

BOARD OF TRUSTEES MEETING MINUTES

July 21, 2014
** District Office**
5:00 p.m.

I. CALL TO ORDER

The July 21, 2014, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Richard Pick, Robert Richer and Mayor Thomas. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Dave Actor, Brian Passey, Kevin Berkley, Marlo Davis, Cody Snyder and Kim Dudley. Also in attendance was Jeremy Cook, Parsons, Kinghorn and Harris.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for June 16, 2014
- B. Final Project Approval
 - a. Canyons Golf Maintenance Building
 - b. Lower Village Road
- C. Escrow Fund Reduction Approval
 - Canyons Golf Maintenance Building – Retain 8 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

Mayor Thomas recused himself from the motion.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$904,304.47, including Training Building Project Pay Request #2 – Mr. Boyle discussed with the Board that Peck Ormsby Construction has submitted Pay Request #2 for \$389,329.00 (\$409,820.00 less \$20,491 retainage of 5%). All footings have been poured. The block mason will begin work the week of July 21.

The work is 19.18% complete. The time elapsed is 10.43%.

Staff recommends approval of Pay Request #2 for \$389,329.00.

Mr. Pick made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

A. Nevis at Newpark – 23 RE's
A Line Extension Agreement (LEA) has been filed for Nevis at Newpark. The proposed project is in Lot 2 of the Newpark Parcel P master plat.

An existing 8" main line stub has been provided from the existing wastewater main line system at the northern end of the development. This project will tie onto this stub and extend the wastewater line through a courtyard area to the southern end of the development. Due to the topography of the site and depth of the existing wastewater system, the proposed main line will not be deep enough to run under the proposed water improvements. Consequently, HDPE or Ductile Iron pipe will need to be installed for the main line.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Project Nevis at Newpark – 23 RE's, Mayor Thomas seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

B. High Mountain Road Extension 2 – 0 RE's

The applicant is planning on extending High Mountain Road approximately 1000 feet. With the roadway extension, they are proposing to also construct a wastewater main line system that will serve an adjacent development parcel and possibly serve parcels that are farther up the future road. A separate Line Extension Agreement will be required for the adjacent parcel and for any further extensions of High Mountain Road.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision High Mountain Road Extension 2 – 0 RE's, Mr. Pick seconded and the motion carried with Mr. Richer, Ms. Pack, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

C. Canyon Residences – 4.33 REs

A Line Extension Agreement (LEA) has been filed for the Canyon Residences Project. A LEA for the same general project (Named Sugar Plum at the Canyons) was accepted by the Board in 2010 and subsequently expired one year later.

The developer is pursuing the project at this time in order to have the wastewater line installed in conjunction with the reconfiguration of the roundabout at the Frostwood Drive & Cooper Lane intersection. A new main line of approximately 130', one additional manhole and 3 lateral stubs will need to be installed prior to the round-about being completed.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Canyon Residences – 4.33 RE's, Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 6.67; # ECWRF 294.78; # SCWRF 91; Total 392.45

Proposed this Meeting: # Above Splitter 0; # ECWRF 27.33; # SCWRF 0; Total 27.33

VI. DISTRICT MANAGER

A. Action Items

1. Temporary Water Use Agreement with Park City Municipal Corporation – Mr. Luers reviewed the Temporary Water Use Agreement with the Board. He said that this was a temporary two year Agreement. Mr. Luers stated the purpose of the Agreement was to water plants that SBWRD has placed or will place to improve portions of East Canyon Creek and its tributaries. The Agreement will not be extended beyond September 30, 2016 at which time another Agreement will need to be approved by all parties.

Mr. Richer made the motion to approve the Temporary Water Use Agreement with Park City Municipal Corporation, Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

2. Authorize Certification of Delinquent User Accounts to the Summit County Treasurer – Mr. Passey told the Board as in previous years, we will have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due this year is 234 and \$82,543.69, as compared to 294 and \$112,473.91 in 2013 and 455 and \$120,230.13 in 2012.

Staff recommends authorization of delinquent accounts to be certified to the Summit County Treasurer.

Mayor Thomas made the motion to Authorize Certification of Delinquent User Accounts to the Summit County Treasurer, Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

B. Information Items

1. Financial Statement
2. Impact Fee Report
3. NACWA Platinum Awards – Mr. Luers was pleased to tell the Board that the

Snyderville Basin Water Reclamation District has again received two National Environmental Achievement Awards at the platinum level for its operational performance. The Platinum Peak Performance Awards were presented by the National Association of Clean Water Agencies (NACWA) and recognizes the SBWRD's accomplishments and contributions for operating environmentally friendly reclamation facilities multiple years in a row.

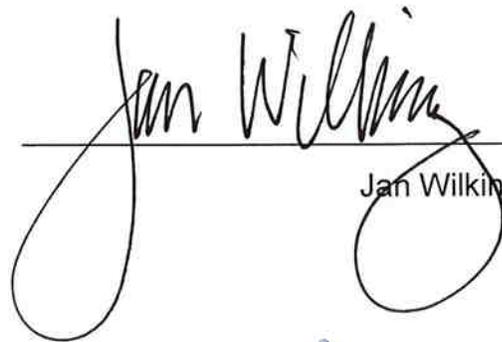
Mr. Luers said SBWRD received the Platinum Awards for its two facilities. He stated ECWRF has achieved 100% compliance with its treatment requirements for ten consecutive years, while the SCWRF has achieved 100% compliance for eleven consecutive years.

VII. FUTURE AGENDA ITEMS

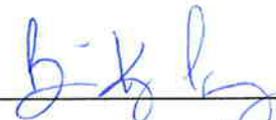
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

VIII. ADJOURN

Mayor Thomas made the motion to adjourn at 5:45 p.m., Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk

