

CANYON RIM ACADEMY
BOARD of TRUSTEES MEETING MINUTES
10-24-2024

A meeting of the Board of Trustees ("the Board") of Canyon Rim Academy ("the school") was held on Thursday, October 24, 2024.

Board members present: Becky Benham, Shauna Cundick, David Hillyard, Nicole Handy, Justin Scott, and Ashley Bloxham

Board members excused: Robert Booth

Administration present: Colleen Mitchell and Dave Garrett

The meeting began at 4:07 PM

Item 1: Public Comments

There were no public comments.

Item 2: Approval of minutes from meeting on September 26, 2024

Motion to approve the proposed minutes by David Hillyard. Seconded by Justin Scott.

The motion to approve was unanimous. Robert Booth was not present to participate in the vote.

Item 3: PTO Report

Connections week was last week and the Fun Run had a great turnout despite the cold. Perspectives entries are being turned in this week and the Gallery Stroll is coming up in a few weeks.

Item 4: Director Report

Ms. Mitchell met with the 2024-25 LAND Trust committee met this week. The meeting minutes will be posted to the school website soon. Next month there will be an amendment to the LAND Trust plan for the board to approve. The student leadership opportunities have been very successful so far. There are SPE leaders, peer mentors, and 5th/6th grade ambassadors. Next year there will be an elected 6th grade student council. The new tier 2 reading intervention program 95% Group is now up and running.

Item 5: Business Report

Mr. Garrett reviewed the Monthly Financial Report. The school is about 30% through the fiscal year and to date has spent about 23% of its budget. The school is operating within budget and is in good financial shape.

The Teacher and Student Success Act (TSSA)/Program allocates money to LEAs and requires that the Board approve a plan for expenditures. This year's plan includes goals centered around enhancing classroom support through interventions focused on behavior management and SEL for both students and teachers, as well as goals to

increase literacy and math proficiency. Funds will contribute to salaries for teachers, the Student Support Director, and the Academic Director. Motion to approve the TSSA Plan for 2024-2025 by Becky Benham. Seconded by Shauna Cundick. The motion to approve was unanimous. Robert Booth was not present to participate in the vote.

The Band and Orchestra program is going well this year. The school has now acquired enough instruments for future student use and is now in compliance with state fee policy for elementary schools. This change will allow students the opportunity to participate in band and orchestra without the expense of renting/purchasing instruments.

Item 6: Long-Range Planning/Building Report

The Design and Review subcommittee has continued meeting to discuss the building needs. The communication plan will vary based on the bids that come in and will be discussed in committee. They are hoping to get firm numbers by January or February to know how/when to proceed. The Building Development page on the website is live and will be updated. Rob is working on the history of what has been done to get to this point in the process and will add that soon. There will also be new plans to add shortly.

Item 7: Finance Committee Report

The Finance Committee met earlier this month to look into the feasibility of the 6th Grade Field Trip to the Teton Science School. The school originally opted out due to the conflict with Spring Break, but new dates have since become available. In order to send the 6th grade to the Teton Science School, there needs to be a \$20k increase to the 6th grade experience budget. Motion to expand the 6th grade experience budget from \$10k to \$30k by David Hillyard. Seconded by Becky Benham. Robert Booth was not present to participate in the vote.

The next meeting will be held on Thursday, November 21st, 2024.

Motion to adjourn the board meeting was made by Becky Benham. Seconded by David Hillyard. The motion passed unanimously. Meeting adjourned at 4:53 PM.