

# **Cache County Council Ordinance and Policy Review Committee**

## **October 11, 2024**

### **Minutes**

The Cache County Council Ordinance and Policy Review met in regular session on October 11, 2024 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court House, 199 North Main Street, Logan, Utah 84321

#### **ATTENDANCE**

##### **Board Members Present:**

Barbara Tidwell – County Council  
Karl Ward – County Council  
Mark Hurd – County Council  
Dirk Anderson – Chief Deputy Executive  
Bryson Behm – County Clerk/Auditor  
Jeris Kendall – Deputy Civil Attorney  
Amy Adams – Director, OMP  
Taylor Sorensen – County Attorney

##### **Board Members Absent:**

Chad Jensen – County Sheriff  
David Zook – County Executive  
Taylor Sorensen – County Attorney

##### **Others in Attendance:**

Micah Safsten – Policy Analyst  
Megan Izatt – Minutes  
Eric Davis – Deputy Attorney  
Wes Bingham – Finance Admin  
Brittney Kingston – Senior Finance Analyst

**08:33:00**

#### **Call to Order**

**Tidwell** called the meeting to order.

**08:33:00**

#### **Approval of Minutes**

##### **#1 Approval of Minutes for September 9, 2024**

**ACTION: A motion was made by Ward to approve the minutes from September 9, 2024 and was seconded by Hurd. The vote in favor was unanimous, 3-0.**

08:33:00

**Items for Initial Consideration**

**#1 Policy on the Hiring and Supervision of County Council Staff – Micah Safsten**

**Safsten** reviewed the policy on Hiring and Supervision of County Council Staff.

**Staff and Committee** discussed how the hiring committee can discuss potential candidate for hires after interviews have been conducted, timeline of hiring, termination of council staff, what administrative supervision from council members means, and making sure neutrality of council staff is allowed.

**ACTION: A motion was made by Ward to recommend approval to the County Council for the Policy on Hiring and Supervision of County Council Staff and was seconded by Hurd. The vote in favor was unanimous, 3-0.**

09:14:00

**#2 Debt Management Policy – Wes Bingham**

**Bingham** reviewed the Debt Management Policy.

**Staff and Committee** discussed moving funds between accounts and interfund loans.

09:29:00

**Pending Items**

**#1 Whistleblower Policy – Eric Davis and Jeris Kendall**

**Davis** reviewed the whistleblower policy.

09:38:00

**Items on Hold**

**#1 Purchasing Policy**

This policy will be held until after the budget.

**Next Scheduled Meeting**

**November 1, 2024 at 8:30 am**

**09:43:00**

**Adjourned**

**DRAFT**