

Leadership Learning Academy

Board Meeting Minutes

Monday, October 21, 2024



Location: Lagoon Park, 375 North Lagoon Dr, Farmington, UT 84025

In Attendance: Terry Capener, David Gray, Chuma Uzoh, Jimmy Sunlight, Deb Hansen,

Others in Attendance: Dawn Kawaguchi, Jared Buckley, Janey Stoddard, Brad Taylor, Jeff Butler, Dawn Benke, Brittany Taylor

MISSION: Our mission is to provide an educational experience that empowers individuals to become leaders who embody integrity, respect, and resilience and value community. Through our Flight Crews, we foster personal growth, challenge individuals to positively impact the world, and cultivate lifelong learning.

VISION: At **Leadership Learning Academy**, we embrace The Flyer Creed, creating a thriving school community where everyone learns, grows, and serves with compassion and unity.

Minutes

2024-2025 Strategic School Plan

Schoolwide Unity & Collaboration by Implementing the CREW Program
Teacher & Staff Development
Fiscal Responsibility
Continue Growth & Maintain Literacy Proficiency

5:45 PM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Terry Capener
- Board Mission – Chuma
- School Mission – Deb
- School Vision – Jimmy

There was no PUBLIC COMMENT.

REPORTS

➤ Administration

- State of the School – Jared Buckley reviewed the recent and upcoming events in conjunction strategic school plan including Schoolwide Unity and Collaboration by Implementing the CREW Program highlighting the launching of a Purple CREW for military students; Teacher and Staff Development highlighting high staff morale and upcoming staff development; Enrollment and Fiscal Responsibility highlighting boosting our Facebook presence, scheduling community events and exploring advertising opportunities and a review of enrollment; and Continued Growth and Maintain Literacy Proficiency highlighting the beginning of year

scores reporting that they are the highest that they've ever been. Jared also stated that the additional building is coming along.

➤ **Board of Directors**

- Financial Review – Jimmy Sunlight reviewed the financials as of September 30th. Dawn Benke added that the current budget is based on 870 students, but the October 1 was 907. She explained that some of the areas that are based on the October 1 count.
- Update Board Bios – Terry Capener reminded the board members that if they want their bios updated, please send them to Dawn. Also, if you want your pictures updated, please send to Jared.

➤ **Academica West**

- Facilities Review – Jeff Butler reviewed the long-term building care for each campus. In Layton, block seal, HVAC units and carpet are the top priority to consider. In Ogden, blue awnings on the exterior of the building could be repainted for esthetics. Otherwise, it's still in good shape. There was discussion on the funding for these replacements and the timing of the closing of the bonds.

CONSENT ITEMS

- September 25, 2024 Electronic Board Meeting Minutes – There was no further discussion. **Deb Hansen made a motion to approve the consent items. Jimmy Sunlight seconded the motion. The votes were as follows:**

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye**

Motion passed unanimously.

6:24 PM – Jimmy Sunlight made a motion to enter a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a) at Lagoon. David Gray seconded the motion. The roll call votes were as follows:

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye**

Motion passed unanimously.

Jeff Butler was excused at 6:26 p.m.

6:30 PM – Chuma Uzoh made a motion to exit the CLOSED SESSION. Deb Hansen seconded the motion. The roll call votes were as follows:

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye**

David Gray – Aye
Deb Hansen – Aye
Motion passed unanimously.

Dawn Benke was excused at 6:30 p.m.

VOTING ITEMS

- *Amend Bullying & Hazing Policy* – Janey Stoddard reviewed the amended Bullying and Hazing Policy. These changes are based on the recent changes to HB 84 from the 2024 legislative session. She highlighted the new sections of the policy including new definitions, requirement of notifying parents of the action plan to address verified incidents of bullying, cyber-bullying, hazing, and retaliation, what the action plan must cover, that the school should try to involve parents of involved students in the development and implementation of the action plan, and how the action plan needs to be communicated to parents of involved students. It also makes it clear that students and employees are prohibited from sharing a recording of an act of bullying, cyber-bullying, hazing, abusive conduct and are subject to discipline. There was a discussion on what would happen if filming were shared and clarification on impacting future incidents. It was recommended to end the sentence under the Prohibited Conduct after retaliation and remove “in order to impact or encourage future incidents”. **David Gray made a motion to approve the Amended Bullying and Hazing Policy with eliminating “in order to impact or encourage future incidents” and end the sentence at retaliation (on the first page under “Prohibited Conduct”). Deb Hansen seconded the motion. The votes were as follows:**

Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye

Motion passed unanimously.

- *Amend Fee Waiver Policy* – Janey Stoddard reviewed the amended Fee Waiver Policy with the changes included updating key terms and phrases, no fees can be charged for K-6 remedial programs and fundraising is no longer considered a school fee. **Deb Hansen made a motion to approve the Amended Fee Waiver Policy. Jimmy Sunlight seconded the motion. The votes were as follows:**

Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye

Motion passed unanimously.

- *Amend Data Confidentiality Addendum* – Jared Buckley reviewed the amended Data Confidentiality Addendum with the changes of the year and the Lead Director being changed from Heidi Bauerle to Jared Buckley. **Jimmy Sunlight made a motion to approve the Amended Data Confidentiality Addendum. Chuma Uzoh seconded the motion. The votes were as follows:**

Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye

Motion passed unanimously.

- *Amend Dual Enrollment Policy* – Jared Buckley reviewed the amended Dual Enrollment Policy. We currently allow dual enrollment for student who attend school $\frac{3}{4}$ of the day. It is not mandatory to allow dual enrollment and it makes it very hard to excuse a student for just math when math is taught all throughout the day. Administration truly believes that if a student is going to be successful at LLA then they need to attend our school all day. **Chuma Uzoh made a motion to approve the Amended Dual Enrollment Policy including the name change to Dual Enrollment and Split Enrollment Policy. David Gray seconded the motion. The votes were as follows:**

Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye

Motion passed unanimously.

OTHER BUSINESS ITEMS

- *Calendarizing Items* – Terry Capener
- Next Pre-Board Meeting on November 18th will be on Zoom. Terry and Jimmy will be in Orlando.
 - Holiday Social on November 25th. Dawn discussed the two options for dinner and the board would like to go with Longhorn Steakhouse. Dawn will make the arrangements.
 - Next Board Meeting on December 11th @ Ogden Campus
 - NCSC25 Orlando, FL – June 29 – July 2

There was a discussion on how the food pantry is going.

6:53 PM – Jimmy Sunlight made a motion to ADJOURN. David Gray seconded the motion. The roll call votes were as follows:

Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye

Motion passed unanimously.

**Leadership Learning Academy
Board of Directors
Closed Session Statement
Monday, October 21, 2024**

Location: Lagoon Park, 375 North Lagoon Dr, Farmington, UT 84025



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for LEADERSHIP LEARNING ACADEMY entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 21st day of October, 2024.


Terry Capener
Board Chair