



CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015

MAYOR

Brandon Stanger

CITY COUNCIL MEMBERS

Marie Dougherty

Gary Tyler

Dane Searle

Spencer Arave

Austin Gray

Date of Meeting	October 15, 2024 – Rescheduled from October 8, 2024	Call to Order: 6:00 PM
City Council & Staff Present	City Manager Trevor Cahoon, Community Development Director Peter Matson, Assistant Public Works Director Kasey Jensen, IT Specialist Dereck Bauer, JUB Engineer Bryce Wilcox, Police Chief Shawn Stoker, and Lisa Titensor recorded the minutes.	
Attendees	Celeste Hopkins, Victim’s Advocate Mr. and Mrs. Rusch	
Invocation or Thought & Pledge of Allegiance	Councilmember Tyler	
Roll Call & Attendance Of City Council	Mayor Stanger, Councilmember Arave, Councilmember Dougherty, Councilmember Gray, Councilmember Tyler.	
Public Input	There was none.	
A. NEW OFFICER OATH OF OFFICE AND BADGE PINNING		
Petitioner	Police Chief Shawn Stoker	
Discussion	Officer Jerry Shepherd is ready to begin work in Clinton City as our newest officer. Chief Stoker read him the oath of office and conducted the badge pinning.	
B. VICTIM’S ADVOCATE UPDATE		
Petitioner	Police Chief Shawn Stoker	
Discussion	Clinton City has participated in the Victim Advocate Program for several years. Celeste Hopkins provided the Council with a brief presentation. She referred to the information included in the staff report. Chief Stoker identified this position provides valuable services to members of the community, often when it is needed most where it has historically been underserved. He recommends Clinton continue with the current contract in providing Victim Advocate services to the citizens of Clinton City.	
C. WEBER BASIN AMI AGREEMENT		
Petitioner	Public Works David Williams, Bryce Wilcox	
Discussion	The city recently received a grant from the State to create an online customer portal where residents would be able to monitor their culinary and secondary water usage. This is an effort to conserve water by allowing residents to know the amount of water they are using in near real time. The State awarded Clinton the grant and recommended using the same consultant they have been working with. Unfortunately, that consultant went out of business without finishing the project. The State has been trying to assist in finding a new solution and has been flexible with the grant requirements, although they will still require us to produce a customer portal to fulfill the objective of the grant. Staff reached out to the Weber Basin	

	<p>Water Conservancy District, who currently has a customer portal, for assistance and found out that they are willing to allow Clinton to use their portal for a nominal cost. This appears to be the best path forward.</p> <p>The agreement also allows Clinton to utilize Weber Basins meter reading network. Currently Weber Basin has radio towers all around their service area which includes Clinton City. Radio towers cost approximately \$125,000.00 each. The software for reading and compiling the meter reads also has a large initial cost and yearly maintenance fees.</p> <p>Services Provided by Weber Basin:</p> <ol style="list-style-type: none"> 1. Customer Portal Setup and Maintenance: Installation, configuration, and ongoing maintenance of the Customer Portal, including SSL certificates, cloud hosting, and web application firewall. 2. Programming Services: Updates and maintenance of the portal's software, including security and compatibility improvements. 3. Automated Metering Infrastructure (AMI) Access: Provision of access to the AMI network and support for the Customer Entities' metering equipment. 4. Data Reporting: Monthly meter read data and reports. 5. Administrative Access: Administrative login for Customer Entities to manage and view customer data within the portal. <p>An agreement has been prepared that outlines the service to be provided by Weber Basin and the costs that would be incurred by the City and other entities. This will be a two-party agreement including the Davis and Weber Canal Co., and Clinton City. Each entity provides water to residents in the City and will be providing data to Weber Basin to include on the customer portal. The greatest opportunity for water conservation is with the outdoor secondary water system. The Davis and Weber Canal Co. (DWCCC) has been installing meters on the secondary water system that are connected to Weber Basin's AMI system which allows the meter data to be uploaded to the customer portal in near real time. This is especially important to give frequent updates on secondary water usage so that residents can make timely adjustments. As radio's are installed on culinary meters, residents will also be able to have frequent updates on their use. Until a radio is installed, they will only be able to see monthly usage.</p> <p>The costs to use the Customer Portal will be \$5,500 annually and will be split as follows: 50% Clinton City and 50% DWCCC. There is approximately \$20,000 in grant funds that will cover the costs of all the entities for the first few years of the program. After that the city will be responsible for \$2,750 annually. Additionally, a pro rata shares of the number of meters connected to the AMI network is approximately \$0.14 a month or \$1.70 a year per meter.</p> <p>As the city transitions to reading water meters by radio this will be a great benefit and cost savings to the city and a great tool in helping with water conservation. This is also a great joint effort in water systems working together and sharing resources.</p>
CONCLUSION	<p><i>Council member Tyler moved to enter into this agreement between Weber Basin and Davis Weber Canal which provides means and services to read Clinton Cities radio read meters and a portal that customers can see and track their usage of both culinary and secondary water. Councilmember Gray seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Tyler, aye.</i></p>
D. 1800 N UTILITY BETTERMENT	
Petitioner	Public Works David Williams, Bryce Wilcox
Discussion	UDOT has completed the design of the I15/1800 North Interchange and the widening of 1800 North from Main Street to 2000 West. UDOT's plan is to advertise the project for

construction in November. Construction will take 3 years to complete.

As part of the project, UDOT has included the replacement of the culinary waterlines in 1800 North. Most of the water lines are 44 years old with one line being over 70 years old. They need to be replaced before UDOT constructs the new concrete road. It will be extremely difficult to maintain them under the concrete road in their current conditions.

UDOT is responsible for replacing the waterlines that are physically impacted by the construction of the project like under the 1800 North railroad overpass and under the I15 interchange. Clinton City is responsible for the lines outside of these areas. Public Works and Engineering have been working closely with the UDOT design team to get the best system for the city and to ensure that UDOT is covering the appropriate portion of the project.

The UDOT agreement for the improvements is attached to the staff report. The following is a summary of the costs. Clinton City will be responsible for actual bid costs. These are just estimates.

Total Water and Sewer Line Estimated Bid Cost:	\$7,950,031
UDOT Portion of Estimated Bid Cost:	\$4,482,495
Clinton City Portion of Estimated Bid Cost:	\$3,467,536
Clinton City Misc Project Costs:	\$485,455
Clinton City Total Estimated Cost:	\$3,952,991
Clinton City Water Line Portion:	\$3,844,309
Clinton City Sewer Line Portion:	\$108,682

UDOT has changed when payments are due multiple times. From all upfront to all at the end of the project. The current agreement has four payments based on actual work due April 2025, November 2025, April 2026, and November 2026. We are currently working with UDOT on the payment timing.

To cover the sewer portion of the project, the plan is to budget \$110,000 in next fiscal year's sewer account. We will replace the annual sewer lining project with the 1800 North sewer Project.

To cover the water portion of the project, we are applying for a \$4,150,000 project from the Utah Board of Water Resources. The \$4.15M covers the waterline and engineering design the city has already paid UDOT. Water Resources will loan 85% of the total project costs and require local sponsors to bring 15% of the costs. The loan would be approximately \$3,527,500 and the city portion will be required to bring \$622,500. We can count \$255,000 of what the city has already paid UDOT towards the city's portion. We are covering the remaining amount. We will not need all of City's match at the start of the project. The anticipated current loan terms are 20 years at 3.17%. This would require a \$2.50 to \$3.00 per month water rate increase to repay the loan.

The City's application goes before the Utah Board of Water Recourses in December. We will bring more information about the loan, match, and repayment plan at that time. This information is just to give the council the basis for a plan to cover the waterline costs.

Clinton City received a \$2 million grant to replace the waterlines on 1800 North. Due to the grant having federal restrictions, UDOT asked the city to use the grant to replace the waterlines on the next phase of the 2000 West project. This should allow the city to replace the remaining waterlines on 2000 West without additional loans.

	We recommend signing the UDOT Utility Relocation and Betterment Agreement.
CONCLUSION	<i>Council member Gray moved to approve and sign the UDOT Utility Relocation and Betterment Agreement. Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Tyler, aye.</i>
E. 1800 N DRAINAGE AGREEMENT	
Petitioner	Public Works David Williams,
Discussion	<p>UDOT has completed the design of the I15/1800 North Interchange and the widening of 1800 North from Main Street to 2000 West. UDOT's plan is to advertise the project for construction in November. Construction will take 3 years to complete.</p> <p>As part of the project, UDOT has designed two storm-drain detention ponds along 1800 North and UDOT is requesting that Clinton City maintain the ponds.</p> <p><u>Pond 08-01 – Shady Grove Detention Pond located at 1000 West.</u> UDOT will enlarge the existing Shady Grove detention pond. Clinton City will still own this pond. UDOT will do all the grading on the pond and install the structures. UDOT through the Right-of-Way process has compensated Clinton City to install the sprinklers and grass. Clinton City will maintain this pond as we currently do.</p> <p><u>Pond 03-01 – Located east of the powerlines on the northside of the road (Barbara Pattersons home location)</u> UDOT will construct a new detention pond on property that they purchased. UDOT will own the property. UDOT will do all the grading on the pond and install the structures. UDOT is currently planning on a native grass mix on the site. They cannot install sod unless it already exists. UDOT has requested that Clinton city mow and maintain the pond. UDOT has modified the design several times to create a pond that Clinton can maintain.</p> <p>The Voyage Academy would like to use the site and has expressed interest in installing grass and taking over maintenance. UDOT is requesting to have an agreement with the city for maintenance. If the City wants to work something out with Voyage Academy for maintenance, UDOT is supportive of that.</p> <p>The agreement has a couple of minor issues that we have sent back to UDOT for review. UDOT is under a time crunch on the drainage agreement, so we are attaching the draft agreement to the staff report.</p> <p>UDOT's policy is to turn over maintenance on their detention ponds to the local cities. We did not take over maintenance on the 2000 West ponds. UDOT modified the 1800 North ponds to meet our guidelines so that we will maintain them. UDOT does not offer any compensation for entities to maintain their ponds.</p> <p>Staff recommends signing the UDOT Storm Drain Detention Pond Maintenance and Ownership Cooperative Agreement.</p>
CONCLUSION	<i>Council member Arave moved to approve and sign the UDOT Storm Drain Detention Pond Maintenance and Ownership Cooperative Agreement. Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Tyler, aye.</i>
F. 1800 N LANDSCAPE BETTERMENT AGREEMENT	
Petitioner	Public Works
Discussion	UDOT has completed the design of the I15/1800 North Interchange and the widening of 1800 North from Main Street to 2000 West. UDOT's plan is to advertise the project for

	<p>construction in November. Construction will take 3 years to complete.</p> <p>As part of the project, UDOT has included the landscaping and aesthetics improvements that was requested by Clinton City. These improvements match the 2000 West project. UDOT's baseline treatment is for stamped concrete in the park strip, galvanized light and signal poles, and cobra head lighting.</p> <p>The project includes betterments of replacing stamped concrete with planter boxes and irrigations systems at a similar spacing to 2000 West in the commercial areas, black powder coating on the signal poles and UDOT cobra heads, and a Clinton City Decorative light in between each UDOT cobra head.</p> <p>The estimated costs are as follows. The city will pay on actual bid pricing.</p> <table> <tr> <td>Total Landscaping and aesthetics Estimated Cost:</td><td>\$326,919</td></tr> <tr> <td>UDOT Landscaping and aesthetics Allowance:</td><td>\$300,000</td></tr> <tr> <td>Clinton City Landscaping and aesthetics Portion:</td><td>\$26,919</td></tr> </table> <p>This amount would need to be put on deposit with UDOT in July 2025 allowing the city to include the funding in next fiscal year's budget.</p> <p>Unfortunately, this is not all the costs for the landscaping and aesthetics. UDOT is only paying to relocate the existing streetlights. There are fifteen existing lights. Clinton would be responsible to provide thirty-nine new streets lights as part of the project. UDOT will be placing the Clinton decorative streetlights on the railroad overpass as the retaining walls will not support the cobra head lights. UDOT will pay for these lights. UDOT has asked Clinton City to purchase the fourteen lights for the bridge, so they match. Reimbursement for the lights is included as credits the above cost breakdown.</p> <p>Clinton City will be responsible to provide fifty-three streetlights to the project. The current cost of a streetlight is \$4,075. This is \$215,975 in lights. The lights will be installed as each side of the road is complete. So, we will need half in about 18 months and the other half in 36 months. The cost of the streetlights will need to be included in future budgets.</p> <p>We asked UDOT about being able to make changes to the landscaping as the project is ready to go out to bid. We will be able to modify the project during the bid or prior to construction. We cannot shift the location of the planned planter boxes or decorative lights, but we can delete some. Currently they are spaced forty feet apart. The irrigation system runs the length of the planter boxes so removing half of the boxes does not equal to removing half of the price.</p> <p>2000 West will be completed next summer, and 1800 North will just be getting underway. One option is to approve the agreement as is and see if the Council and residents like how the 2000 West landscaping turned out and make modifications to planters and lighting in the spring.</p> <p>Staff recommends signing the UDOT Landscape and Aesthetic Betterment Agreement.</p> <p>The Council was in consensus to reduce the amount of planter boxes in the design.</p>	Total Landscaping and aesthetics Estimated Cost:	\$326,919	UDOT Landscaping and aesthetics Allowance:	\$300,000	Clinton City Landscaping and aesthetics Portion:	\$26,919
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CONCLUSION	<p><i>Councilmember Gray moved to approve and sign the UDOT Landscape and Aesthetic Betterment Agreement with changes provided by staff with no more than thirty planter boxes. Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Tyler, aye.</i></p>						
Approval of Minutes	<p><i>Councilmember Arave moved to approve the minutes of the September 10, 2024, City Council Meeting, and the September 12 Special City Council Meeting. Councilmember Tyler seconded the motion. Voting is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye;</i></p>						

	<i>Councilmember Gray, aye and Councilmember Tyler, aye.</i>
Accounts Payable	<i>Councilmember Tyler moved to approve the accounts payable. Councilmember Gray seconded the motion. Voting is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; aye; and Councilmember Tyler, aye.</i>
Planning Commission Report	<ul style="list-style-type: none"> Reported on the October 3, 2024 Planning Commission meeting as recorded in the minutes.
City Manager Reports	<ul style="list-style-type: none"> Expressed appreciation to staff for their hard work on all the city events. Will be scheduling a training session for city council and staff in the next few weeks.
Staff reports	<ul style="list-style-type: none"> 800 North paving will begin October 15, 2024.
Councilmember Arave	<ul style="list-style-type: none"> Appreciates staff for their hard work.
Councilmember Dougherty	<ul style="list-style-type: none"> Also appreciates staff and their efforts.
Councilmember Gray	<ul style="list-style-type: none"> The youth council participated with the Fire Department Open House and the Halloween Walk.
Councilmember Searle	<ul style="list-style-type: none"> Excused.
Councilmember Tyler	<ul style="list-style-type: none"> The city events taking place over the past few weeks have been great.
Mayor Stanger	<ul style="list-style-type: none"> Will be attending a conference for Wasatch Integrated Waste Management and will need to be excused from the October 22, 2024 city council meeting. Businesses need to have their water turned on, so they are not losing business.
Closed Session	<i>Councilmember Tyler moved to enter into a closed session in accordance with Utah State Code 52-4-204, 52-4-205, & 52-4-206 to discuss the character, professional competence, or physical or mental health of an individual. Councilmember Gray seconded the motion. Voting is as follows: Council members Arave, Dougherty, Gray and Tyler voted in favor of the motion.</i>
ADJOURNMENT	<i>Councilmember Tyler moved to adjourn. Councilmember Arave seconded the motion. Council members Arave, Dougherty, Gray and Tyler voted in favor of the motion. The meeting adjourned at 8:45 pm.</i>

*Dated this 15th day of October 2024
/s/Lisa Titensor, Clinton City Recorder*