

**Minutes of the North Logan City
City Council
Held on October 16, 2024
At the North Logan City Offices, North Logan, Utah**

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:30 p.m.

Council members present were: Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey. (Buzzy Mullahkhel was excused.)

Others present were: Andrew Saunders, Anna Whiteley, Police Chief Kent Goodrich, Teresa Theurer, Nan Isaacson, Herond Hoyt, Tracy Walker, Heather Ericson, Gavin Payne, Trent Bateman, Jordan Oldham, Scott Perkes, Scott Bennett, Alan Luce, and Marie Power.

The Pledge of Allegiance was led by Mayor Lyndsay Peterson.
An invocation was given by Joni Kartchner.

Adoption of Agenda

Motion

Joni Kartchner made a motion to adopt the agenda, as presented. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Approval and Follow-up of Minutes of the October 2, 2024 City Council Meeting.

Motion

Emily Schmidt made a motion to approve the above-referenced set of minutes, as presented. Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Recognition of Exemplary Staff Member

Mayor Peterson recognized Ryan Campbell, Max Steadman, and Will Steadman from the Parks Department, for their amazing efforts and diligence at this year's Pumpkin Walk, helping to make this event such a success. Jordan Oldham, Public Works Director, nominated them. Mayor Peterson also mentioned that she was able to take some Mayors from other cities through the event, and said how impressed they were.

Recognition of Retiring Planning Commissioner

Mayor Peterson recognized retiring Planning Commission member, Herond Hoyt for his service and dedication to the Planning Commission during his three-year term with the commission; and commented on the invaluable insight into the community and analytical abilities he brought to his position during his tenure on the commission. Herond was presented with a gift basket and a plaque, denoting his years of service on the Planning Commission, and a picture was taken of him with the Mayor and City Council members.

Review of Action Items

Alan Luce reviewed the list with the City Council and addressed some brief questions.

New Business

Current Action Items

Item #2 - Consider the appointment of a new member of the North Logan Library Board.

Mayor Lyndsay Peterson gave some background on proposed new Library Board member Melanie Chambers, and explained the reasons behind considering appointing her as a member of the Library Board.

Kenny Reese asked about getting more information on applicants being recommended, prior to

approving their appointments; and Mayor Peterson explained to Kenny how these approvals and appointments typically work, and how these applicants are reviewed and vetted. Emily Schmidt agreed with Mayor Peterson and also commented on the process, and some of the issues with finding good applicants.

Motion

Emily Schmidt made a motion to approve the appointment of Melanie Chambers as a member of the North Logan Library Board, as presented. Mark Hancey seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Item #3 - Consider the appointment of three Appeals Hearing Examiners in accordance with Municipal Code: 3-605 Administrative Enforcement Hearing Procedures.

Mayor Lyndsay Peterson introduced the item, and said that this was brought about by increased enforcement by the City's Code Enforcement Officer. She explained that appointing these three Appeals Hearing Examiners will allow the City to have three people in place who will review whether someone has valid reasons to appeal being sited for code infractions, or justification for not being able to comply with City code. Mayor Peterson said she has asked Damon Cann, Dwight Whittaker, and Nancy Potter to serve as these Hearing Examiners, and they have all agreed to do so. She also explained that the code states that one person on this panel needs to be in the position of presiding, and she asked Damon Cann to do that, who agreed. She commented further, briefly.

Motion

Mark Hancey made a motion to approve the Mayor's recommendation to appoint Damon Cann, Dwight Whittaker, and Nancy Potter as three Appeals Hearing Examiners, and for Damon Cann to preside over this panel, as presented. Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Item #4 - Consider approval of a Development Agreement for Sage Hills Subdivision.

Alan Luce explained the situation, and reiterated the oversight in the state's passing of SB174, which neglected to give Planning Commissions in Utah cities authorization for the expenditure of funds. He said after a lengthy period, the Planning Commission approved everything for this subdivision, unanimously; but that now, the City Council is the only body allowed to authorize the expenditure of funds. He further explained the negotiation process that Scott Perkes had to work through with the developer for the shared costs; and said this will be for impact fees that will apply to the portion of 600 East that is within this subdivision. He said after Scott's discussions with the developer, they agreed that the portion that North Logan City will spend on the road improvements is \$27,600.

Mayor Peterson commented on the funds we previously received from the COG for the improvement of 600 East, and that she has to report regularly to the COG on how we're spending those funds.

Alan said she can report that the developer is helping to put in that road, and the City is doing our part with impact fees, and that the COG is funding the rest, and commented further.

Mayor Peterson commented that North Logan City's contribution was well above the 8% minimum contribution when we applied for funding; and also commended the staff for their work on this.

Mark Hancey asked about the dedication of a portion of the road, which Alan and Scott addressed and explained. Per a comment from Mark about a half-width road section, versus a full 50 feet road; Scott explained that on the final plat, they will have to show a full 50-foot dedication, for the full width. This was discussed further, briefly, and Scott explained various details further, including that we are only able to use COG funding for roads that are related to impact fees.

Motion

Mark Hancey made a motion to approve the Development Agreement for Sage Hills Subdivision,

as presented. Joni Kartchner seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

City Council Work Session Items

Item #5 - General Plan Joint Work Session.

At 6:56 p.m., General Plan Consultant, Michael Hansen, Scott Perkes, the City Council, and the Planning Commission moved to the conference room, and continued to review and propose changes to the most recent draft of the General Plan document.

Their discussion continued at length.

Scott discussed how they would proceed with moving this forward with the review and edit of the document.

Motion

Emily Schmidt made a motion to adjourn the meeting. Mark Hancey seconded the motion. A vote was called and the motion passed unanimously with Joni Kartchner, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

The meeting adjourned at: 8:24 p.m.

Approved by City Council:

November 6, 2024

Transcribed by: Marie Power

Recorded by:



Scott Bennett/City Recorder