



**Wasatch County Library
Library Board Meeting Minutes
Friday, August 16, 2024**

Hybrid meeting: This electronic meeting is held via Zoom, with an in-person anchor location in the Board Room of Wasatch County Library.

In attendance in person: Mitzi Nelson; Cristina Spicer, Chair; Angela Edwards, Library Assistant Director; Brittne Hecht, Young Adult Services Librarian.

In attendance virtually: Amber Koecher; Danny Goode.

Excused: Juan Lee, Library Director.

1. Call to Order & Welcome: 1:33 PM

2. Public Comment: No members of the public attended the meeting, and no comments were submitted electronically.

3. Approval of Minutes

- **MOTION** to approve the Minutes of the regular Board meeting held on July 19, 2024, with the correction noted below made by Mitzi. Seconded by Amber. Approved.
CORRECTION: Last line in "Call to Order" reads Cristina led the meeting; it needs to say Amber.

4. Consent Agenda Items

- **Library Director's Report.** Juan presented the Director's Report of Activities for July-August 2024.
 - The board would like to recognize volunteers for their service. Brittne will work with Sherrie to write thank you, introduce herself, and add the board notes.
- **Report of Year-to-date Expenditures:** Juan presented an updated report of expenses as of July 31, 2024.
 - Question: What was the final budget last year, and were we in the black?
 - ANSWER: The Final Expenditure report for the period ending December 31, 2023, was shared with the Board on Handout #5 for the meeting held on 01/19/2024.
 - 2024 Budget was \$1,489,458
 - 2024 Expenditures \$1,507,436 → Over \$17,978
 - Fund Equity \$172,212

5. Business

A. **INTRODUCTION:** Brittne Hecht, Young Adult Services Librarian, Wasatch County Library.

B. **DISCUSSION:** Revise the library policy draft for public comments to include language guiding online participation.

- Cristina will do a final review of the policy.

C. **DISCUSSION:** Friends of the Library group.

- Table it until January when we need to decide how to use funds – consider joining the Wasatch Community Foundation instead of being a separate organization.

6. Call for Agenda Items for Next Meeting – September 20, 2024, 1:30 PM

- Date and time change for regular meetings
- Makerspace
- Library policy for public comments
- Conversation about Library expansion and outside space transformation
- United for Libraries Resources – how to leverage the subscription

MOTION to adjourn the meeting at 2:53 PM made by Amber. Seconded by Mitzi. Passed.

Next meeting: Friday, September 20, 2024, 1:30 PM.

DRAFT