

Town Council Meeting

Meeting minutes
September 12, 2024
7:00 P.M.

Present at Meeting: Mayor Bruce Rowley, Council Members: Rachel Goates, and Ray Evans.

Absent Council members: Bre Aagard and Chris Chipping

Meeting Recorder: Chantal Rowley.

Also present: Noreen Harper, Linda Hanks, Carol Bennet, Rebecca Dopp (Times-News),
Barbara Anderson, Andrea Burton

Meeting started at 7:00pm

Welcome

The meeting commenced with a welcome by Mayor Bruce Rowley expressing appreciation to the attendees for being present at the regular town council meeting held at the Levan Town Hall.

Invocation

Rachel Goates offered the invocation.

Pledge of Allegiance

The Pledge of Allegiance led by Ray Evans.

Local Building Authority – Agenda: None

The first speaker noted that there were no agenda items for discussion concerning the Local Building Authority.

Discussion Items / Action Items

DUP Building Repair

A representative from the Daughters of the Utah Pioneers (DUP), Noreen Harper, provided an overview of the organization, its historical significance, and its longstanding presence in Levan. The DUP sought assistance from the city council concerning needed repairs to the DUP museum building, specifically mentioning the deterioration of logs and chinking issues. An estimate for repair work was discussed, involving volunteer labor, with the town board expressing willingness to work collaboratively towards the 150th incorporation anniversary in 2026. Repair funding and necessary collaborations with various stakeholders were also discussed.

Rachel Goates made a motion to approve the budget contribution for repair materials for the DUP building. Ray Evans seconded it, and it passed unanimously.

Levan TextMyGov Text Messaging Announcement

The town council announced the launch of a new text messaging service, TextMyGov, for enhanced communication with town residents. Residents were instructed to text specific keywords to **91896** to receive town information, emergency alerts, and report issues. The service is available for utility bills, building permits, and other municipal notifications. The council expressed the intent to distribute information about the service widely, possibly including physical mailers.

Linda Hanks – County/Levan Christmas Activity

Linda Hanks briefed the council on upcoming Christmas activities, including participation in a county-wide illumination event on November 30. This event would coincide with a broader initiative aiming to unify townships. Additionally, a "Tree Fest" and other festive activities were planned, inviting towns to sponsor Christmas trees. Hanks discussed potential activities on the illumination evening, urging the community to partake in various ways possibly including snowman inflatables to decorate. The idea to assign a nominee for

the county's illumination recognition was put forward with a deadline for nominations to be collected by November 1.

Donation to Children's Justice Center

The council discussed a donation request from the Children's Justice Center to support the construction of a new facility. It was noted that other substantial donations have been received, and ongoing support garners additional funding opportunities through grants. Discussion highlighted the center's integral role in delivering community services, and a decision was deferred pending further information on a donation amount.

Agriculture/Animal Rights Letter

A proposed letter was presented by the council to be distributed with utility account registrations, intended to inform new residents about agricultural and animal rights typical for rural living in Levan. The letter aims to prevent misunderstandings among new residents about potential discomforts like scents or sounds from living in a farming community.

A motion was made to adopt and distribute the agriculture/animal rights letter with minor typographical corrections. Rachel Goats proposed the motion, Ray Evans seconded, and it passed unanimously.

100 S road measurement at 500 East

The mayor informed the council of updates regarding road measurements at 100 South and 500 East. The measurement was verified and aligned with planned surveys confirming that everything was in order.

New Home Permit – B. Backus

The discussion item covered approval of a building permit for Brian Backus, noting that issues with road asphalting requirements and setbacks were resolved. Backus intends to asphalt roads around his property accordingly.

New Home Permit – G. Rowley

G. Rowley sought a building permit with all required documentation submitted, including an essential percolation test which was successfully completed for his intended building site.

New Home Permit – J. Johnson

Jordan Johnson also applied for a new home permit. Potential concerns regarding attachments or separations of structures on the property were clarified with plans adjusted to meet code requirements.

A motion was made to approve building permits for B. Backus, G. Rowley, and J. Johnson. Ray Evans motioned, Rachel Goates seconded, and the motion was unanimously approved.

Mayor/Councilmember/Department/Committee Reports

Mayor/Council Member Reports

The mayor informed attendees about the transition of cable television services, encouraging residents to consult Centracom for continuity. An update on local recreational projects, notably the nearing completion of survey and blueprint phases for park baseball field, was provided. Additionally, the conditions of the arena were noted, and ideas to mitigate damage by unauthorized use were discussed, including a potential padlock system for authorized users.

Office Issued Permits Report

Information was briefly mentioned involving a permit issued for Jennifer Worwood's business license.

Planning Commission Report

There was no Planning Commission meeting in August, so no updates were provided.

Committee Reports

Updates on several committee endeavors were covered throughout the other discussions.

Other Reports

No additional reports were detailed.

Council Business

Approval of Minutes for August 8, 2024

A motion was made to approve the minutes from the meeting on August 8, 2024. Rachel Goates made the motion, Ray Evans seconded it, and it was passed unanimously.

Approval of Claims (8-1-2024 to 8-31-2024)

Approval of Payroll Comparison Report (7-1-2024 to 8-31-2024)

Approval of Final Cash Receipts Report (7-1-2024 to 7-30-2024)

A motion was made to approve the Claims, Payroll Comparison Report and Final cash receipts reports for the above dates was made by Ray Evans. Rachel Goates seconded, and it carried unanimously.

Review Tentative Cash Receipts Report (8-1-2024 to 8-31-2024)

Council reviewed the tentative cash receipts report and acknowledged no remarks.

Review Budget Report (7-1-2024 to 8-31-2024)

Examination of the budget report for July and August 2024 was conducted by the council.

Public Comments

No notes on public comments were recorded during the session.

Convene Into Executive Session

The council decided not to convene into an executive session as no items necessitated private discussion.

Adjourn

A motion for adjournment was made by Ray Evans and seconded by Rachel Goates, resulting in a unanimous decision to adjourn the meeting.

Meeting adjourned at 8:06 p.m.

Christine Carrigan, Clerk