SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

September 24, 2024

11:00 A.M.

Members present for the meeting are Commissioner/Chairman Scott Bartholomew, Stan Jensen, appearing telephonically, Ben Black, Doug Christiansen and Robert Staker. Secretary Kristine Frischknecht-Christensen, Road Department Supervisor Tom Seely are present and Treasurer Brett Casperson joins the meeting telephonically. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Chairman/Commissioner Scott Bartholomew.

Minutes for the meeting held in August were distributed prior to the meeting. Upon review, a motion is made by Doug Christiansen to approve the minutes with minor corrections. The motion is seconded by Ben Black and the motion passes.

The following claims were submitted for consideration of approval:

Kristine Frischknecht (Meal)	$54.90
Risk Managers (Treasurer Bond)	$631.00

Upon consideration of the claims, a motion is made by Ben Black to approve the claims. The motion is seconded by Robert Staker and the motion passes.

A Financial Report is given. Garrick distributes a Budget Sheet for the board to review. Additional Mineral Lease was received in the amount of $5,693.88. Garrick gives an explanation as to why the fund balance at the bottom of the

Budget Sheet did not balance. He states that the Treasurer’s sheet has not shown the two checks from SSD#3 and the Mineral Lease revenue discussed last meeting although they have been deposited in the bank. Garrick inquiries about the bank statements and who receives them. The Treasurer receives the bank statements. Garrick wonders if a copy could be sent to him by email with the Treasurer’s spreadsheet. Garrick likes to be able to double check with the Treasurer.   The unobligated amount on the budget sheet is $662,975.08. There is a brief discussion of the unobligated going toward the North Sugar Factory Bridge. Motion is made by Doug Christiansen to accept the Financial Report. The motion is seconded by Robert Staker and the motion passes.

Six Mile Road is discussed. The only things remaining are the fencing and guardrail. Guardrail was anticipated for the fall and the fencing should soon be under way. All should be done by the end of the year and this project closed out.

Sugar Factory Bridge is discussed. Garrick has received the shop drawings from the manufacturer with all the details for the design of the bridge. Jones and Demille does the design for the foundation that supports the bridge. Garrick is just completing those drawings. This project will need to be advertised. He is hoping the board will approve proceeding with the advertisement for this project and Moroni T Road before next meeting. Garrick has noticed that some prices are coming down with other projects they have bid which is encouraging. Garrick has spoken again to Marla Frischknecht and she is still favorable in regards to selling some property for this project. The family is still in process of Probate. Doug Christiansen wonders if the project could be divided into two parts if we are unable to secure the Frischknecht property timely. He would hate to see the property aquisition hold up the project. Garrick could approach Marla Frischknecht relative to options of possible signed agreements by all those who have interest in the property to sell and purchase of the property needed for the road.

Moroni T Road is discussed. Garrick needs to do one last review and then he will have plans ready by next meeting. He would like approval to proceed with the bid process.

Motion is made by Robert Staker to authorize Jones and Demille to proceed with advertising for bids for Sugar Factory Lane Bridge and Moroni T Road projects.

Kristine informs the board that the Independent Audit was received from Kimball and Roberts. She will take a copy to the Treasurer and keep one in the records of the Board.

With no further business before the board, motion to adjourn the meeting is made by Doug Christiansen. The motion is seconded by Ben Black and the motion passes.