



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, October 09, 2024

At 2001 South State Street

Room N2-800

Salt Lake City, UT 84190

Trustees Present:

Keith Zuspan, Chair
Joe Smolka (via Webex)
Kelly Bush (via Webex)
Eric Barney
Paulina Flint
Laurie Stringham (via Webex)

Trustee Excused:

Sean Clayton

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Office Manager
Trent Sorensen, Director of Planning and Development Services
Joel Grant, Human Resources Manager
Mark Anderson, Legal Counsel
Kirk Boyington, Chief Building Official (via Webex)
Michael Duncan, Enterprise Systems Architect
Maridene Alexander, Communications Manager

Others Present:

Chad Anderson (via Webex)
Lilibeth Iba, Salt Lake County Justice Court Fiscal Manager (via Webex)
Ryan Anderson, Salt Lake County Municipal Services and Regional Planning Program Manager (via Webex)
Paul Ashton, Magna and White City Legal Counsel
Rori Andreason, White City Administrator (via Webex)
David Brickey, Magna City Administrator (via Webex)
Stacey Martin, Salt Lake County Justice Court Office Manager (via Webex)

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

Trustees

Keith Zuspan Sean Clayton Eric Barney Kelly Bush Paulina Flint Laurie Stringham Joe Smolka
Chair Vice Chair

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

8. Present information on website and social media policies for municipalities

Because, when the meeting began, a quorum was not present, this non-action agenda item was heard out of order.

Maridene Alexander presented proposed website and social media policies for the municipalities served by the MSD to consider and discussed information that should be on the municipal member entity websites to ensure that they are compliant with the law.

Trustees Bush and Stringham joined the meeting during this discussion, thereby creating a quorum.

4. Approve August 28, 2024, September 11, 2024, September 25, 2024, and September 30, 2024 Board Meeting Minutes

Trustee Stringham moved to approve the August 28, 2024, September 11, 2024, September 25, 2024, and September 30, 2024 Board meeting minutes as presented. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”.

5. Adopt Resolution 2024-10-01 adopting Interlocal Agreement with Salt Lake County, the Unified Fire Authority and Sandy City for the Sandy City Fire Department to conduct Reviews of Certain Development Applications in Unincorporated Salt Lake County

Trent Sorenson presented an Interlocal Agreement (ILA) with the MSD, Unified Fire, Sandy City, and Salt Lake County to authorize the Sandy City Fire Department to review development applications in unincorporated “islands” where Sandy City Fire is responding to incidents. The Sandy City Fire Department would like to be involved in the review process prior to approval of the developments. Trent stated that Mark Anderson has reviewed the ILA.

Trustee Stringham moved to adopt Resolution 2024-10-01, thereby adopting an Interlocal Agreement with Salt Lake County, the Unified Fire Authority and Sandy City for the Sandy City Fire Department to conduct reviews of certain development applications in unincorporated areas of Salt Lake County. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”.

6. Approve Contract with Advisor Labs LLC for IT Consulting Services

Michael Duncan presented a Contract with Advisor Labs LLC for IT consulting services, to help with the migration of emails, data, SharePoint sites, etc., for which the MSD will pay \$44,500.00. The approval would be contingent on the redline changes that Mark Anderson has recommended also being approved by Advisor Labs LLC. Mark stated that the redlines are minor.

Trustee Barney moved to approve the contract with Advisor Labs LLC for IT Consulting Services with minor edits as presented. Trustee Flint seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”.

7. Approve Contract with Cellco Partnership DBA Verizon Wireless for Telephone Services Pursuant to a State Contract

Michael Duncan stated that Verizon has been chosen to provide service for the MSD desk phone and numbers. The MSD will use Verizon’s Onetalk feature, which is Voice Over Internet, for telecommunications. Michael stated that this is the most economic and the most simple option for a customer of the MSD’s size.

Trustee Flint moved to approve the Contract with Cellco Partnership DBA Verizon Wireless for telephone services pursuant to a State Contract. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, Smolka, and Stringham each voting “aye”.

9. Present quarterly communications accomplishments

Maridene Alexander presented the MSD’s communications accomplishments so far in 2024. At the conclusion of Maridene’s presentation, Trustees Barton and Flint expressed their appreciation for everything Maridene does for their communities.

10. Discuss Clerk Services from Salt Lake County Clerk

Mark Anderson stated that he reviewed requirements of the Utah Code and relevant portions of the Interlocal Cooperation Agreement (ILA) with Salt Lake County, and recommended either that the Salt Lake County Clerk (Clerk) should send each impacted city and town a notice of termination of Clerk services or each city and town should send a termination notice to the Clerk. Any town or city, or the Clerk, can terminate the services with a 30-day written notice to the other party. Mark noted that the Third Amendment to the Master ILA provides that the services could not have been terminated prior to July 1, 2024.

Trustee Bush stated that she would like MSD staff to go to the Clerk’s office to request that the Clerk send a termination letter to the affected municipalities. Trustee Flint agreed, noting that the Clerk’s staff already came to the MSD and the individual municipal councils and declared that they were no longer able to provide Clerk services to the former metro townships (now four cities and a town).

11. Discuss the status of the Justice Court

Mark Anderson stated that he and Paul Ashton discussed the adoption by the Salt Lake County Council of a Resolution asking the Utah Legislature to adopt legislation to approve the abolition of the Salt Lake County Justice Court. Trustee Flint stated that the abolition is inevitable and the Resolution was noted by the press, and recommended that this agenda item be moved to the next MSD Board meeting so the Trustees can discuss future actions. Further discussion of this agenda item was deferred to a later Board meeting.

12. General Manager report

Marla Howard presented the General Manager Report:

- Yesterday, Tabitha Mecham, Trent Sorenson, Brian Hartsell and Marla Howard met with Lani Dierterich and Mike Jacks, a representative of Daw Construction, to get a bid for covered and secure parking at the building to which the MSD staff will move in January. They also walked through the building, where framing will begin on Monday.
- Management is in the process of ordering furniture for the new building through Utah Office Products.
- Earlier today, ten MSD employees who celebrated five years of service were honored.
- A Director of Engineering, Lizel Allen, has been hired. As of today, seven out of thirteen County Engineering employees have accepted an offer to work for the MSD. So far, no offers of employment have been declined.
- Reminder to MSD members: a filing fee must be determined for all candidates running for office to be a council member or mayor. The fees must be in place by May 1, 2025.
- Today, management met with Smith Hartvigsen to learn more about the services the municipal Clerks provide and the responsibilities they have to MSD member municipalities.
- An update to the Human Recourses Manual, that will guaranty that the employees coming from the County will continue to enjoy benefits comparable to the benefits they now have as County employees, will be provided for the Board's consideration.

13. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

Trustee Flint stated that Midvale and White City have a new Unified Police Department Precinct Chief named April Morris.

14. Identify future agenda items

There will be a discussion of the Justice Court situation.

15. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

16. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Flint, and Smolka each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 6:59 p.m.

**Approved by the Board of Trustees of the Greater Salt Lake
Municipal Services District on the 13th day of November, 2024.**

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk