



Planning Commission Meeting

Minutes

Tuesday, October 1, 2024 at 6:30 pm

Attendees: Chairperson Lee Bennett, Commissioner Robert Christensen (Absent), Commissioner Mary Cokenour, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill (Excused), Deputy Recorder Jasmine Nielson

Meeting Location: 648 S Hideout Way

1. Call to Order

Minutes:

Chairperson Bennett called to order the Monticello City Planning Commission meeting at 6:32 pm. The following visitors were present: Councilmember Dunn

2. Minutes Review/Approval (action)

Minutes:

Motion to approve the minutes of July 2, 2024, with the addition of May 7, 2024 approval of minutes motioned by Commissioner Cokenour and seconded by Commissioner Bennett. The motion passed unanimously.

Vote results:

Ayes: 2 / Nays: 0

3. Public Comment

Minutes:

There was no public present for comment.

4. Public Hearing: §10-2 Landscape Standards Update (discussion)

Minutes:

Chairperson Bennett opened the public hearing for Title 10-2 Landscape Standards at 6:35 pm. There was no public present to comment. Hearing no comments Chairperson Bennett motioned to close the public hearing at 6:37 pm and was seconded by Commissioner Cokenour. The motion passed unanimously.

Vote results:

Ayes: 2 / Nays: 0

5. Public Hearing: §10-17 Tiny Home Park (discussion)

Minutes:

Chairperson Bennett opened the public hearing for Title 10-17 Tiny Home Park Standards at 6:38 pm. There was no public present to comment. Hearing no comments Chairperson Bennett motioned to close the public hearing at 6:39 pm and was seconded by Commissioner Cokenour.

The motion passed unanimously.

Vote results:

Ayes: 2 / Nays: 0

6. Administrative Communications

Minutes:

Chairperson Bennett inquired on the Status of The San Juan County Housing Plan. Assistant City Manager Gallegos stated that she had not received an update from the County regarding it.

Gallegos informed the Commission that the Monticello City Council approved Ordinance 2024-5 which allows for a three person Planning Commission and provides a \$40.00 per diem for each meeting attended. She expressed gratitude for all the planning commission does for the City of Monticello.

Gallegos further informed the Commission that San Juan County Hospital will be holding a groundbreaking ceremony on October 10, 2024. While the land is currently out of the city limits, the plan is for them to annex into the city before occupation.

There was a discussion on code enforcement within the city.

7. Next Meeting Agenda

Minutes:

Annexation Policy Update - Consider Recommendation to City Council: §10-2 Landscape Standards and §10-17 Tiny Home Park - Building Permit Update

8. Adjournment (action)

Minutes:

Motion to adjourn was made by Commissioner Cokenour at 6:55 pm and seconded by Chairperson Bennett. The motion passed unanimously.

Vote results:

Ayes: 2 / Nays: 0

Audio File

[https://soundcloud.com/user-250815044/2024-10-01-planning-commissionion?](https://soundcloud.com/user-250815044/2024-10-01-planning-commissionion?si=e38054089c80491fbc6627a8cee98edd&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

[si=e38054089c80491fbc6627a8cee98edd&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing](https://soundcloud.com/user-250815044/2024-10-01-planning-commissionion?si=e38054089c80491fbc6627a8cee98edd&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5