

**MINUTES OF THE REGULAR MEETING OF THE  
EMERY COUNTY SPECIAL SERVICE DISTRICT #1  
August 11, 2014**

Attendees at the meeting:

Chairman Kent Petersen  
Board Members Richard Jensen, Merrill Swasey and Dean King  
Merrill Johansen and Howard Tuttle, Johansen and Tuttle Engineering  
Wayde Nielsen, Emery County road Department  
Jeff Horrocks, Emery County Commissioner  
Leslie Bolinder, Secretary for District  
Excused: Bevan Wilson

**CONSIDERATION AND APPROVAL OF EXCUSED ABSENCE OF BEVAN WILSON**

A motion was made by Richard Jensen to approve the absence of Bevan Wilson from this meeting. The motion was seconded by Merrill Swasey and approved by all members present.

**UPDATE OF CURRENT PROJECTS**

**South Moore Phase 10 - County Road 803**

There is no update on this project. The project was scheduled for advertising on August 14, 2014. Leslie received an email notice that UDOT is requesting a payment of \$19,180.92. She was advised to try to obtain an invoice before a check is sent. The contract has a completion date of 7/31/2015.

**Green River Cutoff Road # 401 Culvert Replacement Project**

The recent rain storms in Emery County caused flood waters to go over the concrete box culvert. The engineer thought a berm would wash through the culvert, but it actually diverted the water and it went over the road. The culvert was not damaged. This left debris in the bottom of the concrete box culvert. Emery County Road Department agreed to remove the debris upstream and downstream from the concrete box culvert and to clean the channel and smooth out the berm which caused the flood.

The final inspection on this project was held on July 16, 2014.

Millsite State Park Access Road - County Road #701

The culverts on this project handled the flood waters just fine.

Huntington Airport Pavement Preservation Project 2014

This project is complete and the final inspection was held on August 7, 2014. This project under run the budget by a bit. There was a slight problem with the old slurry seal pulling up in a few small spots. Overall the project looks good and all items are in compliance.

SITLA ROW Acquisition - B Roads

Kent Petersen talked with Emery County Attorney to see where the county was on this project. The attorney reported that he needed to send a letter to the CIB stating that the county agrees with the legal descriptions which were submitted.

APPROVAL OF BILLS AND FINANCIAL REPORT

The bills and the financial report were approved on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

A motion to ratify distribution of MMS for June 2014 was made by Merrill Swasey. The motion was seconded by Dean King and approved as follows:

The 2014 fiscal year 4th qtr. (June 2014) mineral lease allocation (through UDOT) will be \$245,095.62 as follows:

Emery County Special Service District #1	\$ 98,038.25
Local Building Authority of Emery County	\$ 71,077.73
Castle Valley Special Service District	\$ 31,862.43
Emery County Recreation Special Service District	\$ 19,607.65
Emery County Fire Protection Special Service District	\$ 19,607.65
North Emery Water Users Special Service District	\$ 4,901.91
Total	\$ 245,095.62

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APPROVAL OF JULY 14, 2014 MEETING MINUTES

The minutes for 07/14//2014 were approved, as corrected, on a motion by Richard Jensen and a second by Merrill Swasey. The motion was approved by all members present.

OTHER BUSINESS

Dean King reported that the #2 culvert, that the district installed in Green River last year, did not hold and almost took out the irrigation canal. The engineers will go inspect this culvert to come up with some solutions next week.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m. as the meeting came to the end of the agenda. The next meeting is scheduled for September 8, 2014.

Approved by:

Signed copy in file

\_\_\_\_\_  
Kent Petersen, Chairman

9/8/2014

\_\_\_\_\_  
Date

**BILLS APPROVED BY ECSSD#1  
August 11, 2014**

Emery County - 98-4000-2800 - Telephone	\$ 30.00
Rocky Mountain Power - 98-4000-7503	\$146.28
Johansen and Tuttle Engineering - Inv.81416	
Huntington Airport Pavement Project - 98-4000-3032	\$3,000.00
Green River Cut-Off Box Culvert - 98-4000-3033	<u>\$1,800.00</u>
	\$4,800.00
Nielson Construction - Final Pay Est. #2 -Green River Cut-off Road	
98-4000-7649	\$6,050.51
Final Pay Estimate #1 - Huntington Airport Pavement Project	
98-4000-(new number - didn't budget in original budget - will have to amend budget)	<u>\$75,334.75</u>
	\$81,385.26
Gordon's Floral - 98-4000-6100 - Planter for Bevan Wilson	\$35.00
UDOT Comptroller - 98-4000-7650 - Matching funds So. Moore #10	\$19,180.92
Emery County Road Department - 98-4000-7620 - chip seal projects	\$300,000.00
Bevan K. Wilson 98-4000-2800 - Cell Phone	\$50.00
98-4000-6210 - Board Meeting Stipend/Project Mgr.	<u>\$250.00</u>
	\$300.00
Richard Jensen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage	<u>\$ 84.77</u>
	\$434.77
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$136.08
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$486.08
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$67.20
98-4000-2800 - Cell Phone	<u>\$50.00</u>

	\$417.20
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$15.68
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$365.68
<b>TOTAL</b>	<b>\$407,581.19</b>

**August 13, 2014**

**Steven Barton  
Emery County Treasurer  
Emery County Courthouse  
Castle Dale, UT 84513**

**Dear Steve:**

**Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on August 11, 2014 (attached). Release all retainage on the Green River Cut-off Road Culvert Project and let me know how much interest was earned on the retainage.**

**Thank you.**

**Sincerely,**

**Leslie Bolinder  
Secretary for District**

**cc: Brenda Tuttle**