

Trustees Present: Jodi Hart Wilson, Eric Schmutz, Beverly Burgess, Sydney Nakken, Marilee Eyre, Carson Brown, Lance Hatch, Caytee Wankier, Michael Wankier (virtual).

President's Cabinet Members Present: Mindy Benson, Jon Anderson, Mary Pearson, Tiger Funk, Jared Tippetts, Stuart Jones, Daneka Souberbielle.

Others Present: Steve Carpenter, Mary Jo Anderson, John Lisonbee, Matt Zufelt, James Sage, Ken Hall, Maureen Redeker, Jeff Miller, Kelly Goonan, Camille Thomas.

Attending virtually: Aimee Uchman, Sylvia Bradshaw, Caitlin Leyden, Sarah Carpenter, David McGuire, Tammy Buehler, Meagan Beesley, Matt McKenzie, Julie McCown, Scott Carlile, Bill Heyborne, Nathan Esplin, Matt Nickerson, Allison Bulloch, Katya Konkole, Lisa Swanson, Jamie Campbell, Thomas Gubler, Doug Knuth, Kevin Price, Makayla Brown, Tessa Anderson, Jean Boreen.

Welcome and Call to Order by Chair Jodi Hart Wilson

Chair Jodi Hart Wilson called the meeting to order at 9:05 a.m.

ACTION ITEMS

Minutes from previous meeting

The minutes of the November 17, 2023 and September 22, 2023 meeting were presented for approval by Chair Wilson. Trustee Beverly Burgess made the motion to approve the minutes. Second by Caytee Wankier. Vote was unanimous.

Policy 5.0 Threat Management & Safety Intervention

Tiger Funk outlined the changes with Policy 5.0 Threat Management & Safety Intervention. Substantive updates were made in response to changes in UBHE policies and to the organizational makeup of Behavioral Assessment Teams to allow for situational adjustments. The policy now more clearly outlines steps to take when grieving the findings of the Behavioral Assessment Teams.

Motion to approve Policy 5.0 by Trustee Eric Schmutz second by Trustee Lance Hatch. Vote was unanimous.

Policy 5.5 Helicopter Policy

VP Tiger Funk presented the changes with Policy 5.5 Helicopter Policy. Updates dealing with the in-flight operations of SUU Aviation and third party aircraft to maximize the safety of everyone involved with landing aircraft on campus as well as a link to an updated map of helicopter landing zones on the main campus.

Trustee Marilee Eyre made the motion to approve Policy 5.5. Second by Carson Brown. Vote was unanimous.

Policy 11.3 FERPA

VP Stuart Jones presented Policy 11.3 FERPA. The revisions to this policy were to ensure it is in compliance with the current federal FERPA law. We also implemented procedures for processes FERPA requires the university to maintain, and refining what is considered "directory information" or information from student records that the university can generally disclose without written consent from the student.

After a brief discussion, Trustee Lance Hatch made the motion to approve Policy 11.3. Second by Sydney Nakken. Vote was unanimous.

2024-2027 Academic Calendar

Provost Jon Anderson summarized the main updates to the 2024-2027 Academic Calendar. We keep a 3 year academic calendar. The Provost thanked James Sage for leading a committee made up of a wide range of folks from across campus. Trustee Lance Hatch commented on the great process and the remarkable work of Associate Provost James Sage and celebrated that SUU was able to align the Iron County School District and SUU spring breaks. Trustee Carson Brown thanked the committee for its work and shared that students really wanted a spring break later in spring semester and are very appreciative of that change and that their voice was taken into consideration..

Trustee Lance Hatch made the motion to approve the 2024-2027 Academic Calendar. Second by Trustee Carson Brown. Vote was unanimous.

SUU Strategic Plan 2024-2030

President Benson took some time to contextualize the work that has gone into developing this strategic plan. The process originally started with President Wyatt and then put on pause in the interim until President Benson was appointed. Provost Anderson led this strategic planning committee, which did a tremendous job on making adjustments based on her vision - including "people, purpose, and place" outlined in her inauguration speech.

The cabinet worked together to define the goals and objectives based on our strategic priorities. It will be a roadmap for where we are headed for the next five years and will be well defined for our accreditors. Provost Anderson went into more detail about the development of the specific strategic priorities, intended outcomes, and key initiatives outlined in the plan.

Trustee Marilee Eyre asked about how we recruit mission-aligned faculty. What draws them to SUU? Provost Anderson responded and said we want to attract faculty who want to teach students (rather than research). We are a student-centered institution. Trustee Sydney Nakken talked briefly about her experience on the strategic planning committee and the collaborative process the committee went through that represents constituencies across the entire campus and community. Trustee Caytee Wankier asked about how SUU can maintain small class sizes and there was discussion among the Trustees and cabinet about moderating the university's growth. Michael Wankier asked about how we evaluate programs when it comes to growth. The Provost responded and provided additional context about program evaluations that happen regularly.

This document is intentional and purposeful. We are not confined to this, it is a starting point. We are intentional about our purpose. It has been years in the making, it is reflecting the president and collective vision.

Trustee Caytee Wankier made the motion to approve the SUU Strategic Plan 2024-2030. Second by Trustee Marilee Eyre. Vote was unanimous.

CONSENT ITEMS

- R401s: Notification of Various Changes
 - The R401 notification items were presented by Provost Anderson and discussed by the Trustees. Trustee Schmutz and Trustee Mike Wankier spoke about their conversations with the deans of their assigned colleges.
 - Motion to approve the R401 Notification of Various Changes by Trustee Eric Schmutz second by Trustee Sydney Nakken. Vote was unanimous.
- Sabbatical Leaves for AY 2024-2025
 - Provost Anderson briefly summarized the seven sabbatical leaves up for review and thanked the Trustees for their consideration.
 - Trustee Beverly Burgess made the motion to approve the sabbatical leaves, second by Carson Brown. Vote was unanimous.
- Investment Reports August-October 2023

- o VP Mary Pearson first shared with the Trustees that SUU just completed our state audit and went through without any issues. On the investment reports, SUU will earn about \$1.5 million in investment income this year. Investments have slowed because of the economy. She also shared that Clint Stone is a new addition to the investment committee. The professionals on the investment committee are going to take a deep dive into how our investments, and investment managers, are doing on a quarterly basis.
- o Trustee Sydney Nakken made the motion to improve the investment reports, second by Eric Schmutz. Vote was unanimous.

INFORMATION & DISCUSSION ITEMS

SUU on Main Quitclaim Deed

VP Tiger Funk briefly explained that SUU entered into a lease with DFCM (Utah Division of Facilities Construction and Management) on 356 South Main Street with a 5 year term with options to renew. After our term was up this year, it was decided to exercise a quit claim deed on the property with a couple of conditions: to keep it an academic space, and not to sell the building. This is an information item only.

Board Report: Beverly Burgess (STECH)

Trustee Beverly Burgess shared an update from Southwest Technical College. The Paramedic and Firefighting programs at STECH are going very well. They are hoping to build a public safety training facility that would allow them to expand their welding and automotive programs that are currently at capacity. STECH experienced a decrease in student enrollment. The pig farms in Beaver County closing had a big hit on their classes - provided training. High School students have gone down a little bit too because of scheduling issues.

Board Report: Jodi Hart Wilson (College of Health Sciences)

Trustee Chair Jodi Hart Wilson shared a report on the College of Health Sciences. The college is having their first scholarship symposium in the PE Building today highlighting the projects students have done throughout the semester to allow for them to share and get feedback from their peers and professors. Working through accreditation for programs in nursing and nutrition and have five positions open right now for new faculty and staff.

Faculty Senate Report:

Faculty Senate President Kelly Goonan shared an update from the faculty senate. There is a group of senators are proposing 3 new faculty awards for Thunderbird Awards next year: outstanding general education, graduate educator, and adjunct faculty members. There will be policies up for review this spring related to intellectual property and academic integrity. SUU's benefits administrator contract is up for renewal next year so the senate is working to gather more feedback on what's working and not working. An email was sent out

by the faculty senate, student association, and staff association to campus regarding the shooting at UNLV this week. It hit very close to home. Answering Trustee Eyre's previous questions about faculty recruitment, Kelly shared that faculty come to SUU and are attracted to come here when they are passionate about working with students and helping them succeed. The community at SUU helps people feel supported by colleagues, department and college leadership, and university leadership.

Staff Association Report:

John Lisonbee commented on the collaboration between the Staff Association and Faculty Senate. Campus safety is on top of mind for employees right now. Working with our safety office to provide training. The Staff Association finished up our employee giving campaign and it was successful, we exceeded our goal to 269 new donors and raised just over \$20,000 for student scholarships. They are now working to find the best way to get these dollars to students. The university benefits committee will be looking at what we are providing and seeing where improvements can be made and how we can work with our insurance provider to better communicate with employees. The staff association is working with HR to form a performance management committee looking at our performance evaluation process for employees and making improvements and updates. We currently have three working committees: policy, training, and evaluation process to begin work and get something to implement sooner rather than later. Other highlights: Super Start Stations in January for the first week of school are always successful. CTI and the Staff Association partnered for a day of thanks and had students write a thank you note to professors and staff members. 675 thank you notes went out.

President's Report & Campus Updates

President Benson started her report by talking about emergency preparedness and planning, as campus safety is top of mind right now. VP Tiger Funk took some time to share what is being done for safety across campus. High level list of some of the things that this team has been working on: made a concerted effort to update comprehensive safety and emergency plan for campus in its final stages, working with a 3rd party consultant to bring our crisis communication plan in alignment with the safety plan, building out surveillance cameras on campus - resources are prioritized to augment cameras and electronic access control (key fobs), trying to improve wages for police officers to changing market conditions, purchased additional patrol cars, updated defense equipment, improved IT incident reporting portal to make it easier for people to report. Improving compliance with the Clery Act reporting components and how resources are appropriated related to public safety on campus. Tremendous support for building-level emergency response plans so departments are talking to each other. Blue light phones on campus, emergency communication points, and continue to build out AED's across campus.

President Benson shared an update from Board of Higher Education meetings last week: The application fee statewide was eliminated. SUU had already done it and led the way. There was discussion of a common application (one application for all USHE institutions). Lots of discussion and ideas on that from the Board and Presidents. Some kind of tuition increase is possible this year. Students would prefer smaller incremental raises than a large increase. Lastly, the Board of Higher Education passed a resolution about statements coming from the university. We must remain neutral in our speech. We are not able to comment on world or national current events. That does not apply to anyone personally. The idea is to protect free speech and academic freedom. The Board also approved our performance metrics.

The legislative session is coming up. We are hearing that revenues are slim. The Governor's budget was very workforce driven regarding higher education requests. SUU will be requesting funds for student workforce readiness, the aviation maintenance program, and the Utah Shakespeare Festival. We will be asking for dedicated funds to purchase the highway 56 property.

President Benson asked VP Jared Tippets to share a spring enrollment update and a housing RFP currently underway. VP Tippets shared that SUU's residence hall beds fill quickly and we appreciate the partners in the community to build more student housing. Some students choose not to attend SUU if they are not able to live in university housing, especially out of state students. We have put out a request for conversation with local developers and apartment owners to explore the possibility of SUU leasing some of their beds to bring under SUU's management so that we can increase our on-campus housing with a goal to grow that by maybe 150-250 beds. Exploring this possibility, more conversations to come. Spring Enrollment update: We are working hard to get our current students to re-register to come back for spring semester. We are on track.

Lastly, VP Stuart Jones and James Sage shared an update on the strategic enrollment planning process. We put together a committee from across campus and established 5 sub-committees to think about how we get to our growth goals outlined from the strategic plan. The cabinet will take the proposals developed by the sub-committees and fund some of them through a "shark tank" process.

President Benson ended by sharing that SUU continues to thrive. Appreciate the leadership of cabinet and campus leaders and the Trustees.

MOTION TO ADJOURN

Motion to adjourn by Lance Hatch. Second by Carson Brown. Vote was unanimous. Meeting adjourned at 11:49 a.m.