

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

APPROVED MINUTES

Wednesday August 21, 2024

Work Session 5:30 PM

Meeting 6:00 pm

WORK SESSION-

1. **Call to Order-** Levi calls to order at 5:33pm Lybarger, Meeks, Lassen, McConville, Banfill all here.
2. **Discussion-** Funding on well and building discussion. David had Sunrise come and look at a possible building and the location of the new well. Could ask Judah for a price and believes if we get some more bids we can possibly hold a special meeting to move forward before the application deadline on Sept 17.
OB-B Sunrise will look into possible funding next week as the quote came back at \$7100. Will keep on old Business for next month.
OB-E- Appraisal came in at \$90,000. Discuss in closed session for next meeting for how to list the property with a realtor. Board is on same page about not financing a buyer. Find out what the fees will be with each realtor in the local area is a possible option for moving forward.
NB-A Sealed bid on decommissioned utility truck. David will have it cleaned and ready by next week. Blown motor. Open bid minimum \$100, highest bid gets it. Post Open bid on Sept 1 Have bids turned in by 9-17-2024 3:00pm.
NB-B GRAMA policy follows state code and is drafted by UASD legal counsel. We don't have one officially adopted.
NB-C- Conflict of interest policy. Also drafted by UASD and includes standard legalities.
NB-D- Resolution amendment to include due date for assessments and monthly billing.
NB-E Financials – no issues

3. **Close Work Session Close at 6:00pm**

MEETING

1. **Call to Order-** Levi opens at 6:01pm
2. **Roll Call-** Jim Lybarger, Graydon Meeks, Jennie Lassen, Luke McConville, Levi Banfill all here
3. **Statement of Conflict -** None
4. **Citizen Comments-** None
5. **Approval of July Minutes** – Jennie Lassen motions to approve, Levi Banfill seconds. All in favor.
6. **Water Master Report-** David- Had Cory help put the building back on the south well and may not be able to be removed too many more times before it must be replaced. Lots of activity at the dump and have had them emptied twice in the last month. It takes a lot of extra work for David when debris isn't dumped into the bins and David has to clean it all up. Lead and copper is to the stage where we must manually look at 7 meters for verification. David will work on that and have it ready by the first of September.
7. **Treasurer Report** – Peggy attended a national Treasurer conference last week.

8. OLD BUSINESS-

A.) **Discussion and Possible Action on Applying for Funding for a Third Well and Lightning/ Security Protection at North Well** – Will keep on old business

B.) **Discussion and Possible Action on adopting a Construction and Design Standards Policy-** Will see if we can get funding to cover the cost or look at amending the KCWCD policy toward our standards. Keep on Old Business

C.) **Discussion and Possible Action Adopting Resolution 2024-02 Setting a Policy for New Water Infrastructure** – Tabled

D.) **Discussion and Possible Action Adopting a “Water Line Extension Agreement” for New Water Infrastructure (Pioneering Agreement)-** Tabled

E.) Discussion and Possible Action on Selling Lot B-11-2- Keep on old Business and reach out to other communities on the best way to hire a realtor without showing favoritism.

9. NEW BUSINESS

A.) Discussion and Possible Action on Posting a Sealed Bid and Determining a Starting Bid Amount for the Decommissioned Utility Truck- Will post the bid minimum \$100 due by 9-17-2024 at 3:00pm. Post on PNW, Facebook, Public Notice, Post office, Newsletter, Kiosk at the little store. All members In favor.

B.) Discussion and Possible Action Adopting Resolution 2024-07 Setting a Policy for the Government Records Access and Management Act- Motion to approve Resolution 2024-07 Setting a GRAMA Policy made by Jennie Lassen, Jim Lybarger Seconds. All ayes. Motion passes.

C.) Discussion and Possible Action Adopting Resolution 2024-08 Setting a Conflict-of-Interest Policy- Motion to adopt Resolution 2024-08 Setting a Conflict of Interest Policy made by Graydon Meeks, Jennie Lassen seconds. All ayes. Motion passes.

D.) Discussion and Possible Action Amending Resolution 2024-04 to Include Payment Due Dates for Water Rates and Fees- Due date for Assessment Fees would be November 30th of each year, Monthly bills for water usage are due the 20th of the following month. Motion to adopt amendments made by Jennie Lassen, Luke McConville Seconds, all in favor. Motion passes.

E.) Discussion and Possible Action on Approving Financials and Check Register- Luke motions to approve financials and check register. Jennie seconds. All in favor.

10. ADJOURNMENT – Jim motion to adjourn, Levi seconds. All in favor. 6:18pm