



# Mountainville Academy

## Board Meeting Agenda

August 13, 2014

Notice is hereby given that the Mountainville Academy Board of Trustees will hold a Board Meeting and Executive Session at 195 S Main Street, Alpine, UT on Wednesday, August 13, 2014 at 7:00 p.m. Board Members in attendance are Mary Given, Debby Llewelyn, Jeff Call, Jenney Rees, Matt Neimann, Laura Oscarson, Jack Garzella, Kaylynn Sims. Also in attendance are Janese Vance, Lisa Panik, Kendall Little, Mac Sims. Excused from the meeting are David Kasperson. Jill Ashby joined the mtg. 7:04pm

7:00pm BOARD MEETING.

### 1. WELCOME & CALL TO ORDER

- A. Reverent Remarks - Kaylynn Sims
- B. Pledge of Allegiance

2. PUBLIC COMMENT: none

3. BUSINESS MANAGERS REPORT: finance committee will report.

4. CONSENT AGENDA:

- A. none

5. ACTION ITEMS:

- A. Board Officer Election - Debby conducted elections. Jeff suggested that Debby stayed on and Debby suggested that Jeff stayed on. Jeff motioned to keep Debby as board chair. Laura seconded. All ayes. Debby moved to keep Jeff Call as board treasurer. Jack seconded. All Ayes. Laura moved to keep Jack as vice-chair. Jeff seconded. All ayes. Kaylynn moved to keep Mary as secretary. Jeff seconded. All ayes.
- B. Paid-time policy - Jeff explained that we paid out vacation days at full rate. This was the first year that we paid this much where before it was paid at the substitute rate. We need to find a happy medium because it was a strain on the budget and we need to still make it beneficial for the teachers. Jeff suggested that we discuss this more with teachers. Lisa and Jill indicated that they don't take vacation in case they are sick during the year. They suggested letting them accumulate year after year. Mac suggested that the teachers discuss in their team meetings. Jeff suggested that Janese take responsibility for the discussion. Discussion with teachers will include the amount of money, rollover, etc. Board will revisit next meeting.
- C. Emergency preparedness & response plan - this plan is already approved and the administration has its plan.
- D. Approve Finance committee to select Financial Advisor - Jeff indicated that the financial advisor discussed with the board last mtg. We need to get the budget through and accounted for on our three year plan. We will revisit this in Oct. Our most pressing issue is to pay off our highest debt. There is risk in refinancing so we are looking at other options. Board will revisit in Nov.

6. DISCUSSION ITEMS

- A. Committee assignments. The board discussed committees and calendar. Executive: consists of board executive members (Mtg - 1st Weds. @8) Governance - Matt N. Chair, (3rd Friday@8) Technology - Jack (1hr before Board Mtg), Development - Jenney Rees (2nd Friday @ 8), Academic Excellence - Mary (4th Friday @8), FSO - Kaylynn (1st&2nd Wed @ 8am) General Membership is Sept. 11 @6:30. Finance - Jeff (4th Weds. @9) Jeff asked about how to increase our members in each committees.
- B. Board Training - Mountainville Academy Charter Agreement - Debby led the discussion on the review of our Charter to ensure we know what our responsibility is and what we need to do to uphold our charter. Review of mission, philosophy, instruction, example lesson plans, will comply with utah state education standards, special education, moved to governing board and committees get more into the nitty gritty and trust administration, parental involvement is vital to our school and its students. Debby indicated that it was important for all of us to be familiar with.

- C. Directors Report: Enrollment is at 780. and on target for next year.
- D. Committee Reports:
  - i. Executive - none
  - ii. Academic Excellence - none
  - iii. Finance - Jeff review last year budget. We saved about \$200,000 next year the goal is to save \$100,000. We have 3 loans. In 2 years, if we proceed as planned we should be fairly financially stable.
  - iv. Development - Jenna is done with the donor wall and it will be finished for Friday.
  - v. Governance - none
  - vi. Technology - Jack indicated that we got some new laptops for the school. Debby indicated that some things need to be on website. We are working on changing the website and getting charter on the site with bylaws.
  - vii. FSO Report - Kaylynn indicated that they have meet and have sign-up genius going. Kaylynn asked for opinion on having an FSO Facebook page. Mac S. suggested making it a closed Facebook Page. Kaylynn talked about the option for a run for the community.
- D. Other

7. CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code Ann.

8:28pm Debby moved to go into closed session to discuss pending midagation. Jenney seconded. Laura, Jack, Jeff, Debby, Mary, Jenney, Kaylynn, Matt all ayes.

8. Any action items from Executive Session

8:33 pm Debby moved to end closed session. Mary seconded. Laura, Jack, Jeff, Debby, Mary, Jenney, Kaylynn, Matt all ayes.

9. ADJOURN The public is welcome to attend Mountainville Academy Board Meetings. In compliance with the Americans with Disabilities Act, those needing special assistance or accommodations should contact the secretary at [mgiven@mountainvilleacademy.org](mailto:mgiven@mountainvilleacademy.org), giving at least one working day notice. Debby moved to adjourn. Jeff second.