

## MONROE CITY COUNCIL AGENDA REQUEST FORM

(Note: This application must be submitted no less than 4 days prior to the City Council Meeting Date by 11:00 a.m.)

DATE OF COUNCIL MEETING: 10/22/24

WHO IS REQUESTING: Mike Ross

PHONE #: (435) 496-3167 LENGTH OF TIME REQUESTING: 5-10 min.

TITLE OF ITEM ON AGENDA: Signage

DETAILED RESON FOR REQUEST & EXPLANATION: (Use additional sheet if needed)

There is an abrupt end to the asphalt on 580 W., And a dirt field to the North. We are requesting Dead End Road, No through Traffic and No trespassing Signs be placed on the corner of 300 N. & 580 W. & on both sides of 580 W. before the intersection. Also for three Jersey barriers with reflective Markings At the end of 580 W.  
Please indicate whether any of the following have been consulted regard this matter:

Zoning Administrator \_\_\_\_\_ Public Works Director ☒ City Council Member \_\_\_\_\_ (if so, provide name of member) Draper, phone # (435) 979-6061

We talked for 1 min 1 sec @ 12:45 P.m. 10/15/24 Also presented this to office personell in the past.

### APPLICATION REQUIREMENTS

1. Application for consideration of any request before the Monroe City Council must be submitted to the Monroe City Office before 11:00 a.m. the Friday prior to the meeting.
2. Application will be submitted to the Mayor for his signature and approval.
3. If you are applying for approval of a Conditional Use Permit, Single Lot spilt, approval of a Subdivision or land use, you must go to Planning Commission first.
4. If you have any questions, please feel free to call the City Office at (435)527-4621.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

(The Monroe City Council meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 7:00 p.m. at the Monroe City Office, 10 N Main)

## MONROE CITY COUNCIL AGENDA REQUEST FORM

(Note: This application must be submitted no less than 4 days prior to the City Council Meeting Date by 11:00 a.m.)

DATE OF COUNCIL MEETING: OCT 22nd, 2024

WHO IS REQUESTING: Central Utah Food truck Rally & Farmers Market.  
Elizabeth Geer

PHONE #: 435-201-0115

TITLE OF ITEM ON AGENDA: Food truck Rally & farmers Market.

DETAILED REASON FOR REQUEST & EXPLANATION: (Use additional sheet if needed)

(Note: Agenda item will be limited to 10 minutes)

To go over holding the Rally & Market at the City  
Park one Monday a month in 2025 (about June-Sept)  
We would like to go over fee, and see if Monroe  
City would like to get on board with everyone else (Thanks!)

Please indicate whether any of the following have been consulted regard this matter:

Zoning Administrator \_\_\_\_ Public Works Director \_\_\_\_ City Council Member \_\_\_\_ (if so,  
provide name of member) \_\_\_\_\_

### APPLICATION REQUIREMENTS

1. Application for consideration of any request before the Monroe City Council must be submitted to the Monroe City Office before 11:00 a.m. the Friday prior to the meeting.
2. Application will be submitted to the Mayor for his signature and approval.
3. If you are applying for approval of a Conditional Use Permit, Single Lot split, approval of a Subdivision or land use, you must go to Planning Commission first.
4. If you have any questions, please feel free to call the City Office at (435)527-4621.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

(The Monroe City Council meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 7:00 p.m. at the Monroe City Office, 10 N Main)

# Monroe City Code

## Subdivision Ordinance Updates To Address H.B. 476 Clarifications

### Summary Of Subdivision Ordinance Amendments:

During the 2024 General Session the Utah State Legislature adopted [H.B. 476](#), which contained clarifications and revisions to S.B. 174 which was passed during the 2023 General Session. As the Planning Commission and Council may remember, S.B. 174 established:

1. An “administrative land use authority”; and
2. Required a consolidated/streamlined approval process for single family, two family, or townhome subdivision applications which are not located within sensitive lands (i.e., geologic hazards).

*Note: The definition of “administrative land use authority” specifically prevents the Council from acting as the land use authority.*

Highlights of [H.B. 476](#) included minor refinements to development agreement requirements, additional definitions such as the terms “subdivision application”, “subdivision ordinance review” and “subdivision plat review”, and clarified interpretations of the review cycle requirements/timelines for single family, two family, or townhome subdivision applications. In short, H.B. 476, clarified:

1. That the “4 review cycles” was meant to pertain to the subdivision improvement plans.
2. Subdivision improvement plans for single family, two family, or townhome subdivision applications may only be required at preliminary or final stage, no longer at both.
3. The land use authority for final stage for single family, two family, or townhome subdivision applications may not be Council or the Planning Commission.

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### Summary Of Specific Subdivision Ordinance Amendments:

Changes to the City’s Subdivision Ordinance include amendments to the following titles/chapters/sections:

- **Section 2.01 Definitions.** More specifically the addition of new terms such as “review cycle”, “review response”, “subdivision application”, “subdivision improvement plans”, “subdivision ordinance review”, “subdivision plan review”, and “subdivision requirements”.
- **Section 3.01 Designation Of Land Use Authority.** Minor revisions to the development agreement and subdivision amendment lines we’ve identified as planning best practice recommendations throughout work with other jurisdictions across the state. Also, addition

of a new line to delineate a more comprehensive review process for applications located within sensitive lands, commonly seen in other jurisdictions across the state. *Note: These recommendations are not mandated by state code, and the City may choose to accept, modify, or deny proposed amendments to this section.*

- **Section 3.06 Development Agreements.** Minor revisions to ensure consistency and compliance with §10-9a-532 of Utah State Code.
  - **NEW Section 3.08 Review Cycles For Subdivision Plat Applications.** Proposed language to address the various clarifications enacted by [H.B. 476](#).
  - **Chapter 4 Concept Plan.** Minor revisions to Section 4.01 and 4.02 to ensure consistency with revisions proposed in Section 3.01.
  - **Chapter 5 Preliminary Plan.** Minor revisions to Section 5.01, 5.02, 5.03 to ensure consistency [H.B. 476](#) and new section 3.08. *Note: We recommend the City require subdivision improvement plans for single family, two family, or townhome subdivision applications at final plat stage. This approach can be changed to a preliminary stage if desired by the City.*
  - **Chapter 6 Final Plat.** Minor revisions to 6.03 and 6.04 to ensure consistency with requirements of [H.B. 476](#) and new Section 3.08.
  - **Section 8.01 Exemptions From Plat Requirement.** Minor revision to ensure consistency and compliance with [§10-9a-605\(1\)](#) of Utah State Code.
  - **Section 12.06 Remnants.** Minor grammatical correction.
  - **Section 13.02 Bond Agreement.** Minor grammatical correction and language to address requirements of [§10-9a-802](#) of Utah State Code to ensure compliance.
  - **Section 15.03 Exceptions.** Minor grammatical correction.
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### Other Important Information:

1. [H.B. 476](#) amendments regarding development agreement requirements are already active/effective at the State level. (May 2024).
2. [H.B. 476](#) amendments regarding clarifications to requirements for single family, two family, or townhome subdivision applications become active/effective at the State level beginning November 1, 2024.
3. To ensure this work (preparation of proposed amendments) is paid for by the State through funds which were allocated by the State legislature, the Council needs to adopt these changes before December 31, 2024.