

Pacific Heritage Academy Board Minutes
September 19, 2024, (via Google Meet) 5:30-6:11 pm
Pacific Heritage Academy

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Kelly Casaday, Wayne Clausing, and Jay Frost Missing: Spencer Anderson
Review/Approve Minutes • August 22, 2024	Wayne makes a motion to approve the Board Minutes, Kelly seconds, motion passes unanimously.
Public Comment:	None
Possible Appointment of Additional Board Members	Ben Brown has previously introduced himself in the June 24 board meeting. Wayne makes a motion to appoint Ben Brown to the board. Kelly seconds, motion passes unanimously. Ben Brown is now a member of the PHA Board. Next time we need to get nominations for board finance committee chair / treasurer.
Financial Report:	Rich: <ul style="list-style-type: none"> • August finances were presented. • Cash on hand 37 Days - below required, but still allowed because of the Compliance DCOH is 73 • DCOH - state requires 30, but bond holders require 45, based on a state fiscal year • Budgeted to end the year at • Follow up for Conflict of Interest Forms: Sarah and Ben have signed theirs. Will need to send to new board members.
School Report:	Sheena: Director's Report <ul style="list-style-type: none"> • Enrollment is at 323 • SB 127 Community Engagement for K-3 • School Improvement Plan was presented • Charter written for up to 450. 340 would be a good enrollment to get competitive wages for teachers • Events coming up - Student Led Conferences Sept 26, Community Circle Awards Sept 27.
Next Board Meeting	October 24, 2024
Meeting Adjourned	Ben makes a motion to adjourn the meeting. Kelly seconds (as his final act in his final meeting), motion passes unanimously. We will miss Kelly and Spencer. Thank you for serving your time on the board! Meeting ended at 6:11 p.m.