



COMMUNITY ENGAGEMENT COMMITTEE (FORMERLY KNOWN AS THE DIVERSITY AND INCLUSION ADVISORY COMMITTEE) AGENDA

Wednesday, October 23, 2024, 7:30 PM

1020 East Pioneer Road

Draper, Utah

Administration Conference Room

1. Welcome and roll call

1a. [Approval of 2025 meeting calendar](#)

1b. Committee member renewals and vacancies

- Thank you to Norm and Ron for four years of amazing service! We will miss you.
- Thank you to Melany and Tara for continuing their service. We currently have three openings.

2. Approval of previous meeting minutes.

2a. [Approval of August 21, 2024 Meeting Minutes](#)

3. Committee member reports.

3a. Education Team:

- Upcoming Holiday Recognitions-
 - November- Native American Indian, Homelessness Awareness Month, Diwali, Thanksgiving
 - December- International Day of Persons with Disabilities, Hanukkah, International Human Rights Day, Christmas, Kwanzaa
- Congrats to Silvia- Hispanic Heritage Award
- Follow up on ESLC- needs funding from the city or donors

3b. Business & Community Relations Team:

- Ideas on how to welcome new residents
- City calendar magnets and cards
- Community welcoming acts and events
- Attend Ribbon Cuttings- city and chamber events- welcoming sign
- Welcome to Draper signs

3c. Events Team Recap of IACF- positives and areas to improve for next year- comments from Chairperson

- Tree Lighting & Holiday Market

4. Adjournment

I, the City Recorder of Draper City, certify that copies of this agenda for the **Draper Community Engagement Committee (formerly known as the Diversity and Inclusion Advisory Committee)** meeting to be held **October 23, 2024**, were posted at Draper City Hall, Draper City website www.draperutah.gov, and the Utah Public Notice website at www.utah.gov/pmn.

Date Posted:



Laura Oscarson, MMC, City Recorder
Draper City, State of Utah



In compliance with the Americans with Disabilities Act, any individuals needing special accommodations or services during this meeting shall notify Laura Oscarson, City Recorder at (801) 576-6502 or laura.oscarson@draperutah.gov, at least 24 hours prior to the meeting.

MEMO



To: Community Engagement Committee (formerly known as the Diversity and Inclusion Advisory Committee)

From:

Date: 2024-10-23

Re: Approval of 2025 meeting calendar

Comments:

ATTACHMENTS:

[2025 Calendar.pdf](#)

2025

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MEMO



To: Community Engagement Committee (formerly known as the
Diversity and Inclusion Advisory Committee)

From:

Date: 2024-10-23

Re: Approval of August 21, 2024 Meeting Minutes

Comments:

ATTACHMENTS:

[Community Engagement Committee Minutes- August 21, 2024.pdf](#)

Diversity and Inclusion Committee Meeting Notes

August 21, 2024

Attendees: Tara Bradshaw, Erin Seibel, Kellie Challburg, Melarie Wheat, Erin Seibel, Shivam Shah, Amitava Ray, Jill Rowe

Attendees via Zoom: Norm Ramos, Melany Moras

Approval of June 12, 2024 Meeting Minutes:

Norm Ramos: 1st

Jill Rowe: 2nd

A. Education Team

- The team discussed looking into sponsoring an ESLC class in Draper. We need to look into what the costs are associated with this and the time commitment.
- The team also discussed changing the name of the committee to the Community Engagement Committee. The team agreed that it was time for a change.

B. Business and Community Relations Team

- The team nominated Silvia Aroz for this award, it is in Congressman Owens Congressional District.
- The team also talked about possibly holding neighborhood block parties to make our community more inclusive

C. Events Team

- The team talked about who can attend to help volunteer at Draper Days at the table. We will be giving out backpacks and magnets.
- Kellie gave a report on all the vendors and performers that will be attending the event.

Motion to Adjourn:

Shivam Shah: 1st

Erin Seibel : 2nd

MEMO



To: Community Engagement Committee (formerly known as the Diversity and Inclusion Advisory Committee)

From:

Date: 2024-10-23

Re: Events Team

- Recap of IACF- positives and areas to improve for next year- comments from Chairperson
-

Comments:

ATTACHMENTS:

[2024 International Arts and Crafts Festival Feedback.pdf](#)

International Arts and Crafts Festival

September 14, 2024 10am-4pm

Draper City Park

Review and Feedback

It was a sunny day with a high of 80 degrees. Performers showed up and went on stage at close to their scheduled time.

Committee members volunteering were Shivam Shaw, Silvia Araoz, Melarie Wheat, Erin Seibel, Amitava Ray and Tara Bradshaw.

Main Stage

- The amount of chairs was perfect. The chairs were moved closer to the stage to be in the shade.
- Can we put up a tent for shade or protection from the rain for the audience next time?
- Brought in their own crowd: Amy's Martial Arts
- Invite Channing Hall or other schools next time
- There were not a lot of people there right at the beginning. It would be beneficial if the first dance groups were ones that brought in their own crowd. Starting later at 11am and going until 5pm may help as well.

● Children's Activity Tent and Stage

- The drawstring bags were great for children to carry their crafts in. The outside pocket on the bag to hold passports in was also nice.
- One of the Storytellers requested next time there is a visible clock to keep track of time and a fan because it was hot.

- There was one tent for Crafts and performers with a wall between the two.
- DMYC did a fantastic job volunteering with the Crafts and helping with any other needs that arose.
- The way the passports were done this year worked really well.

● **Booths**

- For the community engagement table, a heavy duty tablecloth, with the committee name that went down to the ground and a small garbage sack would be nice. Having a tablecloth to the ground is important to hide all of the boxes.
- The Community Engagement table was near the Children's craft tent. That worked well to pass out passport prizes.
- Is there a standard or guideline for product being sold? Do we exclude witchcraft and/or satanic items? Do we consider excluding nude paintings, print or sculptures?

● **Food Trucks**

- The number of trucks seemed to be sufficient and a good variety.

● **Other suggestion by committee members**

- The event seemed not as well attended. Is there anything more we can do to advertise and get the word out?
- Recognize Draper Residents that received U.S. Citizenship
- In between performances have committee members or Draper residents and/or D&I committee members tell their story of how they arrived in Draper.

- Hold this event one or two weeks earlier (check homecoming and football game schedules). Committee members agreed holding it a different week would be a good idea.