

Utah State Historical Records Advisory Board

Meeting Minutes
May 28, 2014
11:35 AM – 12:40 PM

Utah State Archives
346 S. Rio Grande Street
Salt Lake City

Conducting: Chair – Patricia Smith-Mansfield, Director Utah State Archives

Board members attending:

Patricia Smith-Mansfield – Utah State Archives
Jeff Anderson – LDS Church History Department
Valeen Brown – Piute County (via telephone)
Clint Pumphrey – Utah State University (via telephone)
Michael Ross – Salt Lake City Police Department
Linda Smith – Morgan County Historical Society

Others in Attendance:

Janell Tuttle – Executive Secretary
Alan Barnett – Utah State Archives
Ken Williams – Utah State Archives

Minutes

Patricia Smith-Mansfield called the meeting to order at 11:35 a.m. Janell Tuttle distributed travel reimbursement forms to those that needed them. The next item on the agenda was to approve the minutes from the January 21 meeting and the April 15 special meeting. Jeff Anderson moved to approve the minutes of both meetings, Clint Pumphrey seconded the motion, and it passed unanimously. The next item on the agenda was to discuss the grant program from the National Historical Publications and Records Commission (NHPRC). Patricia Smith-Mansfield explained that the USHRAB has traditionally had as part of the NHPRC grant three board meetings, one regional repository meeting, a training program, and a re-grant program. The NHPRC is changing the grant program to be more project based. No more than 25% of the cost of the grant can be for administrative use. The NHPRC is also looking for more on-line access to collections. Patricia Smith-Mansfield stated that the board must weigh what it really wants to accomplish with NHPRC grant funds. The Board members discussed various ideas and decided to focus on the re-grant program. Re-grants would increase the ability for an institution to complete a digitization project. Jeff Anderson moved to continue the re-grant program, Valeen seconded the motion, and it passed unanimously.

The Board then discussed the best way to distribute the re-grant funds. It was suggested to increase the grant amount and provide a multi-tiered grant program. A training component was also discussed. There was not enough money to provide a traditional training program and a re-

grant program. Jeff Anderson suggested that digitization training could be tied to the grant as necessary. He moved to approve a multi-tiered grant program and allow for digitization training on an as needed basis. Michael Ross seconded and the motion passed unanimously.

Janell Tuttle then explained the status of the nominations for new board members and that the process was moving forward. The Board then discussed the bylaws. Some suggested changes to the bylaws were to have a rotating chair and to have Patricia Smith-Mansfield be the chair pro tem. The board would further discuss the bylaws at the next meeting. The next item on the agenda was FEMA grants. Patricia Smith-Mansfield stated that FEMA has mitigation grants for each state. The State Archives had met with other state agencies and discussed applying for a FEMA mitigation grant to assemble mobile recovery kits or crash kits. Ken Williams gave a presentation on disasters and the idea of a mobile recovery kit. He explained that Ogden City had a flood and their tax assessment rolls were damaged. The State Archives helped them with the damaged records and learned from that experience. He explained that having a mobile recovery kit would have been ideal for that situation. Jeff Anderson moved to create mobile recovery kits, Clint Pumphrey seconded, and the motion passed unanimously.

The Board members then gave reports. Patricia Smith-Mansfield had Alan Barnett report that he had been working on a project to collect essential records from Tooele County. Clint Pumphrey stated that Utah State University received several new collections including the John Taggart collection, the Judge Carter collection, the Palmer DeLong papers, and a Highway 89 menus collection. He also reported that Ann Buttars was retiring. Linda Smith explained that the Morgan County Historical Society received a photograph collection with images from the flood of 1952 and some train wrecks. She attended digitization training and will start digitizing photographs. Jeff Anderson reported that the LDS Church Library was expanding its global initiative and they had 200 volunteers working worldwide. He stated they also received a collection from the Thomas Bullock family. Michael Ross reported that the Salt Lake City Police Department opened the Police and Fire Museum 3 weeks ago. They have great collections including some of the Hoffmann forgeries and Police Chief Reports from 1892. Valeen Brown explained that local scouts were working in the Circleville Cemetery to reconcile records and map the cemetery.

The meeting adjourned at 12:40 pm.