



**NOTICE OF A BICYCLE ADVISORY COMMISSION MEETING**  
**November 12, 2024, at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard Bicycle Advisory Commission will hold a regularly scheduled Bicycle Advisory Commission meeting on Tuesday, November 12, 2024, at 6:00 PM, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our [live stream page](#).

**AGENDA**

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

Time dedicated for public comment. Comments will be limited to three (3) minutes. No actions may be taken by the BAC due to the need for proper public noticing.

**3. APPROVAL OF MINUTES**

Approval of 2023 Meeting Minutes

**3.1. Approval of the 2023 year Bicycle Advisory Commission meeting minutes**

**4. WORK SESSION**

**4.2. Safe Systems Approach by Commissioner Jordan Christensen.**

BAC Commissioner Jordan Christensen would be presenting about Safe Systems Approach to address roadway safety and some applications in Vineyard for consideration as the city continues to grow and plans for its growth and development.

**5. CONSENT ITEMS**

**6. BUSINESS ITEMS**

**6.3. Discussion and Adoption of the 2025 BAC Meeting Schedule**

2025 BAC Meeting Schedule to be adopted by the Commission.

**6.4. Election of Chair and Vice Chair**

The Commission will be voting to elect a chair and vice-chair for 2025. This will also be a moment to assign roles to other members of the commission to lead tasks such as event planning and other public engagement initiatives.

**6.5. BAC name Change Ordinance -Municipal Code Amendments to Chapter 2.30**

**Commissions and Committee Creation (Ordinance 2024-15)**

The Bicycle Advisory Commission is proposing a name change to the Active Transportation Commission along with other text amendments to clarify the Purposes and Duties of the commission in the Municipal Code Section 2.30.020 Bicycle Advisory Commission. Staff recommends adding additional commission removal requirements to Section 2.30.010 General Provisions for all commissions.

**7. STAFF, COMMISSION, AND COMMITTEE REPORTS**

**8. ADJOURNMENT**

The next meeting is to be determined.

This meeting may be held in a way that will allow a commission member to participate electronically.

The public is invited to participate in all Bicycle Advisory Commission meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this public meeting should notify Anthony Fletcher, Planner, at least 24 hours prior to the meeting by calling (801) 226-1929 or email at [anthonyf@vineyardutah.org](mailto:anthonyf@vineyardutah.org).

The foregoing notice and agenda were posted on the Utah Public Notice Website and Vineyard Website, posted at the Vineyard City Hall, delivered electronically to city staff and each member of the B.A.C.

|                                      |                                                            |
|--------------------------------------|------------------------------------------------------------|
| <b>AGENDA NOTICING COMPLETED ON:</b> | 11/ 08/ 2024<br>_____                                      |
| <b>CERTIFIED (NOTICED) BY:</b>       | /s/ Anthony Fletcher<br>_____<br>Anthony Fletcher, Planner |



## VINEYARD BICYCLE ADVISORY COMMISSION (BAC) MEETING

Vineyard City Hall, 125 S Main Street, Vineyard, Utah  
Thursday, January 5, 2023 at 5:30 p.m

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### Present:

Caden Rhoton  
Mike Houston  
Anthony Jenkins  
Jordan Christensen  
Marina Huntington (arrived at 5:42 pm)  
Bicycle Advisory Commission Members; Morgan Brim, Community Development Director; Rachel Stevens, Planning Technician

### 1. Call to Order

 Chair Caden Rhoton called the meeting to order at 5:30

### 2. MINUTES REVIEW AND APPROVAL

There were no minutes for review and approval.

### 3. BUSINESS ITEMS:

#### 3.1 The Purpose of the BAC

 Rachel Stevens went over the purpose of the BAC as found in the municipal code.

#### 3.2 Elect a Chair and Vice-Chair for the BAC

 **MOTION:** CADEN RHOTON MOVED TO APPOINT HIMSELF AS THE CHAIR AND ANTHONY JENKINS AS THE VICE-CHAIR FOR THE BAC FOR 2023. MIKE HOUSTON SECONDED THE MOTION. ROLL CALL AS FOLLOWS, THOSE VOTING AYE: CADEN RHOTON, MIKE HOUSTON, ANTHONY JENKINS, AND JORDAN CHRISTENSEN. THE MOTION PASSED UNANIMOUSLY.

#### 3.3 2023 Calendar

 **MOTION:** ANTHONY JENKINS MOVED TO APPROVE THE 2023 BAC WITH THE AMENDMENT THAT MEETINGS ARE ADDED ON MARCH 16, 2023 AND MAY 18, 2023. CADEN RHOTON SECOND THE MOTION. THOSE VOTING AYE: CADEN RHOTON, MIKE HOUSTON, ANTHONY JENKINS, AND JORDAN CHRISTENSEN, MARTINA HUNTINGTON. THE MOTION PASSED UNANIMOUSLY.

1 **4. WORK SESSION:**

2 **4.1 Update to Active Transportation Plan**

- 3  Morgan Brim gave a presentation on the proposed Active Transportation Plan.
- 4  There was a discussion concerning bus rapid transit.
- 5  There was a discussion regarding multi-model transportation and mixed use.
- 6  Morgan Brim gave an overview of the priority projects.
- 7  There was a discussion regarding proposed improvements on Main Street.
- 8  There was a discussion regarding proposed improvements on Center Street.
- 9  There was a discussion concerning the crossing at 400 S.
- 10  There was a discussion concerning a pedestrian crossing near Trailside Elementary
- 11 School.
- 12  There was a discussion concerning regional connection for the Lehi Rail Trail.
- 13  There was a discussion concerning a bike boulevard along Holdaway Road.
- 14  There was a discussion concerning the Lindon Heritage Trail.
- 15  There was a discussion regarding the accuracy of trails on Google Maps and Apple
- 16 Maps.
- 17  There was a discussion concerning increasing commutes using active transportation
- 18 and expanding the width of the Utah Lake Trail.
- 19  There was a video shown of a rendering of the Vineyard Downtown and a
- 20 discussion thereafter.
- 21  **MOTION:** MIKE HOUSTON MADE A MOTION TO RECOMMEND APPROVAL OF THE
- 22 ACTIVE TRANSPORTATION PLAN TO THE CITY COUNCIL. CADEN RHOTON
- 23 SECONDED THE MOTION. THOSE VOTING AYE: CADEN RHOTON, MIKE HOUSTON,
- 24 ANTHONY JENKINS, AND JORDAN CHRISTENSEN, MARTINA HUNTINGTON. THE
- 25 MOTION PASSED UNANIMOUSLY.
- 26

27 **5. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**

- 28  Anthony Jenkins reported on possible bike races and events located in Vineyard.
- 29  There was a discussion concerning possible bike activities in Vineyard.
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31 **6. ADJOURNMENT**

- 32  Caden Rhoton adjourned the meeting at 6:50 pm.
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35 **MINUTES APPROVED ON:** \_\_\_\_\_

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38 **CERTIFIED CORRECT BY:**  \_\_\_\_\_

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41 **TONY LARA, DEPUTY CITY RECORDER**

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**MINUTES FOR VINEYARD BICYCLE ADVISORY COMMISSION (B.A.C.) MEETING**  
**Vineyard City Hall, 125 S Main Street, Vineyard, Utah**  
**Tuesday, November 28, 2023.**

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**ATTENDANCE:**

**Commissioners present:** Caden Rhoton, Tyler Haroldson, Mike Houston, Jordan Christensen, Liz Hart

**Staff present:** Anthony Fletcher, Planner,

**Others present:** David Lauret, Resident

**1. CALL TO ORDER 5.35pm.**



Caden Rhoten called the meeting to order at 5:35 pm.

**2. OPEN SESSION**



David Lauret made a public comment concerning a planned bicycle boulevard along Holdaway Road.

**3. WORK SESSION:**

Discussion on Bike Survey Responses for Northern Vineyard.



Anthony Fletcher presented the results of the bike safe survey from the commissioners of the BAC.



There was a discussion concerning the next steps. Anthony Jenkins requested the survey be given to all the residents of Vineyard.



There was a discussion of when the commission will make recommendations to the City Council.

**4. OUTLOOK FOR B.A.C.**



**Planning for 2024 and beyond**



The commission discussed several projects for 2024 including: a survey for city residents, crash study and history within the city and comparison with other cities, a report from Bike Utah to be discussed in the next meeting, a bike bus in the springtime, a bike valet, and biking events route through Vineyard.



The Commission requested an update on the bike park to the east of Grove park.

**5. 2024 Meeting Calendar**



**MOTION:** Jordan Christensen moved to meet the third Tuesday of February, April, May, July, September, and November of 2024. Tyler Haroldson seconded the motion. The motion passed unanimously.

6.  **APPOINTMENT OF CHAIR AND VICE-CHAIR**  
 MOTION: Jordan Christensen moved to nominate Tyler Haroldson as Chair. Caden Rhoton seconded the motion. The motion passed unanimously.  
 Caden Rhoton nominated Jordan Christensen as Vice-Chair. Mike Houston seconded the motion. The motion passed unanimously.
7.  **COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**  
 There was a discussion on design options for an intersection on 400 S.
8. **ADJOURNMENT**  
 Caden Rhoton adjourned the meeting at 6:25 pm.

**Minutes Certified correct ON:** March 12, 2024

**NOTICED BY:** /s/ Anthony Fletcher

Anthony Fletcher, Planner

**VINEYARD BICYCLE ADVISORY  
COMMISSION (BAC) MEETING MINUTES  
Vineyard City Hall, 125 S Main Street, Vineyard, Utah  
Thursday, March 16, 2023 at 5:30 p.m**

Attendance: Elizabeth Hart, Jordan Christensen, Mike Houston, Anthony Jenkins, Caden Rhotan, Martina Huntington, and Tyler Haroldson,

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**1. CALL TO ORDER**

**2. OPEN SESSION**

**3.  MINUTES REVIEW AND APPROVAL**

**3.1 December 10, 2020**

**3.2 January 14, 2021**

**3.3 May 12, 2022**

**3.4 January 5, 2023**

**Motion:  Mike Houston 2<sup>nd</sup>: Tyler. Unanimous.**

**4. WORK SESSION:**

**4.1  Review of Lake Promenade Overpass**

Naseem Ghandour presented on the Promenade Overpass Bridge. It is a conceptual design. The intent is to create a road that is friendly to multiple types of users (cars, bikes, pedestrians, and other wheels). Vineyard connector is on MAG active transportation plan and the Vineyard active transportation plan. The promenade is connected to the Frontrunner station which will help with active transportation.

There are a lot of destinations, and the overpass is essential in helping people reach those destinations.

There will be bike access on the south and north side of the bridge.

The overpass may be built after the construction of the Vineyard connector and was designed so it can be easily widened.

It is designed to provide a calm crossing above the Vineyard Connector road through use of planters, bike lanes, and narrow vehicle lanes, and a wide pedestrian walk.

 Mike asked a question about the bike lanes and the roundabout. We will be following the active transportation plans guidelines for bike paths.

 Tyler asked what the travel speed and type of vehicles will be traveling over the bridge. Naseem answered it will be 25 miles per hour and designed for 20 miles per hour road.

 Jordan made a critique of the DOT standards. Naseem stated that the DOT would want a continuous barrier for vehicles and the vineyard overpass.

 An additional option that was mentioned would be to move the bike lanes to the side of the sidewalk.

 The mayor was looking for a recommendation. Mike stated that when the bike lane is raised pedestrians may stray into it. It may be better to keep the bike lane at the same level as road. Tyler stated that he wants the bike land to be separated but still on the same level as the road.

 Morgan suggested providing two options for cyclists: one with pedestrians and one next to cars.

 Morgan requested the BAC members provide thoughts or make a motion. Anthony summarized.

#### 4.2 **Bike Month 2023**

The BAC will discuss ideas for bike month for May 2023.

Anna presented to the BAC about bike month activities. Summary of last years events: bike rodeo, bike to school day, improve on adult participation, bike shirt pick or alternative prizes for participation.

 Discussion of activities for bike month, there will be 1 activity each week including: bike to school day, bike to bike safety and bike rodeo, bike with the bike commission, safe routes to work and uta access, bike to movie in park, non-motorized bike parade. Alternative suggestions: bike bus. There was a discussion on how to get the word out about activities. A scavenger hunt was discussed. Bike tune up workshop. Anna suggested incorporating social media posts into bike month.

 Anthony suggested reaching out to businesses for a discount if you bike to their business.

 Anthony suggested promoting bike maps. Interview people who are using the trails. Run the street sweeper on all the trails requests.

 Non-motorized bike parade. No ebikes. From trailside to Sunset Beach. The route details are being worked out.

 Ride with the bike commission. Go on a ride with multiple drop off points. Anthony will put a plan together. Tentative date: May 20<sup>th</sup>.

 mike will make videos of trails.



 bike cards: if you bike 10 times in the month of May you get a free shirt. How to improve participation. Small prizes throughout events with a raffle at the end of the month. Members leaned toward getting rid of the bike cards. Members preferred milestone prizes instead.

 Wayfinding signs update: Morgan stated we are going to do a master plan but hey will not be in place before bike month.

#### **4.3 Review of potential improvements for active transportation improvements**

 Morgan Brim pulled up a map of the city and gave each of the BAC members an assignment to go ride or explore an area of the city and come back to the next meeting with ideas for improvement from south of center street to the west of the rail road. It will be discussed at the next meeting.

 There was a discussion on the new crossings around the city. A left turn will be added from Franklin Academy. The concrete will be built near Vineyard elementary school to prevent cars from doing a tight right turn.

#### **4.4 Campaign for Active Transportation**

 Caden led a discussion on a PR campaign to encourage active transportation. He asked members how they can generally promote active transportation. Anthony suggested asking people why they do not walk or ride places and letting people know that it is not just a recreational activity. Tyler stated we should encourage people to get out and bike.

 A resident suggested adding bike maps and keeping them updated with construction. He also stated that videos can promote and encourage people to bike. He also stated that things should be constructed right, and safety is a huge concern.

 There will be a townhall on April 13 for Mill Road and how to redesign it (bike = infrastructure, speeding, crossings). Morgan encouraged the commissioners to spread the word.

 Jordan stated that parking is a huge concern, and it could be the fault of over occupancy. He wanted the solution to be that you do not have to own a car in Vineyard. Focus on positives, cars are expensive. Set the stage for people and be an example for the community. Tyler suggested reaching out to landlords and apartment complexes and getting involved with university management.

 There was discussion on how to complete these projects.

 Jordan suggested expanding on bike month activities and do it continuously throughout the year. He stated we should increase awareness of what you can do on a bike. (show off different kinds of bikes).

 Tyler made a comment about potential improvements. He suggested adding more destinations in Vineyard.

5.  **COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**

Rachel gave a report on trainings.

6.  **ADJOURNMENT at 707.**

The next regularly scheduled meeting is scheduled for April 20, 2023 at 5:30 pm.

The Public is invited to participate in all Bicycle Advisory Commission meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this public meeting should notify Rachel Stevens, Planning Technician, at least 24 hours prior to the meeting by calling (385).338.5382.

The foregoing notice and agenda were posted on the Utah Public Notice Website and Vineyard Website, posted at the Vineyard City Offices, delivered electronically to city staff and each member of the bicycle advisory commission.

**AGENDA NOTICING COMPLETED ON:** March 15, 2023

**NOTICED BY:** /s/ Rachel Stevens

Rachel Stevens, Planning Technician

**MINUTES FOR VINEYARD BICYCLE ADVISORY COMMISSION (B.A.C.) MEETING**  
**Vineyard City Hall, 125 S Main Street, Vineyard, Utah**  
**Thursday, July 20, 2023, at 5:30 p.m.**

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**ATTENDANCE:**

**Commissioners present:** Caden Rhoten, Tyler Haroldson, Martina Huntington, Jordan Christensen, Mike Houston

**Staff present:** Morgan Brim, Community Development Director, Anthony Fletcher, Planner, Rachel Stevens, Planner, Bradley Day, Planning Intern.

**Others present:** Councilmember Amber Rasmussen.

**1.  CALL TO ORDER**

 Commissioner Caden Rhoten called the meeting to order at 5:34 pm.

**2. OPEN SESSION**

 Commissioner and Chair Caden Rhoten opened the meeting with an opportunity for residents to share their comments and concerns with BAC. There were no public comments.

**3. WORK SESSION:**

 **Discussions on Bike Survey Responses for Southwestern Vineyard.**

- Weeks prior to the meeting day, Commissioners were tasked with riding their bikes on all the streets of Southwestern Vineyard. (i.e., all streets south of Center Street with Center Street included, and west of Geneva Road)
- Planner Anthony Fletcher presented the results of the bike safe survey from the commissioners of the BAC and discussed all the identified areas of safety concerns to all bikers and pedestrians. Further discussions ensued on possible ways to mitigate hazards in all identified areas to keep all Vineyard city residents and visitors safe on our streets.
- Commissioners recommend having further discussions on how the city could implement simple traffic calming techniques/ solutions such as painting/ stripping the roadways and better signage, to begin with to mitigate some of these identified road hazards.
- Commissioners recommended conducting an additional survey for the Northern section of the city to identify the unsafe zones/ hazardous areas for discussion at the next BAC meeting. It was discussed that there should be a survey conducted later for the entire city after results and data have been collected from the BAC members.

#### **4. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**

There were no discussions or reports by staff and BAC members.

#### **5. ADJOURNMENT**

Commissioner Tyler Haroldson made a motion to adjourn the meeting at 6:37 pm. This motion was seconded by Commissioner Jordan Christensen.

**Minutes Certified correct on:** March 12, 2024.

**NOTICED BY:** /s/ Anthony Fletcher

Anthony Fletcher, Planner



**VINEYARD BICYCLE ADVISORY  
COMMISSION (BAC) MEETING**  
**Vineyard City Hall, 125 S Main Street, Vineyard, Utah**  
**Thursday, April 20, 2023 at 5:30 p.m**

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**Present:**

Tyler Haroldsen  
Jordan Christensen  
Caden Rhoton  
Anthony Jenkins  
Anna Nelson  
Mike Houston  
Martina

**1. CALL TO ORDER**

 Chair Caden Rhoton started the meeting at 5:30 PM

**2. OPEN SESSION**

**3. WORK SESSION:**

**3.1 Bike Month 2023**

 Anna Nelson gave a presentation on Bike Month events and prizes.

**3.2 Vineyard Community Impact Fair**

 Cache Hancey gave an overview of fair. There was a discussion on what the commission would like to do in terms of outreach.

**3.3 Update on Town Hall Meeting**

 Morgan Brimm gave a report on the Town Hall Meeting that they had previously attended.

**4. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**

**5. ADJOURNMENT**

The meeting was adjourned at 6:56 PM





## STAFF REPORT

Meeting        November 12, 2024

Date:

**Agenda**        Discussion and Adoption of the 2025 BAC Meeting Schedule

**Item:**

**Department:** Community Development

**Presenter:**    Anthony Fletcher

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### **Background/Discussion:**

The proposed dates for the full meeting schedule for BAC 2025 is attached in the Packet. The blue dates indicate the regular quarterly meetings, while the green dates are placeholders for special sessions each month. Staff will send out a notice if a special session will not be held in those months.

As BAC continues to grow, this will streamline the planning and scheduling, making it easier for everyone to secure the right meeting room.

### **Fiscal Impact:**

### **Recommendation:**

Staff recommends approval of the presented meeting schedule for 2025.

### **Sample Motion:**

"I move to adopt the proposed Schedule as Presented"

### **Attachments:**

1.     2025 BAC Annual Regular Public Meeting Schedule

# 2025 BAC Meeting Schedule

## January

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## February

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
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| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 |    |

## March

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| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

## April

| S  | M  | T  | W  | T  | F  | S  |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

## May

| S  | M  | T  | W  | T  | F  | S  |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## June

| S  | M  | T  | W  | T  | F  | S  |
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| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

## July

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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## August

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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

## September

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|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

## October

| S  | M  | T  | W  | T  | F  | S  |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## November

| S  | M  | T  | W  | T  | F  | S  |
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| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

## December

| S  | M  | T  | W  | T  | F  | S  |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |





## STAFF REPORT

Meeting        November 12, 2024  
Date:  
**Agenda**        Election of Chair and Vice Chair  
**Item:**  
**Department:** Community Development  
**Presenter:**   Anthony Fletcher

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### **Background/Discussion:**

The Commission will be voting to elect a chair and vice-chair for 2025. This will also be a moment to assign roles to other members of the commission to lead tasks such as event planning and other public engagement initiatives.

### **Fiscal Impact:**

### **Recommendation:**

Staff recommends nominating and voting to select a chair and vice-chair for 2025.

### **Sample Motion:**

"I move to accept the elected chair and vice-chair for 2025."

### **Attachments:**

None

**VINEYARD  
ORDINANCE 2024-15**

**AN ORDINANCE OF THE VINEYARD CITY COUNCIL AMENDING  
MUNICIPAL CODE CHAPTER 2.30 SECTIONS 2.30.010 GENERAL PROVISIONS  
AND 2.30.020 BICYCLE ADVISORY COMMISSION**

**WHEREAS**, the Vineyard City Council under the authority of Utah Code 10-3 desires to amend Municipal Code; and

**WHEREAS**, the City Council adopted Chapter 2.30 Commission and Committee Creation on September 8, 2021 and has been amended from time to time ; and

**WHEREAS**, the City Council has determined that it is in the public's best interest to amend section 2.30.010 General Provisions and Section 2.30.020 Bicycle Advisory Commission.

**NOW THEREFORE**, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

**SECTION 1:**        **AMENDMENT** “2.30.010 General Provisions” of the Vineyard Municipal Code is hereby *amended* as follows:

**AMENDMENT**

**2.30.010 General Provisions**

**A. INTENT AND PURPOSE.**

1. It is the intent and purpose of this chapter to encourage citizen involvement and obtain citizen advice and input by creating certain committees and commissions of the city as hereinafter discussed. Any and all committees and commissions established pursuant to this chapter shall be advisory bodies: they shall have no authority to bind the city or impose any conditions on the city or its citizens.
2. Nothing in this chapter shall prevent or preclude the City Manager from establishing or creating executive committees, task forces, etc., to give advice and recommendations to the office of the City Manager.

**B. DEFINITIONS.** For purposes of this Chapter,

1. Committee shall mean a body of people drawn from among members of the City Council or a commission, City employees, or members of the public, that is created by the City Council or commission and is entrusted with a specific job or task related to the work of the City Council or commission.
2. Commission shall mean a body of people established by the City Council to

perform certain advisory functions.

C. COMMITTEES. Committees shall be established by motion or resolution of the organizing council or commission. The size, scope, and duration of a committee shall be determined in the organizing motion or resolution. No committee shall include more than two members of any single council or commission such that the committee would include a quorum of that body.

D. COMMISSIONS. Commissions shall be established by ordinance. Unless otherwise specifically stated in a commission enabling ordinance, all commissions established pursuant to the provisions of this chapter shall be composed of five (5) members, two (2) alternate members, and one (1) ex-officio member, all of whom shall be appointed by the Mayor with the advice and consent of the City Council. Commission members and alternate members shall be residents of the City. Ex officio members may be employees of the City. The appointed members shall serve as the decision-making body for the commission. Each commission may seek nonvoting members/volunteers who desire to participate consistent with the purpose or mission of the respective commission.

1. TERM, REMOVAL, AND VACANCIES. Unless otherwise specifically stated in a commission enabling ordinance, the following provisions shall govern the membership on any commission established pursuant to this chapter. The members shall serve for a term of four (4) years and shall not serve more than two (2) consecutive terms. Each term shall begin on January 1 of the year of appointment and shall end on December 31 of the year when the appointment expires or until a successor is appointed. The terms of commission and committee members shall be staggered. A commission or committee member may be appointed for a term of less than three (3) years to provide for staggered terms or to complete a vacated, unexpired term. The mayor may remove any member of a commission without cause as determined solely by the discretion of the mayor and as approved by a majority of the city council. Any member of a commission so removed shall be entitled to a hearing before the city council if a hearing is requested in writing within seven (7) calendar days after the city council votes to remove the member. The purpose of the hearing is to allow the member being removed to be heard on the issue of removal.

2. The mayor may remove any Commission member if three (3) consecutive commission meetings in a calendar year are missed. If the absence of a Commission member is due to an extended illness or vacation, the Commission member is responsible to provide written notice to the Mayor prior to the time the absence will occur. If such notice is given, these removal requirements do not apply.

3. RULES AND PROCEDURES. Unless otherwise specifically stated in a commission enabling ordinance, each commission established pursuant to the provisions of this chapter shall formulate its own rules for the selection of a

chairperson, time, place and manner of calling of meetings and other procedural matters; provided, that there shall be at least one (1) meeting of the commission each quarter. Each commission shall prepare written minutes of all meetings which shall be approved by each commission at subsequent meetings. The original approved minutes shall be maintained in the Office of the City Recorder. Commission meetings shall be held as open meetings in accordance with the requirements of the Utah Open and Public Meetings Act, U.C.A. § 52-4-101 et seq.

**SECTION 2:            AMENDMENT** “2.30.020 Bicycle Advisory Commission” of the Vineyard Municipal Code is hereby *amended* as follows:

#### AMENDMENT

##### 2.30.020 ~~Bicycle Advisory~~ Active Transportation Commission

- A. GENERAL. The ~~Bicycle Advisory Committee~~ Active Transportation Commission created by resolution number 2020-05 on May 13, 2020, is hereby established as the ~~Bicycle Advisory Commission~~ Active Transportation Commission.
- B. PURPOSES AND DUTIES. The ~~Bicycle Advisory Commission~~ Active Transportation Commission shall have the responsibilities provided in this section and such other duties as the Mayor may, from time to time, decide:
1. Advise and provide input on policy, management, master plans, operations and maintenance, design standards, sustainability initiatives, development plans, rules, regulations, and ordinance relating to ~~bicycling~~ active transportation;
  2. To organize community programs and projects to provide information and education to the community on ~~bicycling~~ active transportation;
  3. To actively promote and participate in community events as ~~it~~ they relates to promoting ~~bicycle~~ safety and education in all forms of active transportation;
  4. To render an annual report of commission activities to the governing bodies of the City;
  5. To promote ~~bicycling as a~~ viable forms of active transportation;
  6. To provide feedback on current and future transportation plans and systems as relevant to the purpose of the commission;
  7. To provide a venue for public input and assistance ~~as “eyes and ears”~~ for issues pertaining to ~~bicycling~~ active transportation in the ~~C~~city;
  8. To maintain relationships and consult with bicycle advisory and advocacy groups within the region, ~~including Bike Utah, the Bike Collective, BACs or equivalent of~~ other jurisdictions; and ~~other~~ groups as appropriate;
  9. ~~To w~~ Work with ~~C~~city staff toward the goal of becoming a Diamond-level

Bicycle Friendly Community ~~;~~ according to the League of American Bicyclists and other safe community awards.

- C. MEMBERS OF THE COMMISSION: Members of the commission are appointed as per Section 2.30.010 of this Chapter; with the exception that two (2) members shall may be at-large and may reside anywhere in the state of Utah.

**SECTION 3:            REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 4:            SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 5:            EFFECTIVE DATE** This Ordinance shall be in full force and effect from October 9, 2024 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

\_\_\_\_\_.

|                     | <b>AYE</b> | <b>NAY</b> | <b>ABSENT</b> | <b>ABSTAIN</b> |
|---------------------|------------|------------|---------------|----------------|
| Mayor Julie Fullmer | _____      | _____      | _____         | _____          |
| Sara Cameron        | _____      | _____      | _____         | _____          |
| Jacob Holdaway      | _____      | _____      | _____         | _____          |
| Amber Rasmussen     | _____      | _____      | _____         | _____          |
| Mardi Sifuentes     | _____      | _____      | _____         | _____          |

Presiding Officer

Attest

\_\_\_\_\_  
Julie Fullmer, Mayor, Vineyard

\_\_\_\_\_  
Pamela Spencer, City Recorder,  
Vineyard