

Town of Bluff

Planning and Zoning Commission Work Session Minutes **APPROVED**

Wednesday October 30, 2024, at 6:00pm

VIRTUAL & IN-PERSON

190 North 3rd East, Bluff, Utah 84512

11:00 a.m. Roll Call

Chair Amanda Podmore, Vice-Chair Marcia Hadenfeldt, Ed Dobson, Malia Collins, Brian Whitney

Town Council Representative: Luanne Hook

Notetaker Melanie Daniels

Agenda

1. Review RV Ordinance

The Commissioners read through the draft and comments made during the joint meeting with the Town Council where they discussed how to implement the changes brought forward in that meeting. There were concerns about how information was presented in the zoning section and it was decided that a chart would help organize and convey information best. Commissioner Collins volunteered to develop that chart and ensure it was incorporated in the body of the ordinance before the Commission shares the draft to be posted. The ordinance will be considered once more at the November 6, 2024, Planning and Zoning regular meeting.

2. Review other draft ordinances (time allowing)

The Commissioners did not have time to work on other ordinances, however, Commissioner Podmore was able to report that the Subdivision ordinance had not been shared with her and she would be following up with Jacob Hansen. Commissioner Hadenfeldt inquired about other ordinances proposed for the public hearing, but Council Representative Hook was only able to confirm that Mayor Leppanen would be drafting those ordinances and they would be included if prepared in time for the hearing.

3. Discussion regarding Public Hearing protocols

The Commissioners reviewed the processes outlined and how public comments would be handled at the November 18, 2024, Public Hearing at 6:00 p.m. The Commissioners were able to confirm the availability of Kreig Benally for AV support and discussed how to best facilitate the meeting.

4. Reminder: P&Z position vacancies & application process

Commissioner Podmore reminded everyone there were two Planning and Zoning positions open and reported that there had only been one person who had applied. She reminded everyone the deadlines for applications were November 1st, 2024, and needed to be sent to Planningandzoning@townofbluff.org. At the next Planning and Zoning commission meeting on November 6, 2024, the staying Commissioners will conduct interviews with all qualified applicants.

5. Other

Commissioner Hadenfeldt wished all a Happy Halloween.

Commissioner Dobson motioned to adjourn, and Commission Collins seconded. There was no discussion on the motion and Commissioners Podmore, Hadenfeldt, Whitney, Collins, and Dobson voted in favor.

The motion passed unanimously and the meeting adjourned at 11:57 a.m.