



Tier II Advisory Board Orientation

Thursday, June 13, 2024 | 1:00–4:00PM

Mid-Valley Performing Arts Center, Centennial Room

2525 Taylorsville Blvd. Taylorsville, UT 84129

In-Person Meeting

AGENDA

- I. Call to Order, Welcome & Introductions: Acting Chair, Vice Chair Patti Hobfoll 1:00
- II. Public Comment Period – Vice Chair Hobfoll 1:10
- III. Agenda Overview: Samantha Thermos, Program Director 1:12
 - Agenda, Materials & Breakout Session Logistics
- III. **Action Item:** Approve Advisory Board 8.31.23 Meeting Minutes – Chair Jacobs 1:15
- IV. Utah Open & Public Meetings Act Training 1:17
 - Craig Wangsgard, Senior Deputy District Attorney
- V. ZAP Program & Arts & Culture Division 1:30
 - Impact Program: Kelsey Moon, Impact Program Manager
 - ZAP Program: Daniel Stergios, ZAP Grants and Communications Coordinator
 - Arts & Culture Division: Matt Castillo, Arts & Culture Division Director
- VI. Board Orientation: Samantha & Daniel 1:50
 - ZAP 101: Inception, Mission, Focus Areas, Countywide Policy 1031
 - Grantees: Eligibility, Grantmaking Cycle, Available Funding and App Stats
 - Advisory Board: Member Guide, Responsibilities & Expectations
 - Public Meetings
 - Agendas, Minutes, Support Materials, Recordings
 - All Day Review
 - Agenda, Practices & Preferences
 - Meetings: Quorum & Virtual Platforms: WebEx
 - Facilitator Agenda
 - Coming to Decision-making Consensus
 - Straw polls, Motions, Hearsay/Opinions
 - Directing Staff for Follow Up Mtg – Already Scheduled
 - Scenario Building, Research Reqs, Clarification Outreach
- VII. Break 2:50
- XI. Tier II Board Application Review Process: Samantha 3:00
 - Lead Reviewer Assignments
 - Pre-Reviews
 - Summer Discipline Subcommittee Schedule
 - Scoring Criteria, Reviews, Previous Reviews & Questions

- Lead Reviewers' SWOT, Score Entry Dashboard
- Grant Management Platform Demonstration, Scoring Examples & Tools

XII. Adjourn

4:00

Materials

Agendas

Rosters

Power Point

Guide

Board Practices

Lead Review Assignment/Discipline Subcommittee Schedule

Applicant Metrics Dashboards

ZoomGrants

Important Dates

June 27, 12-1PM – Storytelling by the Numbers (WebEx, Lunch & Learn)

August 23, 4-8PM – Summer Passport Celebration (Wheeler Historic Farm)

August 29, 9-4PM – Tier II All-Day Review (MVPAC)

September 26, 9-4PM – Tier I + Zoological All-Day Review (MVPAC)

Meeting also available through Cisco Webex: 1:00-4:00PM: [LINK](#)

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Samantha Mary Thermos at 385-468-7057 or sthermos@slco.org.