

SPANISH FORK

PRIDE & PROGRESS

Spanish Fork City Library Board Meeting

October 22, 2024

5:00 p.m.

Attending: Scott Aylett, Becky Hill, Zylia Lopez, Julie Rust, Angie Gorrell, Landon Tooke, Melanie Shockley

Excused:

Call to order and roll call: Angie Gorrell at 5:05 PM

Items:

1. *Public Comment - None
 2. [Approve minutes from June meeting](#)
 - Action: Approve the minutes from the June 2024 Meeting
 - Motion to adopt First- Angie Gorrell
 - Second Julie Rust
 3. [Upcoming Events](#) - November
 - Pop-up Storytime: Tabitha's Way
 - 2nd Tuesday at 6:30pm
 - Lots of Spanish speaking people there
 - Need to map where library users live- areas we need to work on?
- *Legend of Zelda Escape room going on now in the teen room.
- *Poe and Tea Night with Traumagician
Thursday, October 24 at 6:30
- *Early-Out Hangout- for teens
Mondays at 3:00pm
Food (ramen, pancakes...)
- *Noon Years Eve
Tuesday, December 31

Last Friday was the Halloween dance. 150 people in attendance. \$10.

Caterer donates a lot of time and food.

Will keep doing it.

- Action: None
4. Review of Material Reconsideration Requests- none.
 - Action: None

5. [2025 Display Themes](#)

Weekly themes for the year- on spreadsheet. We need to approve to help with fallout.

Scott will email the spreadsheet out for us to look at and approve or voice any concerns.

- Action: None taken

6. Updates:

- Library Divisions Reorganization
 - 5 Divisions- led by 5 different people
 - Last year's budget request- the library wanted assistant librarians. The city was unable to give it so we could not add any unless we used the budget we already have. So Lead clerks are now assistant librarians. Robin has been promoted to Assistant Librarian. Made one an administrative assistant.
- Staff Development Day
 - Last Monday. 60 employees there. Training sessions. CPR, library skills, and how to make it great.
 - December- Christmas party. Invite the board this year so we can get to know the staff.
 - Early Literacy Conference- in the Spring. Presented to interested people that attended.
 - Story time- amazing! 10:00 and 11:00 Monday and Thursday.
- Quality Library Designation
 - Received this for the 2nd consecutive year! Must meet 6 or more criteria. We met- Outreach, Website, Resource Sharing, Professional Involvement, Engaging Programming, Innovation, and Professional Development. We did not meet- Benchmarks, Public Classes, or Collaboration.
- Video Game Collection
 - Currently 290 holds for Switch games, which makes up 21% of all current holds.
 - Usually the shelves are bare.
 - No actual consoles to check out right now. We may look into that through a grant. Updating all the consoles- 6-12 months from now when Switch updates all of their consoles. We also have other things we would like to add in that grant that would be nice to offer the community.
 - Have not got a lot of patron requests for new games to purchase.
- New morning hours
 - 9:00 am now- have not noticed much of a difference in circulation or number of visitors, but attendance at morning programs has increased. (30 more than last year!) More patrons have come in at 9 to study, work, or pick up holds.
- Upcoming closures:
 - Halloween: Close at 5 pm

- Veteran's Day (11/11): Project and cleaning day- We do not want years of collecting to accumulate. Will be working on special projects this day as well.
- Thanksgiving: Close at 6 on Wednesday, closed Thursday - Saturday- 1st year to be closed on the Saturday as well.
- Christmas: Close at 6 pm on 12/23, closed 12/24-25
- New Years: Close at 6 pm on 12/31, closed 1/1
- Action: None

7. Discussion:

- Question- (Zylia) Could families that are applying to the free and reduced lunch program be given information about the library?
 - Julie discussed concerns with the privacy of that information and whether or not it would even be accessible. Other outreach ideas were discussed, like working more with Tabitha's Way.
- Over 6,500 new library accounts since the new library opened last year.
- Over the next few months Scott will study the impacts of going fine free (i.e., not charging overdue on late materials) and whether or not this is something that would be proposed in an upcoming budget.
 - The amount of revenue received from overdue continues to decrease every year, in large part to going fine free on children's books in 2019 and adding auto renew in 2021.
- Suggestion- get to know the school librarians- tell them what is happening.
 - Connecting and communicating with the school librarians can help facilitate library usership throughout the community. Becky is going to send Scott information about contacting the school librarians.
- We do outreach to home bound and assisted living.
 - Staff review the patron's reading history to provide reading recommendations, and are working on a system for patrons to rate items when they're returned. We do take portable CD players and headphones, but haven't considered taking DVD players. This could be a possibility.
- Next meeting- changed to December 3rd due to Thanksgiving and Christmas.

8. Adjourn

- Motion- First- Melanie
- Second- Zylia
- Action: All in Favor Vote

ADJOURN at 5:53: PM