Duchesne County Library System

Regular Board Meeting
Oct. 15, 2024 @ 4:30 PM: Roosevelt Library

Conducting: Chair Jessica Shaw. The meeting began at 4:33 p.m.

Welcome / Roll call. Chair Jessica Shaw, Kathryn Crapo, Director Daniel Mauchley, Vice Chair Deb Evans, Commissioner Irene Hansen, Jenny Adams, Secretary Amy Snow, Jesse Walker.

September 2024 minutes approval. The board reviewed the September minutes. Jenny Adams made a motion to approve the minutes as written. Deb Evans seconded the motion. The board approved the minutes unanimously.

Board Training: Library Bill of Rights Review. The board reviewed the Library Bill of Rights.

Approval of Room Reservation Policy – Reinstitute Jan-June and July-Dec reservation periods. The board reviewed the changes to the Room Reservation Policy, including a change to the reservation period windows. Kathryn Crapo made a motion to approve the policy as written. There was a second by Irene Hansen. The policy was approved unanimously by the board.

Duchesne Branch Remodel Update. Commissioner Hansen gave an update on the progress of the remodel of the Duchesne Branch. She stated that the completed building will be beautiful and a great asset to the community once finished. The anticipated move-in date is the beginning of December. However, the completion of the HVAC system controls tie-in might push the date back. Director Mauchley has received a $500 donation to go toward furnishings for the remodeled branch. He proposed creating a donation recognition sign to hang in the building similar to the one created for the Roosevelt Branch. The board agreed that Director Mauchley should send out a note to county residents requesting donations for furnishings for the remodeled branch library.

Roosevelt Technology Course Update. A staff member is taking on this project of creating a technology course for library patrons. The new laptops and cart are ready and can be used by patrons and for classes in the library.

Public comment. No public comment.

Review of September Statistics/Budget/Consent Agenda. Reviewed by the board. Highlights include the following: Roosevelt has had the most computer usage sessions (608) since 2019. There has been a significant use of the Wi-Fi this past month. Roosevelt has had 8,000 people attend events this year so far. The staff are working hard to plan and execute library events. The Duchesne Branch staff is starting a literacy tutoring program. The planning and organization are just getting started. A volunteer-based program may begin next year.

Much of the spending on the budget this year under technology will be covered by grants.

The library was once again recognized with a Quality Library Award designation by the Utah State Library Division.

Questions. None.

Next meeting – Tues. Nov. 19, 2024, 4:30 PM – Duchesne County Administration Offices

The meeting adjourned at 5:00 p.m.

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Amy Snow, Secretary