency or disaster. Additionally, this plan is designed to be modular so that it can be activated fully or in part, depending on the situation. Each elected official, employee, and designated volunteer should familiarize themselves with the requirements and complexities of their respective role, with specific focus on what will be required of them before, during, and after an emergency or disaster. Other assignments of an Ad Hoc nature, which are not outlined in this manual, may be given as circumstances require.

References

Uintah City responds to emergencies in accordance with principles of the Incident Command System (ICS) as identified in the National Incident Management System (NIMS). The City EOC is also organized within NIMS guidelines. The Uintah City Mayor and City Council will comprise the EOC Policy Group and provide overall direction and support to the EOC and responders in the field.

Administration and Logistics

During a disaster response, some administrative policies and procedures may need to be suspended, relaxed, or made optional under threat of disaster. However, such actions should be carefully considered, and the consequences should be projected. **Details of purchasing and contracting must be maintained (i.e. Purchase Order Process).** City employees, volunteers, and mutual aid resources must maintain complete documentation of all hours and costs associated with the disaster response. **ICS Activity Log Form 214 (see Appendix A).**

Emergency Operation Center

The Uintah City Emergency Operations Center (EOC) function is to be the center for communication, information, and coordination during a state of emergency. The EOC Policy and Operations groups are located at the Uintah City Hall. The Scout House will serve as a backup should the other be unavailable. The EOC serves five main objectives: 1) Situational Assessment, 2) Direction and Control, 3) Coordination, 4) Priority establishment, and 5) Resource Management. 6) Documentation of all activities and resources used. The City EOC and the **clearly established** on-site Incident Command will operate within National Incident Management System (NIMS) guidelines.

Uintah City's EOC locations:

1) Operations Group

Primary Location:

Uintah City Hall-EOC, 2191 E. 6550 S. Uintah, Utah

Secondary location:

Uintah City Scout House, 2105 E. 6550 S., Uintah, Utah

EOC Team Objectives:

- 1) Situation Assessment
- 2) Direction and Control
- 3) Coordination
- 4) Priority Establishment
- 5) Resource Management
- 6) Documentation

Activation of EOC

The EOC can be activated, on advice of any Department Head, City Emergency Manager or City Administrator, by the mayor, or, if the mayor is unavailable, the EOC is activated by the following City Officials: 1) Mayor/Mayor Pro Tempore, 2) City Council Member, or 3) City Administrator following the "Continuity of Government" line of succession (see below).

The line of succession for Uintah City's continuity of government, in case the chief elected official is not available, is as follows, as outlined in Uintah City Code (Section 1-6-6:

- A. Mayor
- B. Mayor Pro Tempore
- C. Most Senior Member of City Council (based on years of service)
- D. City Recorder/ Administrator

Documentation

All responders (employees, contractors, volunteers, etc.) must keep good records! Documentation is required for all activities, decisions, communications, significant events, money spent, resources used, information received, hours spent responding, and any other important information associated with the disaster response. This information will be important when assuring public and responder safety, as well as for determining disaster level, expense reimbursement, and if necessary, a disaster declaration. **USE ICS Activity Log Form 214 (see Appendix A).**

Message Format

Any message used during an emergency shall contain, but not be limited to the following information: Receiving party (To:), Sending party (From:), Date, Time, Sending Party sent (Via:), Priority, the message, Resources Requested, and Action taken (if any). All messages, or copies of messages must be saved and provided to the City Recorder. This will be done by using **ICS General Message Form 213 (see Appendix B)**.

Operational Concept

Uintah City will utilize a simple Emergency Level Response System to help clarify the impact of the emergency on the city and to alert city officials as to the need for EOC activation.

The emergency response levels outlined below are declared by the on-scene incident commanders in consultation with Public Works Director, City Recorder/Administrator and the Mayor or Mayor's designee (see Continuity of Government). When an incident reaches a magnitude where it is determined by incident commanders that an emergency exists or is imminent, then the on-scene commanders will notify the Public Works Director, City Recorder/Administrator, City Emergency Manager and the Mayor to discuss:

- A. Impact of the Event on the City and its resources.
- B. Situation Status (what has happened, what is happening, what may happen).
- C. Resource Status (resources on-scene, resources en route, resources needed).
- D. Need for Declaration of Emergency Level.

Emergency response is always guided by the following priorities:

- 1) Life Safety
- 2) Protection of Property
- 3) Incident Stabilization

The following checklists for the respective Emergency would then be followed by the mayor and on-scene Commander based on the priorities above.

Level 1 Emergency Regular Incident (i.e. Regular Water Leak, Sewer Backup, or Storm Water Backup)

A. Definition of a level 1 Emergency - Any unexpected occurrence that can be met with the City's normally available resources. This would include resources from contract outside agencies (i.e., Weber County Fire District). A Level 1 Emergency might require all city resources, but not overwhelm the City's response capabilities.

B. Responsibility -The public works director is responsible for the decision-making to resolve the incident. **The public works director or designee will act as Incident Commander.**

C. Actions - The public works director shall set up an on-site command post as appropriate. No citywide action is required.

D. Notifications - Mayor, Weber Fire, Sheriff's office, City Recorder, and others as necessary, as determined by the Incident Commander.

E. Press Relations - Press relations will be handled by the Mayor or Public Information Officer (PIO).

F. EOC - Personnel will report to the on-scene command post. The EOC is not activated under a Level 1 Emergency.

NOTE: If a large-scale evacuation (15 + homes) is required for an extended period, the emergency level will automatically change from a Level 1 to Level 2 and the City EOC shall be activated.

Level 2 Emergency Major Incident (i.e. Incident affecting Major Traffic Arteries or Multiple Residences)

A. Definition of a Level 2 Emergency - Any unexpected occurrence that overwhelms the City's response capabilities and resources. A Level 2 Emergency requires additional resources beyond a typical response pattern. Such emergencies require a cooperative effort and a commitment of personnel, equipment, or resources that would upset the regular working routine of all responding departments or agencies.

B. Responsibility - The primary decision-making responsibility rests with the EOC. The nature of this emergency will require a cooperative effort between all City departments and outside agencies and/or jurisdictions that are responding on behalf of the city.

C. Notification - Mayor, City Council, Public Works Director, Emergency Manager, Volunteer Coordinator, and other agencies as appropriate will be notified.

D. Actions - The Mayor or designee, in consultation with the Incident Commander, will activate the EOC. The Incident Commander, working with members of the EOC, and under the direction of the EOC Director, in consultation with Mayor or designee will organize and coordinate the City's response. The departments responsible for on-scene management will establish an on-site command post and notify all responding agencies (and the EOC) of the location. The on-site command post will coordinate directly with the EOC.

E. Press Relations - Press relations will be handled by the Council Member over Emergency Operations or the Public Information Officer. The EOC Director may authorize the formation of a Joint Information Center (JIC) if it is determined a JIC would aid in the disbursement of information during an emergency.

F. EOC - Activated. EOC personnel will report to the EOC location identified during the call-out.

NOTE:

If necessary to assist the City EOC, the EOC Director will determine if it is necessary to contact Weber County Emergency Management for additional assistance and resources. The County Emergency Manager will work with the City EOC for coordination and support.

A Joint Information Center (JIC) may be activated (regardless of whether the City EOC is being activated) to support the City's information needs.

Response Checklist

The attached checklists should be followed by all City staff and outside agencies who are assigned to respond to the City EOC in the event of a large-scale emergency or disaster.

There is one generic checklist, followed by many position-specific checklists.

EOC Team members should be familiar with the attached checklists and should understand their roles and responsibilities.

Upon notification of an emergency/disaster: Report to the EOC

- Get background information from the person(s) who notified you of the emergency.
 1. Location
 2. Incident size and type
 3. Type and scope of damage
 4. Response up to now
- Make arrangements for family/household needs. If a household member is injured or your house is severely damaged, **take care of those matters first**. Come to work as soon as possible.
- Bring personal supplies for 72-hour needs, i.e., toothbrush, deodorant, personal medication, a change of clothes if possible. Each employee is encouraged to have a go-bag prepared before an emergency.
- Report to the primary EOC location, unless instructed to report elsewhere. (Alternate EOC locations is Uintah City Scout House).
- Employee welfare and the welfare of the employees' families are of utmost concern to the city. **All individuals are encouraged to be prepared for a disaster and to prepare their families as well.**

Keep good records:

- Record all activities, decisions, communications, significant events, money spent, resources used, information you receive, etc.
- Record what you did and why.
- Keep an accurate log of hours worked.
- Ensure that everyone under your control, including volunteers, keeps good records.
- Submit records to the City Recorder regularly.
- Some important records to keep include:
 - Response activities
 - Estimates of damage
 - Workforce and equipment utilized, including names, phone numbers, hours worked, and duties.
 - Mutual aid assistance requested and/or provided.
 - Financial expenditures
 - Federal and State reports

USE ICS Activity Log Form 214 (see Appendix A).

As an EOC Team member:

- Assist in determining the priorities and objectives for the situation.
- Help identify financial and/or resource needs.
- Oversee the coordination and implementation of response activities for your assigned emergency functions.
- Allocate and account for resources under your respective control.
- Help acquire additional financial and/or material support as needed.
- Attend EOC Team briefings. Update the EOC Team about response activities for your assigned emergency function. **(See List of Emergency Support Functions (ESF), Appendix C).**
- Get several assistants to help with:
 - Clerical duties
 - Running errands and messages
 - Emergency responsibilities
- Determine the status of the resources under your control:
 - Personnel
 - Equipment, buildings, offices
 - Fleet resources
 - Heavy equipment
 - Communications
 - Computers
 - Materials

Policy Group/ Logistics Section* (Section Chief (Mayor or Designee))

Mayor Gordon Cutler

City Council Members

*The logistics section:

- 1.) Gets the supplies, food, water, etc. for the EOC staff as well as incident staff at a pre-determined location (**NOT Incident Command Post**), during the activation.
- 2.) Helps find additional resources for EOC, including the Ops section if they run out of resources or mutual aid.

EOC Command Staff (EOC Director (City Emergency Manager)) -

City Attorney/ Matt Wilson

Emergency Manager/ PIO Michelle Mortensen

Liaison with Policy, Planning and Operation Groups Council Member Guillen

Planning Group (This is the group that should be developing the Incident Action Plan and presenting it in a briefing to the rest of the EOC)

Finance and Administration Section (Section Chief (Finance Director))

Finance Director/Treasurer Mike Ulrich

Volunteer Coordinator Council Member Bell

Community Development Matt Hartvigsen

Communications Brindy Woodbury

Operations Section (these are leaders of our "Boots on the Ground")
(Section Chief (Public Works Director or Police Chief) Dependent on Operation type.)

Public Works Director Jack Burton

Weber County Sheriff Ryan Arbon

Weber County Fire Chief Britt Clark

Weber County Fire Deputy Chief Jared Taylor

Fire Marshall David Reed

Building Official Jeff Monroe

IT Manager Les Olsen

Inspections Jeff Monroe

Public Works Tim Kendell

Public Works Jeff Holden

(Additional Operations Group personnel, as needed, which may include any of those listed below, or may include other entities as determined to be necessary during the emergency.)

Weber School District
Weber County Dispatch
Utah Transit Authority
Public Utilities
Public Health Administration/Hospital Representatives
Utah Department of Transportation
Weber County Emergency Management
Weber County Search and Rescue
U.S. Forest Service

Uintah City Critical Facilities:

City Offices- 2191 E. 6550 S.
(EOC)

Scout House – 2105 E. 6550 S.
(Backup EOC)

Uintah Fire Station - 2405 Bell Lane
Public Works – 2405 Bell Lane Ste. A

Uintah City Water Sources

Bybee Tanks – 6400 Bybee Drive
Combe Tank – 6545 Combe Road

Uintah City Park – 2105 E. 6550 S.
Helicopter landing

Schools/Daycare:

Just for Kids Preschool – 6726 S. 1540 E. 801-458-8807
Sketti'O's Family Childcare – 2043 E. 6650 S. 801-425-5654

Traffic Control Devices:

US Highway 89 S./ 6600 - UDOT maintained

EMERGENCY OPERATIONS PLAN SUMMARY

Purpose

An Emergency Operations Plan (EOP) is required for each local government in Utah. The purpose of the plan is to provide a legal framework for managing disasters and major emergencies with guidance for the conduct of business in the Emergency Operations Center (EOC).

The EOP addresses Uintah City's planned response to emergencies associated with natural and human-caused disasters, as well as technological incidents. It is strongly focused on EOC activities and specific functional assignments. **(See Appendix.)** However, police and fire departments use Incident Command procedures for scene organization. All other departments, responding to assist with scene management will operate under this organization's- **organizational structure.**

Situations and Assumptions

Uintah City is one of the smaller cities within Weber County. It is primarily a bedroom community with limited commercial and service industries. The population is predominately Caucasian; however, it does contain some numbers of people from culturally diverse backgrounds and limited English language skills.

Uintah City is traversed by two state highways and is within a short distance of a major interstate freeway (I-15) and rail corridor. Union Pacific Railroad has two lines that run through Uintah. An upper line and a lower line. Four irrigation companies maintain canals through the city, which provide irrigation water to residential and agricultural areas throughout southern Weber County. The city is also within a short distance of Hill Air Force Base, a major military facility providing military aircraft and missile technologies.

Uintah City is located at the base of the Wasatch Mountain Range. This area also contains the Wasatch Earthquake Fault. The city is also bordered by the Weber River on the south side. The potential for an earthquake or flooding in our community are two of the most significant natural disasters the city may face.

Uintah City will be able to utilize equipment and skills of various city employees, as well as know-how and when to gain assistance from medical, health and other professional agencies or groups, and utilize the training and skills of the population of individuals that have prepared and mitigated for disasters. This plan outlines responses and procedures that are intended to save lives and reduce the loss of property.

Concept of Operations

This Emergency Operations Plan (EOP) provides guidance for city response to extraordinary emergency situations associated with disasters. This plan does not address ordinary day-to-day emergencies, or the established departmental procedures used to cope with such incidents. Rather, this plan concentrates on operational concepts and response procedures relative to large-scale disasters.

This EOP may be activated under any of the following conditions:

On the order of the mayor or designee in consultation with Incident Commander and City Emergency Manager.

A "local emergency" declaration is official recognition that a disaster situation exists with the city and provides a legal basis for requesting and obtaining county, state, or federal government disaster assistance. The declaration activates the response and recovery aspects of the Emergency Operations Plan and authorizes furnishing of aid and assistance.

DECLARATION/TERMINATION OF LOCAL EMERGENCIES

It is the policy that the Mayor or the Mayor's designee has the authority to declare, continue, or terminate the existence of a local emergency. (See form below)

The declaration shall state:

1. The nature of the emergency
2. The area or areas affected by the emergency, and
3. The conditions which caused the emergency.

All rules, orders, and regulations promulgated after the declaration of emergency shall have full force and effect of law during the emergency period immediately upon filing in the office of City Recorder or upon compliance with the requirements of the emergency plan.

The declaration of emergency provided herein may authorize the request for assistance from Weber County Emergency Management, the Utah State Department of Emergency Management, the Federal Emergency Management Agency, or other appropriate agencies or groups.

All rules, orders, regulations, and resolutions promulgated after the declaration shall have the full force and effect of law during the emergency period, including all actions of interim emergency successors lawfully holding office under the policy and ordinances of Uintah City.

ACTIVITY LOG (ICS 214)

[illegible]

[illegible]

ICS 214 Activity Log

Purpose. The Activity Log (ICS 214) records details of notable activities at any ICS level, including single resources, equipment, Task Forces, etc. These logs provide basic incident activity documentation, and a reference for any after-action report.

Preparation. An ICS 214 can be initiated and maintained by personnel in various ICS positions as it is needed or appropriate. Personnel should document how relevant incident activities are occurring and progressing, or any notable events or communications.

Distribution. Completed ICS 214s are submitted to supervisors, who forward them to the Documentation Unit. All completed original forms must be given to the Documentation Unit, which maintains a file of all ICS 214s. It is recommended that individuals retain a copy for their own records.

Notes:

- The ICS 214 can be printed as a two-sided form.
- Use additional copies as continuation sheets as needed, and indicate pagination as used.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period • Date and Time From • Date and Time To	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Name	Enter the title of the organizational unit or resource designator (e.g., Facilities Unit, Safety Officer, Strike Team).
4	ICS Position	Enter the name and ICS position of the individual in charge of the Unit.
5	Home Agency (and Unit)	Enter the home agency of the individual completing the ICS 214. Enter a unit designator if utilized by the jurisdiction or discipline.
6	Resources Assigned	Enter the following information for resources assigned:
	• Name	Use this section to enter the resource's name. For all individuals, use at least the first initial and last name. Cell phone number for the individual can be added as an option.
	• ICS Position	Use this section to enter the resource's ICS position (e.g., Finance Section Chief).
	• Home Agency (and Unit)	Use this section to enter the resource's home agency and/or unit (e.g., Des Moines Public Works Department, Water Management Unit).
7	Activity Log • Date/Time • Notable Activities	• Enter the time (24-hour clock) and briefly describe individual notable activities. Note the date as well if the operational period covers more than one day. • Activities described may include notable occurrences or events such as task assignments, task completions, injuries, difficulties encountered, etc. • This block can also be used to track personal work habits by adding columns such as "Action Required," "Delegated To," "Status," etc.
8	Prepared by • Name • Position/Title • Signature • Date/Time	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).

GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional):		
2. To (Name and Position):		
3. From (Name and Position):		
4. Subject:	5. Date:	6. Time
7. Message:		
8. Approved by: Name: _____ Signature: _____ Position/Title: _____		
9. Reply:		
10. Replied by: Name: _____ Position/Title: _____ Signature: _____		
ICS 213	Date/Time: _____	

ICS 213 General Message

Purpose. The General Message (ICS 213) is used by the incident dispatchers to record incoming messages that cannot be orally transmitted to the intended recipients. The ICS 213 is also used by the Incident Command Post and other incident personnel to transmit messages (e.g., resource order, incident name change, other ICS coordination issues, etc.) to the Incident Communications Center for transmission via radio or telephone to the addressee. This form is used to send any message or notification to incident personnel that requires hard-copy delivery.

Preparation. The ICS 213 may be initiated by incident dispatchers and any other personnel on an incident.

Distribution. Upon completion, the ICS 213 may be delivered to the addressee and/or delivered to the Incident Communication Center for transmission.

Notes:

- The ICS 213 is a three-part form, typically using carbon paper. The sender will complete Part 1 of the form and send Parts 2 and 3 to the recipient. The recipient will complete Part 2 and return Part 3 to the sender.
- A copy of the ICS 213 should be sent to and maintained within the Documentation Unit.
- Contact information for the sender and receiver can be added for communications purposes to confirm resource orders. Refer to 213RR example (Appendix B)

Block Number	Block Title	Instructions
1	Incident Name (Optional)	Enter the name assigned to the incident. This block is optional.
2	To (Name and Position)	Enter the name and position the General Message is intended for. For all individuals, use at least the first initial and last name. For Unified Command, include agency names.
3	From (Name and Position)	Enter the name and position of the individual sending the General Message. For all individuals, use at least the first initial and last name. For Unified Command, include agency names.
4	Subject	Enter the subject of the message.
5	Date	Enter the date (month/day/year) of the message.
6	Time	Enter the time (using the 24-hour clock) of the message.
7	Message	Enter the content of the message. Try to be as concise as possible.
8	Approved by • Name • Signature • Position/Title	Enter the name, signature, and ICS position/title of the person approving the message.
9	Reply	The intended recipient will enter a reply to the message and return it to the originator.
10	Replied by • Name • Position/Title • Signature • Date/Time	Enter the name, ICS position/title, and signature of the person replying to the message. Enter date (month/day/year) and time prepared (24-hour clock).

Emergency Support Functions:

- **ESF1 Transportation**
- **ESF2 Communications**
- **ESF3 Public Works and Engineering**
- **ESF4 Firefighting**
- **ESF5 information & Planning**
- **ESF6 Mass Care, Housing, and Human Services**
- **ESF7 Logistics**
- **ESF8 Public Health and Medical Services**
- **ESF9 Search & Rescue**
- **ESF10 Oil and Hazardous Materials Response**
- **ESF11 Agriculture and Natural Resources**
- **ESF12 Energy**
- **ESF13 Public Safety and Security**
- **ESF14 Cross-Sector Business and Infrastructure**
- **ESF15 External Affairs**

ORDINANCE NO. 292-24

AN ORDINANCE OF THE CITY COUNCIL OF UINTAH CITY, UTAH, AMENDING THE CITY CODE IN TITLE NINE; AMENDING RESIDENTIAL RENTALS; LONG AND SHORT TERM; PROVIDING FOR REPEALER, SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Uintah City (herein "City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and

WHEREAS, in conformance with the provisions of UCA § 10-3-717, and UCA § 10-3-701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and

WHEREAS, the City Council finds and determines that the City, from time to time, needs to amend its laws, rules and regulations found within the city code to correct errors, omissions, perform updates or to better clarify language, add meaning or definitions; and

WHEREAS, the Uintah City Planning Commission held a public meeting and considered all competent evidence offered in support of and opposed to said proposed amendment; and

WHEREAS, the City finds it is in the best interest of the health, safety, welfare and well-being of the community and its citizens to revise the city code in this context; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF UINTAH CITY, UTAH that:

SECTION 1: The Uintah Municipal Ordinance, Title 9 - Land Use Regulations; is hereby amended to address issues related to both long and short term rentals – Residential Rentals; Long and Short Term:

Section 9-23-3: Conditional Use Permit Required

Amend Subsection (A):

A conditional use permit shall be required for each unit used as a residential rental—both long-term and short-term—regardless of the zone, type, or primary use of the property. Long-term rentals are defined as rentals of 90 days or more, while short-term rentals are defined as rentals of less than 90 days. A conditional use permit for short-term rentals shall be subject to a 90-day review followed by another 90-day review, then a 185-day review within the first year. If the applicant maintains full compliance, the permit shall be subject to annual review and renewal, contingent upon compliance with all applicable rules and regulations. Periodic applicant reviews are always at the discretion of the city.

Section 9-23-4: Noise and Occupancy

Add a new Subsection (F):

Ordinance No.292-24
Title 9 Chapter 23 Amending Long and Short Term Rentals
November 19th, 2024

(B) Tenant Screening:

Owners or managers must perform tenant screening, including background checks, prior to occupancy.

(C) Property Maintenance:

Properties must undergo routine inspections to ensure compliance with safety and habitability standards.

(D) Property Manager Availability:

A local property manager or representative must be available to respond to emergencies within 24 hours.

New Section 9-23-11: Violations and Penalties

Violations:

Any violation of the provisions of this chapter shall subject the property owner and/or responsible party to enforcement actions consistent with the Uintah City Code and applicable State laws. Violations may include, but are not limited to, failure to maintain property standards, non-compliance with safety regulations, or conducting rental activities without a valid conditional use permit.

Criminal and Civil Penalties:

Violations may be punishable as a criminal offense in accordance with Utah State Code. Property owners and responsible parties may be subject to fines, penalties, and other legal remedies available under local and state laws.

Suspension and Revocation of Permits:

Upon the issuance of a third violation within a 12-month period, the conditional use permit for the rental property may be subject to suspension or revocation by the Planning Commission. A show-cause hearing shall be held to determine whether the permit should be revoked, suspended, or if additional conditions should be imposed to ensure compliance.

Re-application Restrictions:

If a permit is revoked due to violations, the property owner shall not be eligible to reapply for a new permit for a period of 12 months from the date of revocation. Re-application shall be contingent upon the correction of all violations and compliance with the provisions of this chapter.

SECTION 2: Repealer of Conflicting Enactments

All orders, ordinances and resolutions with respect to the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which are in conflict with any of the provisions of this Ordinance, are, to the extent of such conflict, hereby repealed, except that this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION 3: Prior Ordinances and Resolutions

The body and substance of any and all prior Ordinances and Resolutions, together with their specific provisions, where not otherwise in conflict with this Ordinance, are hereby reaffirmed.

SECTION 4: Savings Clause:

Ordinance No.292-24
Title 9 Chapter 23 Amending Long and Short Term Rentals
November 19th, 2024

If any provision of this Ordinance shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable for any reason, such reason shall not have the effect of rendering any other provision or provisions hereof invalid, inoperative or unenforceable to any extent whatever, this Ordinance and the provisions of this Ordinance being deemed to be the separate independent and severable act of the City Council of Uintah City.

SECTION 5: Date of Effect:

This ordinance shall take effect immediately upon its passage and any posting required by law.

PASSED AND ADOPTED by the City Council of Uintah this 19th day of November 2024.

MAYOR:

Gordon S. Cutler

ATTEST:

Approved as to form and compliance with
state law:

City Recorder Michelle Mortensen

City Attorney Matt Wilson

	VOTE: YES	NO
Mayor Cutler	_____	_____
Councilmember Bell	_____	_____
Councilmember Combe	_____	_____
Councilmember Roberts	_____	_____
Councilmember Guillier	_____	_____

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