

MEETING MINUTES
CITY COUNCIL
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
OCTOBER 16, 2024
5:30 PM

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Margie Anderson
Anthony Beal
Chad Parry

Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Megan Spurling, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Colby Zeeman, Police
Jeff Hermansen, Fire Chief
Jordan Howe, Rec Dir.

STAFF PRESENT

MEMBERS EXCUSED

Dennis Nordfelt
Lloyd Stevens

DEPARTMENT REPORTS

Jon Knudsen, Finance Director

- Monthly Financial Report: Jon referred to page 22 of a provided finance packet. There have been more than normal expenditures at the airport because we have grants that we have not been reimbursed for yet. The Mayor gave a brief explanation of how finances will go once Manti takes on more responsibilities at the Manti/Ephraim airport.
- The garbage fund is performing well. Jon reviewed various categories of expenses and revenues, explaining how the new accountant is processing transactions, which may differ from previous practices. Attention will be required to ensure the general fund remains positive; this will be further addressed in the upcoming Department Director meeting.
- Councilmember Beal sought clarification regarding the warrant register for the Christmas lights at Pioneer Park. Jon provided an explanation of the expense, and the Mayor requested that Jon obtain further details from Recreation Director Jordan Howe.

AGENDA REVIEW

- Community Development Director Bryan Kimball provided an overview of the presentation that Jones and Demill will be delivering. The focus will be on innovative technology that allows for real-time assessment of road quality and necessary repairs.

- Bryan also reviewed the consent item on the agenda, which pertains to sidewalk and road repairs in a cul-de-sac near the college. Public Works Director Jeff Jense will be overseeing the inspection of this project, which will include the installation of a low back curb.
- Megan addressed the matter concerning the revocation of Bonnie Nielson's business license.

6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, October 16, 2024, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Margie Anderson offered an invocation. Chad Parry led the audience in the Pledge of Allegiance.

PUBLIC COMMENT

No public comment presented.

PRESENTATIONS

SWEARING IN: OFFICER TYLER DONALDSON

The new Ephraim City police officer Tyler Donaldson was given the oath of office by City Recorder Candice Maudsley

JONES & DEMILLE VIALYTICS ROAD ANALYSIS PRESENTATION

Micklane Farmer from Jones and Demille delivered the same presentation he presented to staff a few months ago detailing the software's capabilities. This software conducts a comprehensive pavement assessment for the entire city, providing impartial data on road conditions to identify areas requiring maintenance and repair. Additionally, it collects information on traffic signs and manholes. The system is continually updated, improving with increased usage. Importantly, it safeguards confidential information by blurring out faces and license plates. Access to the system is granted by invitation only.

CONSENT AGENDA

AWARDING OF BID: 500 E SIDEWALK PROJECT

The Council reviewed the information presented by Community Development Director Bryan Kimball regarding the cul-de-sac located at 500 E 100 N. The existing sidewalk is considerably aged and has settled significantly, leading to safety concerns and potential accidents. Two bids were received for the project: one from Todd Alder and another from True North Excavating. It is

recommended that we accept the bid from Todd Alder, which was the lowest. The project is expected to be completed by May 2025. Additionally, asphalt installation will follow the completion of the curb and sidewalk work.

Councilmember Beal moved to approve the bid to Todd Alder. The motion was seconded by Councilmember Parry. The vote was unanimous. The motion carried.

BONNIE NEILSON BUSINESS LICENSE DISCUSSION AND ACTION

Cameron Nielson presented information and provided a packet outlining the reasons why Ms. Nielson is hesitant to sign her license. The group expressed a desire for greater clarity in the application process, particularly for older individuals. Cameron indicated that he would consult with Bonnie and may secure a signature tomorrow. If no signatures are obtained by October 31, 2024, this matter will be revisited at the next meeting.

No Motion was made regarding this agenda item.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of October 16, 2024.

Councilmember moved to approve Anderson the October 16, 2024; Warrant Register as presented. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the October 2, 2024 City Council Meeting.

Councilmember Beal moved to approve the October 2, 2024; City Council Meeting Minutes as presented. The motion was seconded by Councilmember Parry. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Margie Anderson

- State Legislative Liaison- Margie provided a report on the study conducted regarding Ranked Choice Voting. Additionally, she addressed the prosecution of child violence crimes and discussed the topic of Accessory Dwelling Units during the session.

Anthony Beal

- Library Board- The OPMA training has been completed. We are pleased to welcome three new board members, who are excellent additions to our team. During the recent elections, Jenny Harris accepted the nomination for board chair. Additionally, the library is exploring opportunities to provide resources to neighboring communities.
- Youth City Council- The council is currently preparing for Spook Alley. Additionally, a grant has been awarded to support youth participation in an upcoming leadership conference.

Chad Parry

- Cemetery Board- The flags will be installed for Veterans Day on November 6th and will be removed on November 13th at 9:00 AM. In addition, military flags will also be displayed. Chad has reported on necessary improvements at the cemetery, specifically concerning the fence and flagpoles. The dead trees will be addressed, and bids for their removal have already been received.
- **Mayor Scott**
- The Mayor, along with Bryan and Candice, met with representatives from the Ferguson Group this afternoon.
- Modifications to airport management will be implemented, with Manti assuming the managerial role while our team will focus more on maintenance responsibilities.
- The position of landfill administrator remains unfilled; this issue was discussed in greater detail during the recent meeting with the Mayor and Commissioners.
- There are currently 15 applicants for the city manager position. Out of these, five candidates will be selected for interviews, which are tentatively scheduled for November 2.
- The Mayor reported positively on today's meeting with Soapcreek, noting it was highly productive. Additionally, Soapcreek has acquired the Abundance building and intend to operate as Abundance once did.

CITY MANAGER REPORT

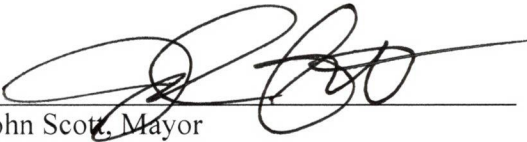
- Marlin will be available in the office for one hour to assist with the server switchover. Candice has provided an update on the new email addresses and related matters.
- The groundbreaking ceremony for the new medical clinic is scheduled for tomorrow at 12:30 PM.
- The launch of the new website will take place tomorrow.
- The recent airport meeting with Kent Barton from Manti was productive. Manti will assume managerial responsibilities for the airport. On November 6, there will be a joint city council meeting between Manti and Ephraim, along with the airport board. During this meeting, they will propose the establishment of an airport board authority and discuss the possibility of appointing a part-time airport manager. The logistics of the maintenance and managerial transition were also addressed.
- Candice met with Beverly Thomas to discuss the Memorandum of Understanding (MOU) and the desired content of the document. This will be sent to the attorney for finalization before being presented to the council.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Anderson moved the Regular Council Meeting adjourn at 7:43 p.m. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, November 6, 2024, starting at 6:00 p.m. in the Ephraim City Council room.

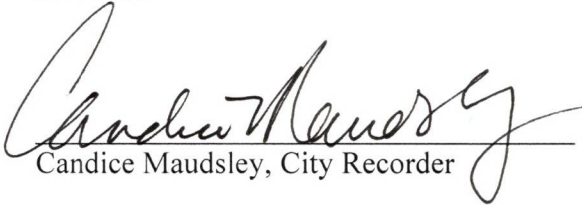
MINUTES APPROVED:



John Scott, Mayor

11-6-24
Date

ATTEST:



Candice Maudsley, City Recorder

11-6-24
Date

