

The following are the approved minutes of the Centerfield City Council meeting held October 16, 2024 in the Centerfield City Hall. Those in attendance; Mayor Travis Leatherwood, Brittney Fisher, Ryan Stewart, Jon Hansen, Jonah Christensen, and Bart Hammond.

Other employees in attendance: Lacey Belnap & Randi Hunt
Meeting is being conducted by Mayor Travis Leatherwood
Meeting opened at 7:00 PM.

- 1- Roll Call
- 2- Pledge of Allegiance - Councilman Stewart
- 3- Invocation - Councilwoman Fisher

Minutes of September 4, 2024

Councilman Christensen moved to approve the minutes from September 4, 2024. Seconded by Councilman Stewart. Carries 5-0.

Minutes of October 2, 2024

Councilman Hammond moved to approve the minutes from October, 2024. Seconded by Councilwoman Fisher. Carries 5-0.

Water Board Discussion

Mayor Leatherwood met with Jolynn Chappel to discuss the secondary water. She suggested setting up a board to be over maintenance, pond clean out, shares, etc. Patterned after the Gunnison Irrigation Company. Idea would be that shareholders would be nominated to serve on the board, with term limits. Mayor Leatherwood would like to do the homework on the matter. Would like to see how it would be set up, what kind of powers it could or would hold, etc. Figure who owns what, who doesn't, who is required to pay maintenance fees vs not required, etc. Mayor Leatherwood will ask Jolynn's brother to come down and give the council a presentation on how it would look to do a water board and how to best set it up, etc. This will help the council and the residents decide if this is a route they would like to go.

Employee Handbook Review

Mayor Leatherwood went over the last few pages of the employee handbook, starting on page 31. Minor issues were brought up. Mayor Leatherwood will get those changes to Tim at Blue Ivy.

Councilman Stewart made a motion to move into a closed session at 7:46 PM to discuss the character, professional competence, or physical or mental health of an individual. Seconded by Councilwoman Fisher. Carries 4-0. Yea- Roll Call- Councilman Hansen, Councilman Stewart, Councilwoman Fisher and Councilman Hammond. Public Works employee Jonah Christensen, Recorder Belnap and Treasurer Hunt were excused.

Councilman Stewart made a motion to move out of a closed session at 8:36 PM to discuss the character, professional competence, or physical or mental health of an individual. Seconded

by Councilman Hammond. Carries 4-0. Yea- Roll Call- Councilman Hansen, Councilman Stewart, Councilwoman Fisher and Councilman Hammond. Public Works employee Jonah Christensen, Recorder Belnap and Treasurer Hunt were invited back to the meeting.

Back in the regularly scheduled meeting at 8:37 PM.

Employee Certification Raises

Mayor Leatherwood discussed in hiring negotiations the increase of pay for certifications with the public works position. Discussion on certification pay and equity. Looking at certifications makes them equitable for all. Lacey has recently received her Utah Certified Clerk Certification. Stepped up and taking on planning and zoning for agendas and minutes. Note from Mayor Leatherwood Lacey does a lot in the city and for the city and does , Certified Municipal Clerk Certification in 2020, notary, 8 days after appointment at Centerfield City, has been renewed every 4 years, Certified Business License Official Certification in 2019 and renewed again in 2024. Yearly GRAMA and record retention, required for the job. Working on receiving her Masters Municipal Clerk Certification for the past five years, hoping to be done within the next year.

Councilwoman Fisher made a motion to give Recorder Belnap a \$3 per hour raise for her recent certifications, including her Utah Certified Clerk Certification. Noting that the first merit raise was given for her Certified Municipal Clerk Certification. Seconded by Councilman Hansen. Carries 4-1. Christensen abstained from voting, due to not being in the closed session.

Councilman Hansen made a motion to approve a \$2 per hour raise when Recorder Belnap receives her Master Municipal Clerk Certification. Seconded by Councilman Stewart. Carries 5-0. Point of clarification by Mayor Leatherwood, that this would probably be the last merit unless something new comes from the state.

Councilman Hansen made a motion to give Jonah a \$1 per hour raise for his wastewater certification. Seconded by Councilman Hammond. Carries 4-1 Christensen abstained from voting, due to the motion being made for him.

Council will work employees on a policy that will take into account every role & responsibility in the city and the merit raises that would come with each position. They will also be looking into longevity merit increases.

Unfinished Business/Report of Council Members

Brittney Fisher-

Councilwoman Fisher gave a brief update on the Harvest Moon Festival. Survey was sent out. The majority of the responses were very positive. Mayor Leatherwood is hosting an appreciation dinner for the committee, October 23 at 6 PM at the ORC. Councilwoman Fisher asked if it would be possible to move the trunk or treat to the church property. It was actually moved from there years ago. Asking people to bring wagons or chairs and line up on the north side of the park. Participants need to start in front of their own car and if they are gathering treats they need to also be passing out treats.

Jonah Christensen-

Councilman Christensen CIB application has been submitted for the major culinary water infrastructure project. CIB meeting is December 5th, in Salt Lake City.

City may need to purchase a new side by side. The current one is at GIC being looked at, it is a 2006. It has been having a lot of issues this summer. Councilman Christensen would prefer a 4-wheeler.

Councilman Stewart made a motion to adjourn the meeting. Seconded by Councilman Fisher . Carries 5-0. Meeting adjourned at 8:58 PM.

Lacey Belnap Lacey Belnap, City Recorder
Travis Leatherwood Travis Leatherwood, Mayor

November 6, 2024 Approval Date