Wasatch County Parks & Recreation SSD #21
Board Meeting
October 8, 2024
Minutes
*****DRAFT*****

Attendance:

Kendall Crittenden, Chairman
Mark Nelson, Board Member
Spencer Park, Board Member
Erik Rowland, Board Member
Luke Searle, Board Member (Zoom)

Tom Bonner, Director
Heath Coleman, Asst. Director
Jon Provost, Event Center Director
Amaria Scovil, Rec. Center Director
Taylor Baker, Program Director
Randy Bates, Finance Director
Jim Johnson, IT Specialist

Excused:

Karl McMillan, Vice-Chairman
Steve Farrell, Board Member

Kendal Crittenden, Chairman, called the meeting to order at 3:25 p.m.

Minutes: September 10, 2024:

The minutes for September 10, 2024 could not be approved as there was not a majority of those that were in attendance at the meeting on September 10, 2024. Luke Searle made a motion to continue the minutes for approval at the November meeting. Mark Nelson seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Karl McMillan
	Steve Farrell

Warrants:

Tom Bonner presented the warrants for September 5, 2024 through October 2, 2024 in the amount of $140,173.42. Kendall asked if there were any questions on the warrants. There were none.

Spencer Park made a motion to approve the warrants from September 5, 2024 through October 2, 2024 in the amount of $140,173.42. Erik Rowland seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Karl McMillan
	Steve Farrell

2025 Preliminary Budget:

Tom distributed a copy of the 2025 Preliminary Budget. Tom explained that he wanted the Board to review this over the next month and let him know if there are any questions, because at the November 12th meeting it will be 95 to 100% complete. Total revenues are projected to be $6,839,172. with expenditures the same, $6,839,172. Kendall asked Tom if he wanted to schedule a meeting with him and Karl to go over this budget and Tom replied that yes, he will schedule a meeting. Tom stated that he presented this Preliminary Budget to the Park & Recreation Advisory Board last week and they are in the process of reviewing it also.

Mark asked Tom if there were any capital projects planned for next year in the preliminary budget and Tom replied that any capital projects usually go through the MOU. Tom explained that they were very aggressive this year doing capital projects and improvements. Tom stated that one major project will be the Hickey property, the north 5 acres, turning that into a parking lot and putting in a ticket booth, restrooms, and concession area that has been previously discussed.

Mark asked if Cowboy City is done. Tom answered that yes, Cowboy City is complete. He stated that we have a new building there in compliance with Heber City having us cover and heat the RPV valve that they had us move above ground. Jon found a nice building that we can utilize during Jr. High and High School Rodeo Finals check in. Kendall asked about the sidewalks and Tom replied that the sidewalks are done and trees are planted. We will plant a few more trees next year. Tom reported that we are meeting the needs of Heber City. Everyone agreed that it looks great.

Kendall commented that he was looking at the Admittance Analysis Report for the Rec. Center and asked why our numbers are lower this year compared to last year. Both Tom and Amaria explained that it was due to all the snow we had in 2023. When we have a long winter, Rec. Center admittance is higher. The weather directly corresponds to Rec. Center admittance numbers.

Kendall asked Tom about the discussion of having an alternate member on the Parks & Recreation Advisory Board. Tom replied that they are going to look at the bylaws of that board to see if it mentions having an alternate. The Advisory Board decided that if it is not in the bylaws we should add it, so that we have someone just in case we don't have a quorum, or if someone leaves, or a member's term ends. Kendall asked if we would have a report on this at the November meeting and Tom said that we would.

Luke asked about the status of the master plan. Tom responded that he has reached out to all the mayors requesting representatives from each city. As of now, the committee consists of Kendall, Karl & Don Taylor from the Parks & Recreation Advisory Board, Derek Herndon and Richard Breitenbeker from MIDA and Nancy O'Toole from Trails, Arts, & Parks Board. We are just waiting on the representatives from the mayors.

Kendall asked if there were any other questions or comments. There were none.

Spencer Park made a motion to adjourn. Erik Rowland seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Karl McMillan
	Steve Farrell

Meeting was adjourned at 3:36 p.m.

Minutes prepared by Laurie Duke from audio recording.