
Board Members Present

Mr. Brandon Hatch, Chair
Mayor Joy Petro, Vice-Chair
Dr. Gary Alexander, MD
Commissioner Lorene Kamalu
Dr. Colleen Taylor, DDS (not present)

Dr. Ryan Stewart, MD (not present)
Mr. Troy Wood (not present)
Mr. Rich Swanson
Mr. Brian Hatch
Mr. Neal Geddes, Attorney (not present)

Davis County Health Department Staff Present

Austin Andrews, PM/QI Coordinator
David Spence, Deputy Department Director, Health
Rachelle Blackham, Deputy Department Director, Seniors

Jay Clark, Division Director, Environmental Health
Diana Reich, Division Director, Administration
Kristen O'Flarity, Bureau Manager, Community Health

Welcome/Call to Order (0:00:34)

(Brandon Hatch)

The meeting of the Davis County Board of Health was held Tuesday, August 20, 2024 at the Davis County Health Department, Board Room, 22 South State Street, Clearfield, Utah. The meeting was called to order at 7:06 a.m. by the Board of Health Chair, Mr. Brandon Hatch.

Review Minutes (Action) (0:00:50)

(Brandon Hatch)

The minutes from the May 14, 2024 meeting were presented to the members and reviewed.

Mr. Brandon Hatch presented a motion to approve said minutes. Dr. Gary Alexander motioned for the minutes to be approved. Mayor Joy Petro seconded the motion. All were in favor, the vote was unanimous.

Food Service Sanitation Regulation (Action) (0:01:07)

(Jay Clark)

Jay Clark presented the Public Hearing Report that reviewed the events of the Food Service Sanitation Regulation public hearing on June 27, 2024. Additionally, a report on the Findings of Fact and Conclusions of Law were presented to the Board. Jay Clark made a request for the Board to approve the Findings of Fact and Conclusions of Law, and to adopt the proposed changes to the Food Service Sanitation Regulation.

Mr. Brandon Hatch asked for a motion to approve. Lorene Kamalu motioned to approve the Findings of Fact, Conclusion of Law regarding the Food Service Sanitation Regulation public hearing. Mr. Rich Swanson seconded the motion. All were in favor, the vote was unanimous.

Mr. Brandon Hatch asked for a motion to approve. Mayor Joy Petro motioned to approve the proposed changes to the Food Service Sanitation Regulation. Mr. Rich Swanson seconded the motion. All were in favor, the vote was unanimous.

Inspection/Maintenance Variance (*Action*) (0:5:39)

(Jay Clark)

Jay Clark presented a variance request made to the department. The request was made to approve a pilot program for mobile emission testing in Davis County. The company, Utah Mobile Emissions, has been emission testing in Cache County under a similar pilot program. They are interested in expanding this testing to Davis County. Jay Clark showed that Utah Mobile Emissions was able to abide by all the requirements of the Davis County Ordinance except for the one requiring a permanent location for a service station.

There was a discussion regarding how the company filed for a business license as a mobile establishment. Jay Clark will follow up with the company regarding their filing status. After the discussion, Jay Clark requested an action from the Board to send a Letter of Support to the Davis County Commission for approval of a Pilot Program for Mobile Emissions Testing.

Mr. Brandon Hatch asked for a motion to approve. Dr. Gary Alexander motioned to approve the letter of support for the Pilot Program for Utah Mobile Emissions. Mayor Joy Petro seconded the motion. All were in favor, the vote was unanimous.

Budget Update (*Information*) (0:23:22)

(Diana Reich)

Diana Reich presented a budget summary that was current at the end of July 2024. We are on track as a department 58%. Our payroll is at 62%. Our revenue total is at 45%, that is due to property taxes coming through at various times throughout the year. Our personnel is about 10% under. Everything is on track to come under budget at the end of the year. Allocations are seemingly high at 92%, that is due to a planned four million dollar transfer to the capital fund.

Brian Hatch explained that we are in the midst of budget season and the challenges we will face as we finalize and present the budget to the County Commission in October. It was mentioned that capacity building funding during the pandemic is starting to go away and that will mean adjusting the budget to reflect the staggered loss of the additional funding.

UALBOH Report (*Information*) (0:31:15)

(Brandon Hatch)

Mr. Brandon Hatch reported that there has not been a UALBOH meeting since our last meeting.

Director's Report (*Information*) (0:31:43)

(Brian Hatch)

Mr. Brian Hatch provided a summary of the recent National Association of Local Boards of Health (NALBOH) conference held in Nashville. Each of the members who attended shared their experiences. Overall, Utah is doing very well in the public health area. The model that Utah has for local boards of health is one that the country can follow. All board members expressed their appreciation of Brian Hatch and the staff at the department and the high quality of work that is produced. Brian Hatch expressed his gratitude for our board members and the dedication that is put in by all staff. There are many variations of board of health compositions, and Davis County's works very well. Next year's conference will be in Savannah, Georgia.

Commissioner's Report (*Information*) (0:55:33)

(Lorene Kamalu)

Commissioner Kamalu reported that the Winter Response Task Force submitted their plan to the state, which was rejected. The responsibility of the plan now defaults to the state. The state will work with the task force to build a plan for our county.

Chair's Report (*Information*) (0:45:35)

(Brandon Hatch)

Mr. Brandon Hatch had no items to report.

Meeting Adjourned (0:45:50)

(Brandon Hatch)

Mr. Brandon Hatch made a motion to adjourn the meeting. Lorene Kamalu seconded the motion. The meeting ended at 7:51 a.m.