

# Pacific Heritage Academy Board Minutes

October 29, 2024, (via Google Meet) 5:30-6:29 pm

Pacific Heritage Academy

(Draft: Pending Board Approval)

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Jay Frost, Wayne Clausing, Ben Brown
Review/Approve Minutes • September 19, 2024	<b>Wayne makes a motion to approve the Board Minutes, Ben seconds, motion passes unanimously.</b>
Public Comment:	None
Possible Appointment of Additional Board Members	Charlotte Tuilevuka has applied to be on the board. She will come to the next board meeting.
Nominations for Board Finance Committee Chair/Treasurer	Wayne is interested. <b>Sarah nominates Wayne to be on the Finance Committee/Treasurer. Ben seconds. Nomination is unanimous. Wayne will now serve on the Finance Committee and is Treasurer.</b>
Financial Report:	Rich: <ul style="list-style-type: none"><li>Conflict of Interest Form - Sarah and Ben have turned theirs in, need Wayne's and Jay's</li><li>September's Finances presented.</li><li>Audit committee needed for January meeting.</li><li>DCOH: 45, up 8 from previous report</li></ul> <b>Ben makes a motion to accept the September Financial report, Wayne seconds, motion passes unanimously.</b>
School Report:	Sheena: Director's Report <ul style="list-style-type: none"><li>Enrollment as of 9/19/2024: 327</li><li>SY 24-25 Community Engagement was presented.</li><li>SB 127 Community Engagement</li></ul> <b>Ben makes a motion to accept the Art and Science Community Engagement. Wayne seconds, and motion passes unanimously.</b> <ul style="list-style-type: none"><li>SIP - School Improvement Plan was presented before and again this meeting. Will be shared with the board for progress.</li></ul> <b>Wayne makes a motion to accept the School Improvement Plan, Ben seconds, and motion passes unanimously.</b> <ul style="list-style-type: none"><li>TSSA - Teacher Student Success Act</li></ul> <b>Wayne makes a motion to accept the Teacher, Student, Success Act, Jay seconds, and motion passes unanimously.</b>
Next Board Meeting	November 21, 2024
Meeting Adjourned	<b>Ben makes a motion to adjourn the meeting. Wayne seconds, motion passes unanimously.</b> Meeting ended at 6:29 p.m.