

**MINUTES OF THE
UTAH STATE CHARTER SCHOOL BOARD MEETING**

Thursday, October 10, 2024
10008 Creek Run Way,
Sandy, UT 84070
www.youtube.com/utahscsb

Members Present:

Chair Bryan Bowles
Vice Chair Cynthia Phillips
Member Krystle Bassett
Member Rabecca Cisneros
Member Clint Biesinger

Members Not Present:

Member Stephanie Speicher
Member Erik Olson

Staff Present:

Paul Kremer
Marie Steffensen
Andrea Jones
Amber Hellstrom
Amy Pace
Lisa Cooper
Smriti Dhakal
Brendan McGinn

Others Present:

USBE Board Member Joseph Kerry

(9:36am) MEETING BEGINS

Public Comment

None

Member Thought – Vice Chair Cynthia Phillips

Vice Chair Cynthia Phillips gave a moving thought about history and how it comes to repeat itself but upholding each other to one's ethics we can let the mistakes of the past be that and not go down that pathway again.

Commented [MS1]: spelling of his name throughout.
Should be Biesinger

Consent Calendar

Member Bassett: "I motion to accept the consent calendar"

Member Cisneros: "I'll second that."

Motion passes unanimously.

Executive Director Report

Executive Director Dr. Paul Kremer spoke about staff updates and the Governor appointing a new Board Member and introduced the new Executive Assistant Andrea Jones. Executive Director Dr. Paul Kremer went into depth of the staff updates and proceeded to have Associate Executive Director Marie Steffensen speak about school visits they were happy to attend. They also discussed the Growth of Charter schools in Utah, and the top high schools in Utah, as well as the top scoring schools for ACT 9 of the top 10 were charter schools.

Commented [MS2]: I would take this word out here. We have not "graciously attended". Maybe something like "that they were happy to attend."

Cambridge Prep Academy Transfer of Authorizer

Executive Director Dr. Kremer gave a brief introduction on Cambridge Prep Academy and their process in obtaining to open their charter school. Cambridge Prep Academy's Board spoke about their own personal testimony as well as the history of wanting to open the charter school and shared some struggles along the way. They are wanting to ultimately change authorizers as they feel they are not able to move forward with their current authorizer. Board Member Cisneros had some questions for Cambridge Prep Academy, and they discussed back and forth. Board member Biesinger had some questions and some advice, they discussed back and forth as well. Ultimately the State Charter School board gave feedback and advice and will have them come back to the November Board meeting.

Commented [MS3]: Not accurate. Will have them come back at the November board meeting. Did not decide when they will decide.

Federal Charter Schools Program (CSP) Grant

Executive Director Dr. Paul Kremer gave a brief introduction to the CSP grant and the team behind it. Utah Association of Public Charter Schools (UAPCS), spoke about the CSP grant, what it will be used for and the grant priorities. UAPCS discusses timelines and limitations for the grant, as well as how the grant can be used by schools.

Commented [MS4]: Should be UAPCS

25 Year Event

Executive Director Dr. Paul Kremer shared brief details of the Utah State Charter School Board 25th anniversary event happening in January and tells Board members to look out for the save the date.

Board Elections

Vice Chair Phillips speaks about the Vice Chair election process and will not be running again for Vice Chair. She said Board Member Stephanie Speicher was the only one to express in running for the Vice Chair position, and she then asked the Board if anyone else would like to

Commented [MS5]: Capitalize

Commented [MS6R5]: Capitalize

Speak on the interest of running, which no one else wants to run. Vice Chair Phillips proceeds to call for a motion on Chair Bowels to remain Chair of the year ahead.

Member Biesinger: "I would be thrilled to make a motion"
Member Bassett: "I'll second that."

Motion passes unanimously.

Vice Chair Phillips calls for a second motion on electing Board Member Stephanie Speicher as Vice Chair of the Utah State Charter School Board.

Member Cisneros: "So Moved"
Member Bassett: "I'll second that."

Motion passes unanimously.

(12:02 pm) ADJOURN FOR LUNCH

(1:02 pm) RECONVENE

Annual Open Public Meeting Act Training (OPMA)

The Utah State Charter School Board and staff all received the annual OPMA training which discusses the rules and laws for an open public meeting, of which the State Charter School Board meetings are.

SCSB Accountability Framework

Executive Director Dr. Paul Kremer discusses the reason, purpose and vision of the Utah State Charter School Board and evaluating their Frameworks and Accountability Framework. Staff member Brendan McGinn speaks about the Academic Framework purpose and three pathways for charter schools, and the number percentages on the growth between USBE and SCSB and how the pandemic affected the percentages of growth. He closes with 4 main points of focus of the Academic Framework. Staff member Lisa Cooper speaks about the Financial Framework scope, she shared she took feedback from Board members from last board meeting and changed the Framework Performance Standards. She shared the Financial Framework, progress and what she hopes to achieve. Staff Member Smriti Dhakal shared and spoke on the Operational Framework purpose. She shared the strategic pillars, the progress so far, what she eliminated from the Framework, changes made and the next steps in the Operational Frameworks. The School Board shared with all staff members their thoughts and any further advice. Executive Director Dr. Paul Kremer discusses the Accountability Frameworks Policy, and the Accountability Framework timeline. Executive Director Dr. Paul Kremer suggests a motion to support adopting the new SCSB Accountability Framework in December 2024 to early 2025.

Commented [MS7]: spelling?

Commented [MS8]: I think this might be incorrect? Double check the audio.

Commented [MS9]: one sentence

Commented [MS10]: an open public meeting, of which the State Charter School Board meetings are.

Commented [MS11]: spelling

Commented [MS12]: not capitalized

Commented [MS13]: not capitalized

Commented [MS14]: no s at the end of this word

Commented [MS15]: what does this mean?

Commented [MS16]: throughout the minutes you have "advice" written. Let's try to capture more specifically what they shared.

Member Beisinger: "I motion to support the suggested motion"

Member Cisneros: "I'll second that."

Motion passes unanimously.

Core Processes

Executive Director Dr. Paul Kremer and Associate Executive Director Marie Steffensen discuss Core Processes, they are fundamental steps a business takes to achieve its goals. Executive Director Dr. Paul Kremer and Associate Executive Director Marie Steffensen share understanding core processes and how to identify your core processes and to document them. They both continue the implementation of the core processes and how to bring them to life, and the forever work of core processes, it is a journey, and it is continuous. Executive Director Dr. Paul Kremer shared what are core processes and what are not core processes the staff produced. Board members and staff shared feedback and discussed what are the core processes and what are not core processes.

(2:46 pm) *Chair Bowles: "I'll motion to adjourn."*

Commented [MS17]: it is or it's

Commented [MS18]: I think a word is missing here-- shared what ARE and ARE NOT? or something like that.

Commented [MS19]: same here--maybe add what ARE and ARE NOT?

PENDING