

# FOUR MILE SPECIAL SERVICE DISTRICT

363 W. Independence Blvd · Harrisville, Utah 84404 · 801-782-4100

## FOUR MILE SPECIAL SERVICE DISTRICT

October 29<sup>th</sup>, 2024

[Zoom Meeting Link](#)

Meeting ID: 860 0307 1972

Passcode: 374460

### 6:45 PM Four Mile Special Service District Board Meeting

1. **Call to Order**
2. **Consent Item**
  - a. Approval of meeting minutes for October 8<sup>th</sup>, 2024 as presented.
3. **Business Items**
  - a. **Public Hearing** – to receive input from the public for and/or against Resolution 24-17; a resolution acting on a petition for annexation of certain real property in accordance with Utah Title 17B, Chapter 1, Part 4, ***Utah Code Annotated***, 1953 as amended. [Jennie Knight]
  - b. Discussion/possible action to adopt Resolution 24-17; a resolution acting on a petition for annexation of certain real property in accordance with Title 17B Chapter 1 Part 4 ***Utah Code Annotated***, 1953 as amended. [Jennie Knight]
4. **Board/Staff Follow-Up**
5. **Adjournment**

The foregoing Four Mile Special Service District agenda was posted and can be viewed at City Hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com), and at the Utah Public Notice Website at <http://pmn.utah.gov>. Notice of this meeting has also been duly provided as required by law. In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Requests for assistance may be made by contacting the City Recorder at (801) 782-4100, at least three working days before the meeting.

Posted: By: Jack Fogal, City Recorder.

**MINUTES**  
**FOUR MILE SPECIAL SERVICE DISTRICT**  
**October 8, 2024**  
**363 West Independence Blvd**  
**Harrisville, UT 84404**

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Minutes of a regular Four Mile Special Service District meeting held on October 8th, 2024 at 6:45 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

**Present:** Chair Michelle Tait, Trustee Karen Fawcett, Trustee Grover Wilhelmsen, Trustee Blair Christensen, Trustee Max Jackson, Trustee Steve Weiss.

**Excused:**

**Staff:** Jennie Knight, City Administrator, Brody Flint, City Attorney, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Jessica Hardy, Finance Director, Bryan Fife, Parks and Recreation Director, Jill Hunt, City Treasurer, Sgt. Nick Taylor.

**Visitors:** Arnold Tait, James Bradshaw.

**1. Call to Order.**

Chair Tait called the meeting to order and welcomed all in attendance.

**2. Consent Items**

- a. Approval of The Meeting Minutes For April 12, 2022, October 11, 2022, and September 10, 2024 As Presented**

**Motion:** Trustee Wilhelmsen made a motion to approve the meeting minutes for April 12, 2022, October 11, 2022, and September 10, 2024 as presented, second by Trustee Weiss.

The vote on the motion was as follows:

Trustee Wilhelmsen, Yes  
Trustee Weiss, Yes  
Trustee Christensen, Yes  
Trustee Jackson, Yes  
Trustee Fawcett, Yes

The motion passed unanimously.

**3. Business Items.**

- a. Discussion/possible action to adopt Resolution 24-15; accepting a petition for annexation of certain real property into the Four Mile Special Service District.**

Jennie Knight explained this annexation petition is for the Oak Hollow Subdivision. The property owners have petitioned the Board for annexation. Trustee Wilhelmsen inquired what the developer needed to provide for secondary water services. Jennie Knight explained they have a

secondary water pond, a pump house and have to turn over water shares to the district. Trustee Jackson inquired what water shares were needed. Jennie Knight explained it is Western Irrigation. Trustee Christensen inquired if they had the needed shares. Jennie Knight explained yes they have the required shares.

**Motion:** Trustee Weiss made a motion to adopt Resolution 24-15; accepting a petition for annexation of certain real property into the Four Mile Special Service District, second by Trustee Christensen.

The vote on the motion was as follows:

Trustee Wilhelmsen, Yes  
Trustee Weiss, Yes  
Trustee Christensen, Yes  
Trustee Jackson, Yes  
Trustee Fawcett, Yes

The motion passed unanimously.

#### **4. Board/Staff Follow-Up**

Jennie Knight explained we will have several more meetings of the district before the end of the year.

#### **5. Adjournment**

Trustee Wilhelmsen motioned to adjourn the meeting, second by Trustee Fawcett.

The vote on the motion was as follows:

Trustee Wilhelmsen, Yes  
Trustee Weiss, Yes  
Trustee Christensen, Yes  
Trustee Jackson, Yes  
Trustee Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 6:51 P.M.

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**MICHELLE TAIT**  
Chair

**ATTEST:**

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**Jack Fogal**  
City Recorder

**FOUR MILE SPECIAL SERVICE DISTRICT  
RESOLUTION 24-17**

**OAK HOLLOW ANNEXATION**

**A RESOLUTION OF FOUR MILE SPECIAL SERVICE DISTRICT  
ACTING ON A PETITION FOR ANNEXATION OF CERTAIN REAL  
PROPERTY IN ACCORDANCE WITH TITLE 17B CHAPTER 1 PART 4,  
*UTAH CODE ANNOTATED*, 1953 AS AMENDED.**

**WHEREAS**, Four Mile Special Service District (hereafter referred to as “District”) is a Local District, duly organized and existing under the laws of the State of Utah; and

**WHEREAS**, the Harrisville City Council is the acting Board of Trustees (hereafter referred to as “Board”) for the District; and

**WHEREAS**, Chapter 1 of Title 17B of the *Utah Code Annotated* provides the process of annexation of an area into a Local District by a petition for the same; and

**WHEREAS**, the District received a petition from David Brown, James Bradshaw, and Aaron Thornock on September 9, 2024, requesting annexation of certain real property into the present boundaries of the Four Mile Special Service District; and

**WHEREAS**, said petition contains the signature of owners of private real property that is in accordance with Utah Code Annotated §17B-1-403(2)(c)(i) or (ii), 17B-1-403(3) and 17B-1-404(1); and

**WHEREAS**, the petition was accompanied by an accurate map, prepared by a licensed surveyor, of the area proposed for annexation; and

**WHEREAS**, said petition was certified by the City Recorder in accordance with *Utah Code Annotated*, §17B-1-405, 1953, as amended, and notice was duly provided of the same; and

**WHEREAS**, the Board held its public hearing on the certified petition on October 29, 2024 after publication of required notice; and

**WHEREAS**, no timely protests have been filed and the Four Mile Special Service District Board now desires to act on said certified petition; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Harrisville City, Weber County, State of Utah, as follows:

**Section 1. Findings.**

The City Council hereby finds as follows:

1. That this Annexation Petition was duly filed with and accepted by the District.
2. That this Annexation Petition was duly certified by the City Recorder as provided by state law.
3. That all notices have been properly posted or otherwise given

4. That no protest has been filed in accordance with state law.
5. That the City Council held the required public hearing in accordance with state law.
6. That the City Council is the acting Board of Trustees of the District with authority to approve this Annexation in the form of this Resolution and any associated documents including the Annexation Plat.

**Section 2. Annexation Approved.**

In accordance with *Utah Code Annotated* §17B-1-414(1)(a), 1953 as amended, the area that is the subject of the annexation petition as provided in the Annexation Plat attached hereto as Exhibit “A” and incorporated herein by this reference, is hereby annexed as part of Four Mile Special Service District.

**Section 3. Annexation Finalization.**

Staff is hereby authorized and directed to comply with the requirements of *Utah Code Annotated* §17B-1-414, 1953 as amended, to finalize this annexation. The Mayor is hereby authorized to execute any instruments associated with this annexation or to effectuate the same on behalf of the City Council.

**Section 4. Effective Date.** This Resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED** by the Harrisville City Council this 10th day of December, 2024.

\_\_\_\_\_  
**MICHELLE TAIT**, Chair

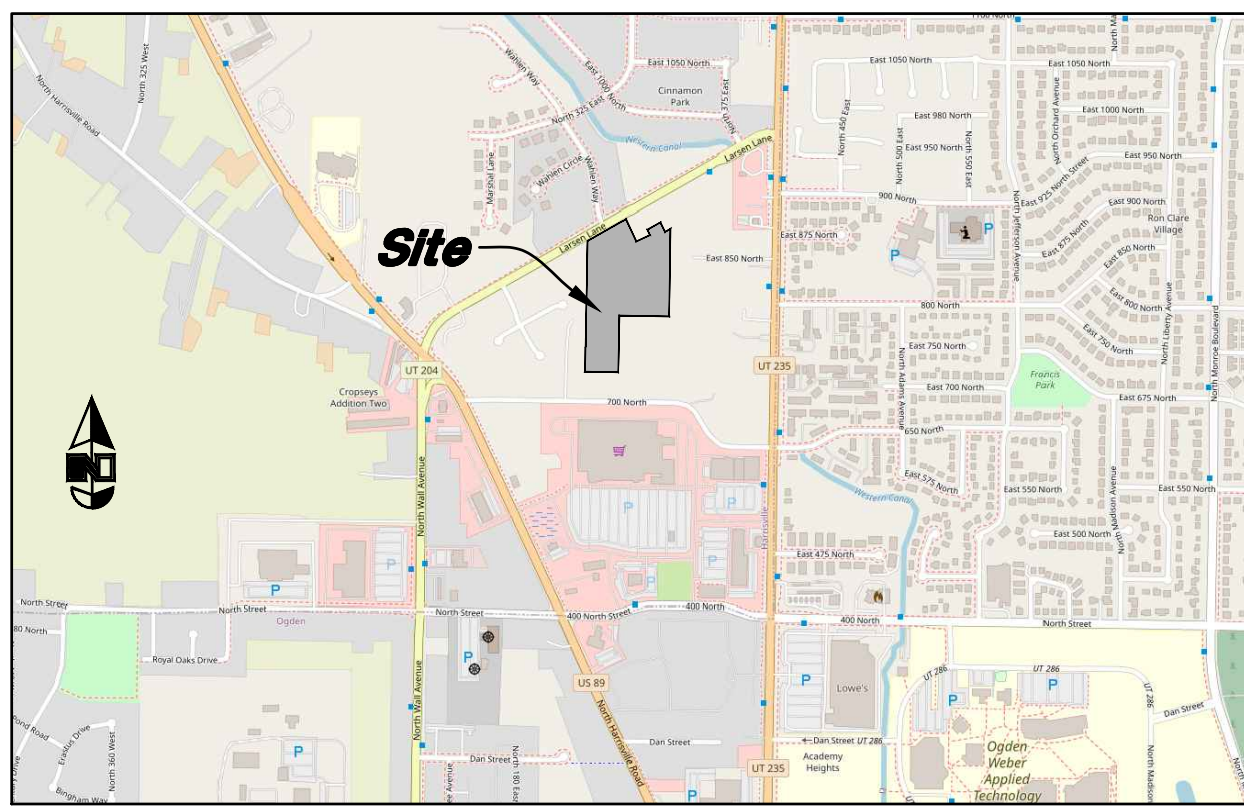
ATTEST:

\_\_\_\_\_  
**JACK FOGAL**, City Recorder

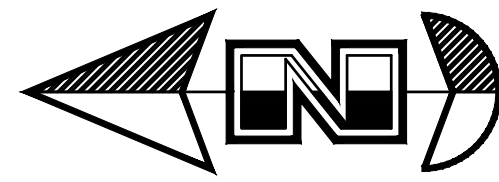
Roll Call Vote Tally    Yes    No

|                   |       |       |
|-------------------|-------|-------|
| Grover Wilhelmsen | _____ | _____ |
| Steve Weiss       | _____ | _____ |
| Blair Christensen | _____ | _____ |
| Max Jackson       | _____ | _____ |
| Karen Fawcett     | _____ | _____ |

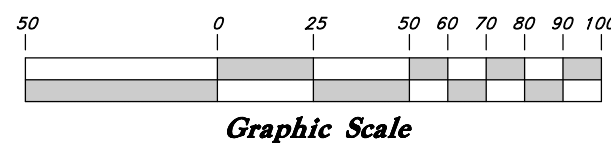




VICINITY MAP  
Not to Scale



Scale: 1" = 50'



Found Centerline Monument in the intersection of Washington and 1100 North Street. (Found Ogden City Surveyor Brass Cap Monument in Good condition)

South 1°09'38" West 982.41' (Basis of Bearing)

Found Centerline Monument in the intersection of Washington and Lockwood Drive in (Found Brass Cap Monument in Good condition)

Found Centerline Monument in the intersection of Washington and North Street (Found Ogden City Surveyor Brass Cap Monument in Good condition)

- (Calc.) Calculated  
(Meas.) Measured
- Found Section Corner
  - Calculated Section Corner
  - Proposed Boundary of Four Mile Special Service District
  - Existing Boundary Four Mile Special Service District
  - Existing Parcel/Lot Line
  - Boundary Line
  - Section Line

#### WEBER COUNTY SURVEYOR

I hereby certify that the Weber County Surveyor's Office has reviewed this plat for mathematical correctness, section corner data, and for harmony with the lines and monuments on record in the county offices. The approval of this plat by the Weber County Surveyor does not relieve the Licensed Land Surveyor who executed this plat from the responsibilities and/or liabilities associated therewith.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Signature \_\_\_\_\_  
Record of Survey # \_\_\_\_\_  
WCO 106-1-8(c)(1)h.10; WCO 45-4-2(c)

#### FOUR MILE SPECIAL SERVICE DISTRICT

This is to certify that this Annexation plat was duly approved by the Four Mile Special Service District on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Signature \_\_\_\_\_

#### BOUNDARY DESCRIPTION

Beginning at a point on the South Right-of-Way Line of Larsen Lane, Said point being 779.66 feet South 1°09'39" West and 70.64 feet South 88°50'23" East to a 135.00 foot radius curve to the left 71.19 feet (Delta angle equals 30°12'47") and 579.11 feet South 60°56'50" West and 368.00 feet South 62°37'11" West and 242.42 feet South 60°37'11" West and 40.00 feet South 29°22'49" East from the Centerline Monument in the intersection of Washington and 1100 North Street and running thence North 60°37'11" East 241.72 feet along said South Right-of-Way line; thence North 62°37'11" East 22.44 feet along said Right-of-Way line; thence South 24°32'24" East 145.39 feet; thence North 63°43'06" East 89.76 feet; thence North 24°32'24" West 37.00 feet; thence North 61°15'36" East 90.00 feet; thence South 24°32'24" East 62.94 feet; thence North 61°15'36" East 38.31 feet; thence South 0°54'49" West 524.61 feet; thence North 88°48'10" West 297.03 feet; thence South 01°11'50" West 600.00 feet to the North Right-of-Way line of 700 North Street; thence North 88°48'10" West 100.00 feet along said North Right-of-Way line; thence North 01°11'50" East 260.00 feet; thence North 88°48'10" West 99.31 feet; thence North 01°19'30" East 147.50 feet; thence North 01°06'19" East 635.08 feet to the Point of Beginning.

Contains 346,022 Sqft or 7.944 Acres

# Plat of Annexation to Four Mile Special Service District Resolution #

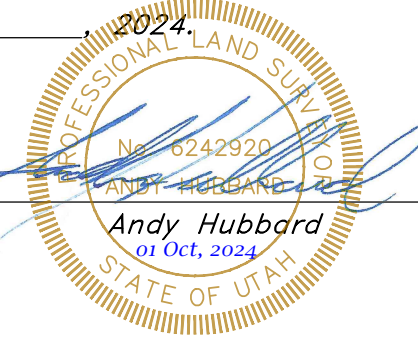
A part of the Northeast Quarter of Section 8,  
T6N, R1W, SLB&M, U.S. Survey  
Harrisville City, Weber County, Utah  
August 2024

#### SURVEYOR'S CERTIFICATE

I, Andy Hubbard, do hereby certify that I am a Professional Land Surveyor in the State of Utah, and that I hold License No. 6242920 in accordance with Title 58, Chapter 22, of the Professional Engineers and Professional Land Surveyors Licensing Act. I also certify that I have completed a survey of the property described hereon in accordance with Section 17-23-17 and that I have verified all measurements shown hereon this Plat of Annexation to Four Mile Special Service District of Harrisville City, Weber County, Utah and that it has been correctly drawn to the designated scale and is a true and correct representation of the following description of lands included in said subdivision, based on data compiled from records in the Weber County Recorder's Office. Monuments have been found or placed as represented on this plat.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

6242920  
License No.



#### NARRATIVE

This Annexation Plat was requested by Glade McCombs for the purpose of annexing these parcels into the Four Mile Special Service District.

A Line between Monuments found in Washington Boulevard and Lockwood Drive and 1100 North Street and Washington Boulevard with a line bearing South 01°09'38" West was used as the Basis of Bearings for this Annexation Plat.

Property Corners are Monumented as depicted on this survey.  
For Overall Boundary Retracement information see Record of Survey Prepared by Highland Surveying, on file with the Weber County Surveyor Filing No. 7817.

700 North Street  
Public Right-of-Way

Sheet 1 of 1

WEBER COUNTY RECORDER

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
RECORDED \_\_\_\_\_ AT \_\_\_\_\_  
IN BOOK \_\_\_\_\_ OF OFFICIAL  
RECORDS, PAGE \_\_\_\_\_, RECORDED  
FOR \_\_\_\_\_

WEBER COUNTY RECORDER

BY: \_\_\_\_\_ DEPUTY



**RESOLUTION 22-07  
FOUR MILE SPECIAL SERVICE DISTRICT  
CONNECTION/METER FEE**

**A RESOLUTION OF FOUR MILE SPECIAL SERVICE DISTRICT ADOPTING  
A CONNECTION/METER FEE FOR SECONDARY WATER SERVICES;  
MAKING TECHNICAL CHANGES; SEVERABILITY; AND PROVIDING AN  
EFFECTIVE DATE.**

**WHEREAS**, Four Mile Special Service District (hereinafter “District”) is a local district duly organized and existing under the laws of the State of Utah;

**WHEREAS**, Title 17B, Chapter 1 of the *Utah Code Annotated* authorizes local districts in the State of Utah to adopt service fees;

**WHEREAS**, the District finds it necessary to adopt secondary water utility and connection/meter fees to provide secondary water services within the District;

**WHEREAS**, after publication of the required notice the Board of Trustees held its public hearing on April 12, 2022, to take public comment on the proposed Resolution;

**WHEREAS**, the District deems it to be in the best interest of the health, safety, and welfare of the residents to adopt a connection/meter fee;

**NOW, THEREFORE**, be it ordained by the Board of Trustees of the Four Mile Special Service District, Utah, as follows:

**Section 1:      Secondary Water and Enhanced Services Utility Fee**

1. Residential (Single-Family). A monthly residential utility fee is hereby imposed in the amount of \$40.00, per unit.
2. Multi-family. A monthly utility fee is hereby imposed in the amount of \$25.00, per unit.
3. Non-residential. A monthly utility fee is hereby imposed in the amount of \$300.00 per 40,000 square feet of area used for landscaping regardless of whether the same is actually irrigated at the time the fee is imposed.

**Section 2:      Secondary Water Connection/Meter Fee**

1. Residential. (Single Family). A connection/meter fee is hereby imposed in the amount of \$750.00 per lot.
2. Multi-family. A connection/meter fee is hereby imposed in the amount of \$750.00 per unit.
3. Commercial. A connection/meter fee is hereby imposed in the amount of \$750.00 per Equivalent Residential Unit (ERU).

**Section 3:**      Effective Date. This Resolution shall be effective immediately upon passage and adoption.

PASSED AND APPROVED by the Board of Trustees on this 12<sup>th</sup> day of April, 2022.

Michelle Tait  
MICHELLE TAIT, ~~Mayor~~ Chair



ATTEST:

Jennie Knight  
JENNIE KNIGHT, City Recorder

RECORDED this 13<sup>th</sup> day of April, 2022.  
PUBLISHED OR POSTED this 13<sup>th</sup> day of April,  
2022.