



**AGENDA FOR THE WORK / STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
SEPTEMBER 16, 2014 – 5:15 P.M.**

**MAYOR AND COUNCIL DINNER – 4:45 P.M.**

*The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.*

**CALL TO ORDER- 5:15 P.M.**

**COUNCIL BUSINESS**

1. Calendar
  - September 17 – Historical Society Lecture, Dick Sumsion, Art Museum 7:00 p.m.
  - September 20 – Heritage Day
  - September 20 – Dedication of Contactors Legacy Monument, Library Park 10:00 a.m.
  - September 22-30 – Public Power Week, Springville City Power Department
  - October 7 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - October 14 – Work/Study Meeting 5:15 p.m.
2. Discussion on this evening's Regular Meeting agenda items
  - a) Invocation – Councilmember Child
  - b) Pledge of Allegiance – Councilmember Creer
  - c) Consent Agenda
    1. Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))
    2. Approval of Minutes – September 02, 2014 City Council Regular Meeting
3. **DISCUSSIONS/PRESENTATIONS**
  - a. Airport Event Update; Aeroplanes, Trains and Automobiles – Cris Child, Airport Manager
  - b. Food Trucks – John Penrod, Assistant City Administrator/City Attorney
  - c. Training – John Penrod, Assistant City Administrator/City Attorney
4. **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**
5. **CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

**ADJOURNMENT**

This meeting was noticed in compliance with Utah Code 52-4-202 on September 12, 2014. Agendas and minutes are accessible through the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes). Council Meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/pmn/index.html>. Email subscriptions to Utah Public Meeting Notices are available through their website.

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.



**AGENDA FOR THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
SEPTEMBER 16, 2014 – 7:00 P.M.**

**CALL TO ORDER  
INVOCATION AND PLEDGE  
APPROVAL OF THE MEETING'S AGENDA  
MAYOR'S COMMENTS**

**PUBLIC COMMENT:** *Audience members may bring any item not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

**CEREMONIAL AGENDA**

1. Presentation from Utah Animal Control Officers Association (UACOA), Justin Hatch
2. Presentation from Glen Alleman of his book "The legacy of the Springville Contractors" to the Mayor and City Council
3. Presentation of the Mayor's Awards – Shannon Acor, ASAP Coordinator

**CONSENT AGENDA\***

4. Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))
5. Approval of Minutes – September 02, 2014 City Council Regular Meeting

**PUBLIC HEARING**

6. Consideration of adopting **Resolution #2014-16** to open and amend the General Fund, Capital Improvement Fund, and Electric Fund, for operational and capital expenses and applying to the Fiscal Year ending June 30, 2015 – Bruce Riddle, Assistant City Administrator/Finance Director

**REGULAR AGENDA**

**MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**

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- Kim Rayburn, City Recorder

The next regular Council Meeting will be held on September 16, 2014 at 7:00 p.m. in the Civic Center Council Chambers, 110 South Main Street, Springville, unless otherwise noticed. In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

\*The Consent Agenda consists of items that are administrative actions where no additional discussion is needed. When approved, the recommendations in the staff reports become the action of the Council. The Agenda provides an opportunity for public comment. If after the public comment the Council removes an item from the consent agenda for discussion, the item will keep its agenda number and will be added to the regular agenda for discussion, unless placed otherwise by the Council.

**CLOSED SESSION**

- 7. The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

**ADJOURNMENT**

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**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
SEPTEMBER 02, 2014 – 7:00 P.M.**

8           The following are the minutes of the Regular Meeting of the Springville City Council.  
The meeting was held on **Tuesday, September 02, 2014, at 7:00 p.m.** in the Springville City  
10 Civic Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of  
this meeting, as required by law, was posted in the Civic Center and on the City’s website, and  
12 delivered to members of the Council, media, and interested citizens.

14           Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were  
present: Councilmember Rick Child, Councilmember Craig Conover, Councilmember  
16 Christopher Creer, Councilmember Dean Olsen, City Administrator Troy Fitzgerald, Assistant  
City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director  
18 Bruce Riddle and City Recorder Kim Rayburn. Also present were: Public Safety Director Scott  
Finlayson, Administrative Services Manager Rod Oldroyd, Buildings and Grounds Director Alex  
20 Roylance, Museum of Art Director Dr. Rita Wright, Public Works Director Brad Stapley and  
Power Director Leon Fredrickson. Councilmember Chris Sorensen was excused.

22  
**CALL TO ORDER**

24           Mayor Clyde welcomed those present and called the meeting to order at 7:00 p.m.

26 **INVOCATION AND PLEDGE**

Power Director Leon Fredrickson offered the invocation, and Councilmember Child led  
28 the Pledge of Allegiance.

30 **APPROVAL OF THE MEETING’S AGENDA**

COUNCILMEMBER CHILD MOVED TO APPROVE THE MEETING’S AGENDA  
32 AS WRITTEN. COUNCILMEMBER OLSEN SECONDED THE MOTION, AND ALL  
VOTED AYE.

34  
**MAYOR’S COMMENTS**

36 No comments

38 **PUBLIC COMMENT**

Mayor Clyde introduced the Public Comment portion of the agenda by explaining the  
40 procedure.

Peter Johnson, 200 South 200 East; Mr. Johnson expressed to the Mayor and Council his  
42 concern of a recent auto accident that occurred at the intersection of 200 South and 200 East. He  
noted school children use the crosswalk to walk to and from school and he feels there needs to be  
44 a crossing guard at the intersection. Mayor Clyde asked if there was a stop sign going north and  
south and a painted cross walk. It was confirmed they are in place.

46

48 **CONSENT AGENDA\***

- 50 1. Approval of all City purchase orders properly signed (Springville City Code §2-10-  
110(5))
- 52 2. Approval of Minutes – April 15, 2014 Regular City Council Meeting
- 54 3. Approval of Inter-Local Agreement for Communities that Care Program – John Penrod,  
Assistant City Administrator/City Attorney
- 56 4. Approval of a Declaration of Surplus Property of the Equipment Listed in the Attached  
Exhibit A and Authorizing its Disposal According to the Surplus Property Policy – Bruce  
Riddle, Assistant City Administrator/Finance Director
- 58 5. Approval for the Amended Aimonetto Center Condominiums Plat and Declarations  
Located at 451 South Main in the CC-Community Commercial zone – Fred Aegerter,  
Community Development Director

60

62 COUNCILMEMBER OLSEN MOVED TO APPROVE THE CONSENT AGENDA AS  
WRITTEN. COUNCILMEMBER CREER SECONDED THE MOTION. ALL PRESENT  
VOTED IN FAVOR OF THE MOTION. THE MOTION PASSED UNANIMOUSLY.

64 **PUBLIC HEARING**

- 66
- 68 6. **Public Hearing to consider Springville City’s sale of approximately 9.2 acres of  
property located at approximately 1300 West 1650 North in Springville, Utah** – John  
Penrod, Assistant City Administrator/City Attorney
- 70 **CONTINUED FROM AUGUST 19, 2014**

72 Mayor Clyde turned the discussion over to City Attorney Penrod. Attorney Penrod  
explained staff is currently working on a wetlands issue with the property and the Army Corp. of  
Engineers wanted more information, at this time there is no contract or agreement to present to  
74 the Council. Attorney Penrod asked the Council to consider continuing the public hearing to an  
undetermined date until staff is read to proceed.

76

78 COUNCILMEMBER CHILD MOVED TO CONITINUE THE PUBLIC HEARING  
INDEFINITELY. COUNCILMEMBER CONOVER SECONDED THE MOTION. ALL  
PRESENT VOTED IN FAVOR OF THE MOTION. THE MOTION PASSED  
80 UNANIMOUSLY.

82 **REGULAR AGENDA**

84 No items

86 **MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**

No discussion

88 **CLOSED SESSION**

- 90 7. *The Springville City Council may temporarily recess the regular meeting and convene in  
a closed session to discuss pending or reasonably imminent litigation, and the purchase,  
exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

92 There was no closed session.

94 **ADJOURNMENT**

96 COUNCILMEMBER CONOVER MOVED TO ADJOURN THE CITY COUNCIL  
MEETING AT 7:07 P.M. COUNCILMEMBER CHILD SECONDED THE MOTION, AND  
98 ALL VOTED AYE.



## STAFF REPORT

**DATE:** September 16, 2014  
**TO:** Honorable Mayor and City Council  
**FROM:** Bruce Riddle, Finance Director  
**SUBJECT: FY 2015 BUDGET AMENDMENT**

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### **RECOMMENDED MOTION**

The Finance Department recommends adopting Resolution \_\_\_\_\_ to open and amend the General Fund, Capital Improvement Fund, and Electric Fund, for operational and capital expenses and applying to the Fiscal Year ending June 30, 2015 as outlined in Exhibit A (attached).

### **SUMMARY OF ISSUES/FOCUS OF ACTION**

The Uniform Fiscal Procedures Act for Utah Cities sets forth the procedures for the governing body to review and increase or decrease the appropriations in operating and capital budgets of the city. The resolution will provide the budget authority for the city to pay invoices that have been received for the projects detailed.

### **BACKGROUND**

As the situation warrants, the City Council reviews, opens and amends the budget from time to time during the budget year to recognize unanticipated events and make adjustments accordingly.

### **DISCUSSION**

Based on events and circumstances that have transpired since the beginning of the fiscal year, the Finance Department recommends a number of budget appropriations. Requests for appropriation as well as the funding sources are summarized in Exhibit A (attached). Brief descriptions of the recommended actions are as follows:

- *General Fund.* The following appropriations are recommended in the departments noted:
  - *City Engineer.* Appropriate \$40,000 from reserves to the Professional Services account for expenses related to the Transportation Master Plan study. Half of this amount for the study was budgeted in the FY2014 budget, but the project did not begin until July, so nothing was expended in the prior year. The other half of the project was budgeted in FY2015.
  - *Art Museum/Community Development.* The Art Museum worked closely with the Community Development department to secure funding from the State's

### ***CITY COUNCIL AGENDA***

*Meeting Date, September 16, 2014*

Historical Preservation fund to replace windows at the art museum. The total project is \$18,000 with the city match half of the project costs with labor and other in-kind contributions recognize increased transfers in from Enterprise Funds to cover these payments. The State will reimburse the other half of expenses up to \$9,000.

- *Dispatch.* The Police Dispatch division received a state grant of \$15,000 for maintenance of the 9-1-1 system.
- *Electric Fund.* There are two amendments proposed in this fund:
  - *Existing Line Maintenance.* A car accident caused damage that was repaired. An insurance settlement provided funding for the entire amount.
  - *46kV Line Extension.* The Electric Department recommends expanding this existing project to provide replacement of an additional span of line near the Stouffer's plant. A separate presentation will be given in Council meeting.

### **ALTERNATIVES**

The Council has the alternative of considering different funding sources than those recommended by staff in Exhibit A. However, taking no action at all on the resolution will leave the staff without the budget authority to make proposed purchases and take associated actions.

### **FISCAL IMPACT**

The fiscal impacts of the proposed appropriations are included in Exhibit A.

**Exhibit A**

**City of Springville  
Budget Amendment Form**

*Fiscal Year Ending June 30, 2015*

<i>Item</i>	<i>Fund</i>	<i>Dept.</i>	<i>Acct.</i>	<i>Description</i>	<i>Beginning Budget</i>	<i>Increase</i>	<i>Decrease</i>	<i>Amended Budget</i>	<i>Purpose and Funding Source</i>
<b>Revenues</b>									
	10	3300	361	Police Grants	16,000	15,000		31,000	911 maintenance grant
	10	3900	807	Historic Preservation Grant	0	9,000		9,000	Art museum windows grant
	45	3800	883	Misc. Donations	0	85,050		85,050	Contractor's Legacy Park donations
	Total Revenue Amendments				16,000	109,050		125,050	
	Utilize Reserves					420,600			
<b>Expenditures</b>									
	10	4185	310	Professional Services	57,460	40,000		97,460	Transportation Master Plan ; reserves
	10	4165	252	Historic Preservation Grant	0	9,000		9,000	Grant for museum windows
	10	4211	242	Grant Expenditures	3,000	15,000		18,000	911 maintenance grant
	45	4510	756	Library Park	21,311	93,050		114,361	Contractor's Legacy Park, donations (inc. last year donations)
	53	5300	245	Maintenance – Existing Lines	62,500	12,600		75,100	Accident repairs; insurance settlement
	53	6800	008	46kV Line Expansion – Hobble Creek to Stouffers	846,229	360,000		1,206,229	Phase 2 line extension; reserves

<i>Item</i>	<i>Fund</i>	<i>Dept.</i>	<i>Acct.</i>	<i>Description</i>	<i>Beginning Budget</i>	<i>Increase</i>	<i>Decrease</i>	<i>Amended Budget</i>	<i>Purpose and Funding Source</i>
	Total Expenditure Amendments				990,500	529,650		1,521,150	

Requested by:

\_\_\_\_\_

Council Approval:

Date:

\_\_\_\_\_

Resolution #:

\_\_\_\_\_

Processed: (Finance Dept. Use Only)

Date:

\_\_\_\_\_

By:

\_\_\_\_\_

JE:

\_\_\_\_\_

RESOLUTION #2014-16

A RESOLUTION OPENING AND AMENDING THE GENERAL FUND, CAPITAL IMPROVEMENT FUND, AND ELECTRIC FUND FOR OPERATIONAL AND CAPITAL EXPENSES AND APPLYING TO THE FISCAL YEAR ENDING JUNE 30, 2015 AS OUTLINED IN EXHIBIT A.

WHEREAS, the City Council has received a recommendation from the Administration that the Springville City General Fund, Capital Improvement Fund, and Electric Fund be opened and amended for operational and capital expenses; and,

WHEREAS, on September 16, 2014 the City Council held a duly noticed public hearing to receive public comment and ascertain the facts regarding this matter, which facts and comments are found in the hearing record; and,

WHEREAS, all persons for and against the proposed appropriation were given an opportunity to be heard; and,

WHEREAS, after considering the Administration's recommendation, and facts and comments presented to the City Council, the Council finds the proposed appropriations reasonably further the health, safety, and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I:

The Budget Officer is hereby authorized and directed to amend the budgets in the General Fund, Capital Improvement Fund, and Electric Fund for operational and capital expenses as outlined in Exhibit A.

PART II:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 16<sup>th</sup> day of September 2014.

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Wilford W. Clyde, Mayor

ATTEST:

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Kim Rayburn, City Recorder

Resolution #



<i>Item</i>	<i>Fund</i>	<i>Dept.</i>	<i>Acct.</i>	<i>Description</i>	<i>Beginning Budget</i>	<i>Increase</i>	<i>Decrease</i>	<i>Amended Budget</i>	<i>Purpose and Funding Source</i>
				Total Expenditure Amendments	990,500	529,650		1,521,150	

Requested by:

\_\_\_\_\_

Council Approval:

Date:

\_\_\_\_\_

Resolution #:

\_\_\_\_\_

Processed: (Finance Dept. Use Only)

Date: \_\_\_\_\_

By: \_\_\_\_\_

JE: \_\_\_\_\_

Resolution #